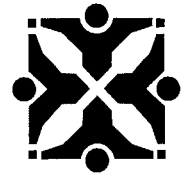


# City of Columbia

701 East Broadway, Columbia, Missouri 65201



**Agenda Item Number:** R 58-15

**Department Source:** Public Works

**To:** City Council

**From:** City Manager & Staff

**Council Meeting Date:** 4/6/2015

**Re:** North Village Arts District Farmers and Artisans Market

## Documents Included With This Agenda Item

Council memo, Resolution/Ordinance, Exhibit to Resolution/Ordinance

**Supporting documentation includes:** Letters of Support

## Executive Summary

Authorizing an agreement with North Village Arts District Farmers and Artisans Market for the use of the Wabash Station parking lot on Sundays, beginning in April through October, for the Columbia downtown farmers' market.

## Discussion

In April of 2014, Council authorized an agreement between the City and the North Village Arts District Farmers and Artisans Market to use the Wabash Station parking lot on Sundays, between the months of April and October, for operation of a downtown farmers' market.

They have once again submitted a proposal and agreement to use the Wabash Station parking lot on Sundays, beginning April 11, 2015 through October 12, 2015, from 9:00 AM to 1:00 PM, to provide community access to fresh nutritious produce, quality goods and unique crafts. They will work closely with the Health Department to ensure all food products are safe and all conditions are sanitary, and will be responsible for trash removal and cleaning of the parking lot.

Attached is a letter of support from the director of the downtown Community Improvement District, as well as support from local businesses in the area.

## Fiscal Impact

Short-Term Impact: No fiscal impact.

Long-Term Impact: No fiscal impact.

## Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Arts and Culture, Community Character, Community Pride and Human Relations, Downtown

Strategic Plan Impact: Customer Focused Government

Comprehensive Plan Impact: Livable & Sustainable Communities

# City of Columbia

701 East Broadway, Columbia, Missouri 65201



## Suggested Council Action

Approve the legislation authorizing an agreement with North Village Arts District Farmers and Artisans Market for the use of the Wabash Station parking lot on Sundays, beginning April 11, 2015 through October 12, 2015, for Columbia's downtown farmer's market.

## Legislative History

4/7/14 (Res 57-14) Authorizing an agreement with North Village Arts District Farmers and Artisan Market for use of the Wabash Station parking lot for the operation of a downtown farmers' market.

  
\_\_\_\_\_  
Department Approved

  
\_\_\_\_\_  
City Manager Approved

Introduced by \_\_\_\_\_ Council Bill No. R 58-15

**A RESOLUTION**

authorizing an agreement with North Village Arts District Farmers and Artisan Market for the use of the City-owned Wabash Station parking lot for the operation of a downtown farmers' market.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute an agreement with North Village Arts District Farmers and Artisan Market for the use of the City-owned Wabash Station parking lot for the operation of a downtown farmers' market on Sundays from 9:00 a.m. until 1:00 p.m. for the period of April 11, 2015 through October 12, 2015. The form and content of the agreement shall be substantially as set forth in "Exhibit A" attached hereto and made a part hereof.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor and Presiding Officer

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor

**AGREEMENT**  
**between**  
**The City of Columbia, Missouri**  
**and**  
**North Village Arts District Farmers and Artisan Market**

This agreement is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2015 by and between the City of Columbia, Missouri, a municipal corporation (hereinafter called "City") and North Village Arts District Farmers and Artisan Market (hereinafter called "NVAD").

WHEREAS, the City owns and operates the Wabash Station, property located at 126 North Tenth Street, Columbia, Missouri 65201; and

WHEREAS, NVAD desires to use the Wabash Station parking lot on Sundays beginning April 11, 2015 through October 12, 2015, for a downtown farmers market.

