

City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: B 72-15

Department Source: Public Health & Human Services

To: City Council

From: City Manager & Staff

Council Meeting Date: 3/16/2015

Re: Missouri Department of Corrections

Contract/Memorandum of Understanding # YV14708245 Amendment #001

Documents Included With This Agenda Item

Council memo, Resolution/Ordinance, Contract/Memorandum of Understanding # YV14708245 Amendment #001

Supporting documentation includes: None

Executive Summary

An ordinance authorizing the City Manager to sign Amendment #001 to Contract/Memorandum of Understanding # YV1470825 between the City of Columbia and the Missouri Department of Corrections for the period of July 1, 2015 through June 30, 2016.

Discussion

The Department of Corrections contracts with the Columbia/Boone County Department of Public Health and Human Services (PHHS) to provide community based tuberculosis skin testing to its employees, volunteers and interns. If tests are positive, PHHS educates the employee on the risks, consequences and treatment of tuberculosis infections.

Fiscal Impact

Short-Term Impact: none

Long-Term Impact: none

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Health, Social Services and Affordable Housing

Strategic Plan Impact: Health, Safety and Wellbeing

Comprehensive Plan Impact: Not Applicable

Suggested Council Action

Should the Council agree with the staff recommendations, an affirmative vote is in order.

Legislative History

A similar agreement has been in place for over 15 years.

City of Columbia

701 East Broadway, Columbia, Missouri 65201



Stephane Browning

Department Approved

Andy White

City Manager Approved

Introduced by _____

First Reading _____

Second Reading _____

Ordinance No. _____

Council Bill No. B 72-15

AN ORDINANCE

authorizing Amendment No. 1 to the memorandum of understanding with the Missouri Department of Corrections to provide tuberculosis screening and testing services; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute Amendment No. 1 to the memorandum of understanding with the Missouri Department of Corrections to provide tuberculosis screening and testing services for the period of July 1, 2015 through June 30, 2016. The form and content of the amendment shall be substantially in the same form as set forth in "Exhibit A" attached hereto.

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED this _____ day of _____, 2015.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor



**STATE OF MISSOURI
MISSOURI DEPARTMENT OF CORRECTIONS
CONTRACT AMENDMENT**

RETURN AMENDMENT NO LATER THAN February 19, 2015 TO:

Pamela Hodges, Procurement Officer I

Pamela.Hodges@doc.mo.gov

(573) 522-2109 (Phone)

(573) 522-1562 (Fax)

FMU/PURCHASING SECTION

P.O. BOX 236

JEFFERSON CITY, MISSOURI 65102

DATE	VENDOR IDENTIFICATION	CONTRACT NUMBER	CONTRACT DESCRIPTION
January 29, 2015	The City of Columbia Columbia/Boone Health Dept. 1005 W. Worley St. Columbia, MO 65205	Amendment #001 YV14708245	TB Testing and Vaccines For Division of Human Services

CONTRACT YV14708245 IS HEREBY AMENDED AS FOLLOWS:

Pursuant to paragraph II.A on page 1, the Missouri Department of Corrections hereby exercises its option to renew the above-referenced contract for the period of July 1, 2015 through June 30, 2016.

All other terms, conditions and provisions of the previous contract period shall remain and apply hereto.

The contractor shall complete, sign, and return this document as acceptance on or before the date indicated above.

IN WITNESS THEREOF, THE PARTIES HERETO EXECUTE THIS AGREEMENT.

Company Name: _____

Mailing Address: _____

City, State Zip: _____

Telephone: _____

E-Mail Address: _____

Authorized Signer's Printed Name and Title: _____

Authorized Signature: _____ Date: _____

THIS AMENDMENT IS ACCEPTED BY THE MISSOURI DEPARTMENT OF CORRECTIONS AS FOLLOWS: In its entirety.

Cari Collins, Director, Division of Human Services

Date

MEMORANDUM OF UNDERSTANDING
Between the
Missouri Department of Corrections
And
The City of Columbia, MO on behalf of its
Columbia/Boone County Health Department

YV12-100245

I. Purpose

The purpose of this Memorandum of Understanding ("Agreement") is to establish the terms between the State of Missouri Department of Corrections ("the Department") and the City of Columbia, MO on behalf of its Columbia/Boone County Health Department ("Contractor") for administering and reading tuberculosis skin tests ("TST") for determination of known tuberculin reactors status during baseline and/or new hire evaluation to Department Employees, Volunteers in Corrections and interns, hereinafter collectively or singularly referred to solely for purposes of this agreement as "Employees" or "Employee".

