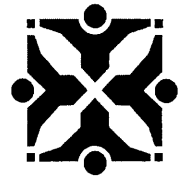


City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: REP 70-15

Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: June 15th, 2015

Re: Intra-Departmental Transfer of Funds Request

Documents Included With This Agenda Item

Council memo

Supporting documentation includes: Transfer Reports

Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending June 5th, 2015. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Not Applicable

Strategic Plan Impact: Not Applicable

Comprehensive Plan Impact:

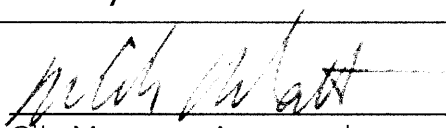
Suggested Council Action

Acceptance of the report.

Legislative History

N/A


Department Approved


City Manager Approved

TRANSFER OF FUNDS REQUEST FOR FY15 - PERIOD ENDING 6/5/2015

TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PARKS & RECREATION</u>				
1	440-8800-548.49-90 Annual Trails C00561	440-8800-548.49-90 Hinkson/Capen Bridge Improvements C00520	\$ 10,000.00	A transfer of funds is requested to cover the bridge replacement, as it could not be renovated.
<u>PUBLIC WORKS</u>				
2	558-6688-881.49-90 Annual Projects C49017	558-6688-881.49-90 Hitt & Elm C49099	\$ 95,260.00	A transfer of funds is requested to begin the bidding process for the stormwater Hitt and Elm Project.
3	440-8800-528.49-90 Annual Streets C40158	440-8800-528.49-90 Rock Quarry Road Corridor C00617	\$ 10,000.00	A transfer of funds is requested to provide materials and labor for the Rock Quarry Road Corridor Project.
<u>WATER & LIGHT</u>				
4	551-7220-881.68-70 New South Side Substation EL0121	551-7220-881.68-70 Substation Upgrade - Grindstone and Perche EL0194	\$ 94,000.00	(Items 4-6) Transfer of funds is requested to cover the cost of purchasing materials for interconnection of the new transmission line.
5	551-7220-881.68-70 Potential Property Purchase EL0170	551-7220-881.68-70 Substation Upgrade - Grindstone and Perche EL0194	\$ 120,026.00	
6	551-7220-881.68-70 Replace Circuit Breakers EL0153	551-7220-881.68-70 Substation Upgrade - Grindstone and Perche EL0194	\$ 56,000.00	

TRANSFER OF FUNDS REQUESTS FOR FY15 - PERIOD ENDING 6/5/2015

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>CITY COUNCIL</u>				
1	110-8500-590.56-86	110-8520-590.49-90 ECIDBL	\$ 5,000.00	A transfer of funds is requested to cover the additional cost of the review of the Business Loop CID petition.
<u>COMMUNITY DEVELOPMENT</u>				
2	266-4130-532.18-20	266-4130-532.30-86	\$ 244.00	A transfer of funds is requested to cover the overage for a maintenance charge.
<u>FINANCE</u>				
3	551-7220-880.66-41	551-7220-621.45-90	\$ 15,229.00	A transfer of funds is requested due to the purchase of an equipment lease and testing service that does not meet capitalization criteria. The expense and related budget need to be moved to the services and miscellaneous category.
<u>HUMAN RESOURCES</u>				
4	659-1355-601.13-95	659-1355-601.49-90	\$ 2,000.00	A transfer of funds is requested to cover the cost of employee parking to attend City U Training.
5	659-1350-601.13-95	659-1350-601.18-20	\$ 1,875.00	A transfer of funds is requested to purchase a laptop with MS Office and purchase two licenses for MS Access for Admin. Staff to enter/retrieve Wellness Data.
6	110-1210-503.49-60	110-1210-503.48-01	\$ 600.00	A transfer of funds is requested to cover the increased cost of copier charges.

TRANSFER OF FUNDS REQUESTS FOR FY15 - PERIOD ENDING 6/5/2015

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
7	110-1210-503.11-00	110-1210-503.30-86	\$ 500.00	A transfer of funds is requested to cover the cost of door construction to create an office.
8	110-1210-503.49-90	110-1210-503.43-10	\$ 10,000.00	A transfer of funds is requested to cover the increase in expenses for recruitment advertising.
9	659-1355-601.13-95	659-1355-601.13-92	\$ 500.00	A transfer of funds is requested to provide beverages and snacks for City U training participants.
<u>INFORMATION TECHNOLOGIES</u>				
10	674-1810-601.59-87	674-1820-601.20-30	\$ 671.00	(Items 10-11) A transfer of funds is requested to cover negative balances in travel accounts.
11	674-1810-601.59-87	674-1850-601.20-30	\$ 1,791.00	
<u>PARKS & RECREATION</u>				
12	110-5430-541.65-25	110-5430-541.66-40	\$ 26,750.00	A transfer of funds is requested to purchase a Toro Groundsmaster (replacing #1655) with two zero turn mowers.
<u>PUBLIC HEALTH & HUMAN SERVICES</u>				
13	110-3030-531.20-10 H41318	110-3030-531.13-95 H41318	\$ 1,500.00	(Items 13-18) A transfer of funds is requested to move grant funding to appropriate accounts to better reflect expenditures needed to carry out program activities.
14	110-3030-531.20-40 H41318	110-3030-531.13-95 H41318	\$ 300.00	

TRANSFER OF FUNDS REQUESTS FOR FY15 - PERIOD ENDING 6/5/2015

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
15	110-3030-531.20-10 GHEALV	110-3030-531.18-10 GHEALV	\$ 1,400.00	
16	110-3030-531.20-40 GHEALV	110-3030-531.18-10 GHEALV	\$ 600.00	
17	110-3030-531.49-90 GHEALV	110-3030-531.18-10 GHEALV	\$ 7,000.00	
18	110-3030-531.13-95 GCTCC	110-3030-531.20-40 GCTCC	\$ 1,210.00	
<u>PUBLIC WORKS</u>				
19	673-1710-880.66-53	673-1710-601.18-20	\$ 4,530.00	(Items 19-20) A transfer of funds is requested to transfer money from the GIS Capital Software account to the GIS Computer/Electronic Items and GIS Maintenance Agreement Accounts. This money is being used to purchase Overwatch System and includes the maintenance fee.
20	673-1710-880.66-53	673-1710-601.48-01	\$ 1,436.00	
21	110-6022-521.01-01	110-6021-521.65-25	\$ 53,000.00	(Items 21-24) A transfer of funds is requested to purchase a replacement for Vehicle #1614 (2000 1/2 ton pickup) with a 1 ton 4WD pickup equipped with a plow and spreader.

TRANSFER OF FUNDS REQUESTS FOR FY15 - PERIOD ENDING 6/5/2015

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
22	110-6023-521.01-01	110-6021.521.65-25	\$ 16,500.00	
23	110-6021-521.01-01	110-6021-521.65-25	\$ 20,000.00	
24	110-6024-523.01-01	110-6021-521.65-25	\$ 3,000.00	
25	553-6110-660.01-22	553-6110-660.20-10	\$ 750.00	(Items 25-26) A transfer of funds is requested to send employees to CDL and FTA training.
26	553-6110-660.01-22	553-6110-660.20-40	\$ 750.00	