NOW, THEREFORE, in consideration of the mutual covenants set out herein, the parties agree as follows:

1. NVAD, applying as a non-profit organization, will be granted permission to use the parking lot located directly behind the Wabash Station, 126 North Tenth Street, Columbia, Missouri, on Sundays beginning April 11, 2015 through October 12, 2015, from 9:00 AM to 1:00 PM., to provide the community access to fresh nutritious produce, quality goods and unique crafts.
2. NVAD will provide the City with the required Certification of Liability Insurance, and agree to endorse CITY as an Additional Insured.
3. NVAD will be responsible for trash removal and cleaning of the Wabash Station parking lot.
4. This agreement is made solely for the benefit of the party's hereto and not for the benefit of any third party.

**CITY OF COLUMBIA, MISSOURI**

By: \_\_\_\_\_  
Mike Matthes, City Manager

ATTEST:

\_\_\_\_\_  
Sheela Amin, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Nancy Thompson, City Counselor

**North Village Arts District Farmers and  
Artisans Market**

By: \_\_\_\_\_



## SUPPORTING DOCUMENTS INCLUDED WITH THIS AGENDA ITEM ARE AS FOLLOWS:

Letters of Support



# Market Proposal

Prepared for: Drew Brooks

Prepared by: Haley Schwarz, Market Manager

January 15, 2015

Re: North Village Arts District Farmers and Artisan Market 2015 Documents

**NORTH**



## Summary

### Who We Are

The North Village Arts District Farmers and Artisans Market intends to continue as Columbia's Downtown farmers market. Our mission is to help support local farmers and artisans by fostering meaningful relationships between them and the community. To provide the community access to fresh nutritious produce, quality goods and unique crafts. To further enrich our community through fellowship and education with activities, events and workshops for all ages.

### Goals

The North Village Arts District Farmers and Artisans Market goal is to complete our mission and to promote business and recreation within the North Village Arts District.

### Who Plans the Farmers and Artisans Market

The North Village Arts District Farmers and Artisans Market is coordinated by the North Village Arts District Board of Directors.

### Planned Location

Our plan is to use Wabash Station parking lot. See attached maps, pages 7-8. We will also make use of the private parking lot between Artlandish Gallery and PS:Gallery, owned by John Ott, who is involved with the planning of this market and supports the use of his private property.

### Planned Dates and Times

The North Village Arts District Farmers and Artisans Market plans to open the market April 11, 2015 and continue each Sunday from 9:00am to 1:00pm until October 12, 2015. The Wabash Parking lot space will be occupied for set up, regular market hours, and tear down each Sunday from 6:30am to 1:30pm.

### Insurance

We are required to carry a \$2 million dollar policy for the event, extending coverage to the North Village Arts District and City of Columbia. We will pass along insurance policy information as soon as the policy is complete for 2015. Our agent will also contact you to verify the policy and provide necessary documentation.





## **Planned Parking**

North Village Arts District Farmers and Artisans Market plans to use public parking on the street and in the city parking garages as well as the private parking available between Artlandish and PS:Gallery. We will take necessary steps to ensure our attendees do not park in the First Christian Church's parking lot.

## **Trash Collection**

North Village Arts District Farmers and Artisans Market will take responsibility for trash removal and cleaning of the station parking lot.

## **2015 Market Participation Fees**

As with other farmers markets, there will be fees for vendors to sell their products. Our market is applying as a non-profit organization. Any funds collected will be used to operate the market, provide free educational workshops, entertainment for the community and pay our staff.

## **Other**

North Village Arts District Farmers and Artisans Market staff and board want to ensure that all considerations related to the events at the market are safely executed and in full compliance with the law. We have a detailed emergency plan for the market. We have created policies and procedures with USDA educational guidance materials. We will work closely with the Health Department to ensure all food products are safe and all conditions are sanitary.

### **Contact Information:**

Angela Huntington, Market Manager

(573) 239-8874

Haley Schwarz, Director of Marketing

(573) 864-6641

• • • • •  
The District • Downtown Community Improvement District  
11 South 10th Street • Columbia, MO 65201 • (573) 442-6816  
DiscoverTheDistrict.com



Wabash Station  
126 North 10<sup>th</sup>  
Columbia, MO 65201

January 14, 2015

Dear Mr. Brooks:

The purpose of this letter is to offer the full support of the Downtown Community Improvement District for the North Village Arts District Farmers and Artisans Market.