II. Contract Period

- A. This Agreement is effective July 1, 2014 through June 30, 2015. Upon mutual agreement of both parties, this agreement may be renewed for two (2) additional one-year periods or any portion thereof.
- B. The Agreement may be amended and/or extended by written agreement signed by all parties.
- C. This Agreement supersedes any previous Agreement in place for like services.

III. Provision of Services

This Agreement provides for the administering and reading of TST and/or determination of known tuberculin reactor status during baseline and/or new hire evaluation as may be requested by the Department to approved Employees.

IV. Organizational Responsibilities

A. The Department and the Contractor agree that the following activities are the responsibility of the Department:

- 1. The Department shall work with the Contractor to schedule Employees for TST/evaluations to be administered at the Columbia/Boone County Health Department.
- 2. The Department agrees to pay the Contractor a firm, fixed price for each TST/evaluation as indicated herein:
 - TST administration and reading \$20.00 per test

B. The Department and the Contractor agree that the following activities are the responsibility of the Contractor:

- 1. The Contractor agrees to require Employees to present documentation of the Department's approval to receive specified services at the Contractor's site at the Department's expense prior to rendering services and billing the Department for

any services provided pursuant to this Agreement.

2. The Contractor agrees that services rendered to Employees at the local public health department without documentation of approval are at the expense of the Employees.
3. The Contractor shall provide written reports (stated in millimeters of induration) within three (3) days of administering the TST utilizing the Department's approval form.
4. The Contractor agrees to follow section 199.350 RSMo; 19 CSR 20-20.100, Tuberculosis Testing for Residents and Workers in Long-Term Care and Correctional Centers; MO Department of Health Rules and Regulations; Centers for Disease Control and Prevention (CDC) guidelines and Department procedures for testing, vaccination and documentation.
5. The Contractor agrees that the two-step TST shall be given as a four (4) appointment process: 1) give first TST at first appointment; 2) the second appointment must occur within 48 to 72 hours of the first TST; at this appointment, assess the results of TST #1; if first TST is read as positive per the CDC Core Curriculum, then further evaluation per the CDC Core Curriculum is necessary; 3) if TST #1 is determined to be negative per the CDC Core Curriculum, give TST #2 one to three weeks from the result date of TST #1; and 4) assess results of TST #2 in 48 to 72 hours. If TST is negative, no further action is necessary. If TST is positive, then further evaluation per the CDC Core Curriculum is necessary (CDC Core Curriculum on Tuberculosis: What the Clinician Should Know, Fall Edition 2011, pages 52-54).
 - a. For Employees and Volunteers that have a documented negative TST administered with the previous twelve (12) months of employment, it is only necessary to give the first TST and assess the results in 48 to 72 hours. If there is no written documentation, or if the TST was given greater than twelve (12) months prior to beginning employment, then the entire two-step TST process must be followed as described above (CDC MMWR, Guidelines for the Prevention of Mycobacterium Tuberculosis in Healthcare Settings, 2005, page 29, Box 1 Indications for two-step tuberculin skin tests).
6. The Contractor agrees to notify the Employee and their worksite coordinator when the test is deemed reactive, educate the Employee on what TB infection means, and inform the Employee that a physician referral is necessary. The Contractor shall advise the Employee to contact the Department worksite coordinator for a physician referral unless the Contractor has follow-up services available. The Contractor agrees to call the worksite Chief Administrative Officer if the Employee displays symptoms and is suspected of possible active TB.
7. The Contractor should utilize the Sanofi PPD.
8. The Contractor agrees to provide TST to all Employees referred to the contractor.
9. The Contractor shall provide a monthly invoice that shall include a listing of all tested Employees' names, work sites, dates of TST administering and reading or reactor evaluation.

- Missouri Department of Corrections
Employee Health and Safety Coordinator
P.O. Box 236
Jefferson City, Missouri 65102