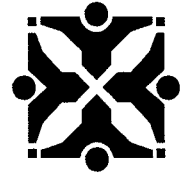


# City of Columbia

701 East Broadway, Columbia, Missouri 65201



**Agenda Item Number:** REP 98-14

**Department Source:** Parks and Recreation

**To:** City Council

**From:** City Manager & Staff

**Council Meeting Date:** October 20, 2014

**Re:** Administrative Public Improvement Project: Roof Replacement on Maplewood House in Nifong Park

## Documents Included With This Agenda Item

Council memo, Administrative Public Improvement Project Report

**Supporting documentation includes:** None

## Executive Summary

The public improvement project on the attached form is eligible for the administrative public improvement process. Unless the Council wishes to follow the standard public improvement process, staff will proceed with preparing plans and specifications and bidding the project.

## Discussion

Under Section 22-72(c) of the City Code, the City Manager is required to report to the City Council any public improvement project that the Manager has determined meets the eligibility requirements of the Code and should follow the administrative public improvement process. Unless the Council determines that the project should follow the standard public improvement process, the Manager may proceed with the administrative process.

The public improvement(s) on the attached forms meet the eligibility requirements for projects that can follow the administrative public improvement process.

## Fiscal Impact

**Short-Term Impact:** The total project budget is \$40,000 and is funded by the 2010 Park Sales Tax. The replacement of the roof will have a minimal impact on the annual maintenance costs at the park.

**Long-Term Impact:** None

## Vision, Strategic & Comprehensive Plan Impact

**Vision Impact:** Parks, Recreation and Greenways

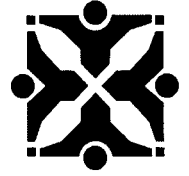
**Strategic Plan Impact:** Customer Focused Government

**Comprehensive Plan Impact:** Livable & Sustainable Communities

## Suggested Council Action

# City of Columbia

701 East Broadway, Columbia, Missouri 65201



No action required unless the Council wishes to direct the City Manager to follow the standard public improvement process.

<b>Legislative History</b>
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None

A handwritten signature in cursive script, appearing to read "Mike Dugg".  
\_\_\_\_\_  
Department Approved

A handwritten signature in cursive script, appearing to read "M. H. [unclear]".  
\_\_\_\_\_  
City Manager Approved

**ADMINISTRATIVE PUBLIC IMPROVEMENT PROJECT**

Project name and brief description: Nifong Park Improvements – Parks and Recreation staff is proposing to replace the roof on the Maplewood House. Constructed in 1877, The Maplewood House is one of many historic buildings located within Nifong Park. The Parks and Recreation Department is responsible for all maintenance and upkeep associated with the exterior of the Maplewood House. Staff is proposing to use contract labor to remove and replace the existing roof and make any necessary repairs to the structural components of the roof. This project is identified in the City's FY-2015 CIP and funded with annual park improvement funds from the 2010 Park Sales Tax. The replacement of roof is anticipated to be completed in 2014, weather permitting.

Department: Parks and Recreation

Estimated cost: \$40,000

Funding source: 2010 Park Sales Tax – Annual Park Improvements

Project meets the following criterion (check one):

- Construction, upgrade or relocation of electric distribution lines less than sixty-nine (69) KV that is estimated to cost less than one million dollars (\$1,000,000.00).
- Water and electric production facility expansion projects estimated to cost less than five hundred thousand dollars (\$500,000.00).
- Sanitary sewer projects estimated to cost less than one hundred fifty thousand dollars (\$150,000.00).
- Storm water utility public improvement projects estimated to cost less than one hundred fifty thousand dollars (\$150,000.00).
- Any project estimated to cost less than fifty thousand dollars (\$50,000.00).

No tax bills will be issued for the project.

Project does not require exercise of power of eminent domain.

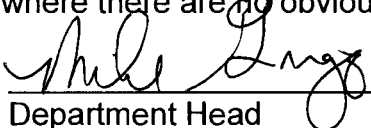
IP meeting held on Maintenance Project – no formal IP meeting

Attendance: \_\_\_\_\_

Result: \_\_\_\_\_

Other contacts: \_\_\_\_\_

Note: IP meetings are not required for ordinary maintenance of public improvements or for projects where there are no obvious interested parties.

Submitted by:  Department Head      Approved: \_\_\_\_\_ City Manager