The North Village Arts District has developed into a vibrant and eclectic area within The District. We feel that the Farmers and Artisans Market is a welcome addition to the area, drawing additional customers and visitors to our downtown.

In 2014, The Farmers and Artisans Market held 27 market days, attended by an average of 550 patrons who enjoyed taking part in 58 activities and browsing the goods of 33 local area vendors.

This market also greatly benefits our growing residential population. People who live in and around downtown now have another option for fresh food.

Please feel free to contact me if you have any questions, and thank you for your consideration.

Sincerely,

Katie Essing  
Executive Director  
Downtown Community Improvement District

#### CID Board

Blake Danuser  
Binghams

Adam Dushoff  
Addison's

Tony Grove  
Grove Construction

Christina Kelley  
Makes Scents

Tom Mendenhall  
The Lofts at 308 Ninth

Michael McClung  
Quinton's, Resident

Allan Moore  
Moore & Shryock

John Ott  
Paramount Building

Tom Schwarz  
Landmark Bank

Deb Sheals  
Historic Preservation Consulting

Ben Wade  
Guitarfinder

Michael Wagner  
Boone County National Bank

Marti Waigandt  
808 Cherry

Skip Walther  
Walther, Antel, Stamper & Fischer

Andrew Waters  
Columbia Daily Tribune



### Neighbor Support for the North Village Arts District Farmers and Artisans Market

We, the undersigned, support the North Village Arts District Farmers and Artisans Market on Sundays from April 11 to October 12 from 9am to 1pm in the Wabash Station parking lot. This expression of my support does not imply any legal responsibility or liability, related to the market.

Name: Janette Hanna Date: 1-12-15

Affiliated Property/Properties: Artlandish Gallery

Signature: [Signature]

Name: Jahe Davis Date: 1-12-15

Affiliated Property/Properties: Root Cellar 1023 E Walnut

Signature: [Signature]

Name: JOHN OTT Date: 1/12/15

Affiliated Property/Properties: 1013, 1019, 1025-31, 1023 E Walnut

Signature: [Signature] property owner

Name: KENNETH GREENE Date: 1/12/15

Affiliated Property/Properties: Monroe Jewelry 1019 E Walnut

Signature: [Signature]

Name: JENNIFER R. EVILKIN Date: 1-12-15

Affiliated Property/Properties: Evilkin Art Studio 1023 E Walnut

Signature: [Signature]

NVAD Farmers and Artisans Market Mailing Address: 1019 East Walnut Columbia, MO 65201 #573-864-6641 [haley@allysocialmedia.com](mailto:haley@allysocialmedia.com)

**Neighbor Support for the North Village Arts District  
Farmers and Artisans Market**



We, the undersigned, support the North Village Arts District Farmers and Artisans Market on Sundays from April 11 to October 12 from 9am to 1pm in the Wabash Station parking lot. This expression of my support does not imply any legal responsibility or liability, related to the market.

Name: Lion Barthelt Date: 1/12/15  
Affiliated Property/Properties: Art Landish Gallery  
Signature: [Signature]

Name: Jean Zwonitzer Zwonitzer Date: 1/12/15  
Affiliated Property/Properties: NVAB  
Signature: [Signature]

Name: Madeleine LeMieux Date: 1/12/15  
Affiliated Property/Properties: Resident Arts, Orr Street Studio  
Signature: [Signature]

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Affiliated Property/Properties: \_\_\_\_\_  
Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Affiliated Property/Properties: \_\_\_\_\_  
Signature: \_\_\_\_\_

NVAD Farmers and Artisans Market Mailing Address: 1019 East Walnut Columbia, MO 65201 #573-864-6641 [haley@allsocialmedia.com](mailto:haley@allsocialmedia.com)