

City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: REP 89-14
Department Source: Finance
To: City Council
From: City Manager & Staff
Council Meeting Date: September 2nd, 2014
Re: Intra-Departmental Transfer of Funds Request

Documents Included With This Agenda Item

Council memo
Supporting documentation includes: Transfer Reports

Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending August 22nd, 2014. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

Fiscal Impact

Short-Term Impact: None.
Long-Term Impact: None.

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Not Applicable
Strategic Plan Impact: Not Applicable
Comprehensive Plan Impact:

Suggested Council Action

Acceptance of the report.

Legislative History

N/A


Department Approved


City Manager Approved

TRANSFER OF FUNDS REQUEST FOR FY14 - PERIOD ENDING 8/22/2014
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PUBLIC WORKS</u>				
1	554-6288-881.49-90 Upgrade Crosswind Runway C44092	554-6288-881.49-90 Rangeline Road Realign C44090	\$ 62,569.00	A transfer of funds is requested for the federal contributions amount appropriated to C44092 (B173-14) for the cost of an aeronautical obstruction survey. FAA had originally planned to include this survey with the design of Upgrade Crosswind Runway 13/31, Phase I, Project C44092 (Grant #36). However, FAA actually included this survey in their Grant #37 as it relates to design of Rangeline Road Realignment Project, C44090. For tracking purposes, staff is transferring funds to the appropriate project.
<u>WATER & LIGHT</u>				
2	550-7220-881.49-90 24" East Transmission Main North WT0136	550-7220-881.49-90 Water Bond Contingency WT0009	\$ 158,000.00	A transfer of funds is requested to Contingency for use in other projects as needed. Although no additional costs are anticipated, sufficient funds are being kept in the two projects to cover anything that may arise. The North section of 24" East Transmission Water Main (WT0136) is complete; however, it is a joint project with Public Works and cannot be closed at this time. The South section of the 24" East Transmission Water Main (WT0137) is in service. Final "As-Built" documentation and related paperwork remain to be completed.
3	550-7220-881.49-90 24" East Transmission Main South WT0137	550-7220-881.49-90 Water Bond Contingency WT0009	\$ 2,045,000.00	
4	550-7220-881.49-90 24" East Transmission Main South WT0137	550-7220-881.49-90 Storeroom and Enclosed Equipment WT0263	\$ 500,000.00	

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DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
5	550-7220-881.49-90 24" East Transmission Main South WT0137	550-7220-881.49-90 Meter Replacement Program WT0231	\$ 600,000.00	A transfer of funds is requested to meet FY15 funding requirements. Project WT0137 is the South section of the East transmission main and is in service. Remaining closeout costs will be minimal and the project came in significantly under budget.
6	550-7220-881.49-90 24" East Transmission Main South WT0137	550-7220-881.49-90 New & Replace Services WT0128	\$ 500,000.00	A transfer of funds is requested to meet FY15 funding requirements. Project WT0137 is the South section of the East transmission main and is in service. Remaining closeout costs will be minimal and the project came in significantly under budget.

TRANSFER OF FUNDS REQUESTS FOR FY14 - PERIOD ENDING 8/22/2014

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>INFORMATION TECHNOLOGIES</u>				
1	674-1850-880.65-25	674-1850-601.14-10	\$ 10,000.00	A transfer of funds is requested to purchase a power inverter, ladder rack, cargo slide, and other miscellaneous parts for the I.T. Explorer.
2	674-1850-880.66-42	674-1850-601.18-20	\$ 5,000.00	A transfer of funds is requested to purchase Smartups X1500VA RM TWR LCD 120V w/ NTW.
3	674-1850-880.66-42	674-1850-601.18-20	\$ 6,500.00	A transfer of funds is requested to purchase 10 GB server adapter. These funds need to be transferred to a base account as they are less than \$5000 each.
<u>MUNICIPAL COURT</u>				
4	110-1610-515.12-30	110-1610-515.20-10	\$ 890.00	A transfer of funds is requested to cover the return flight for Andrea Wymer and Dee Williams to attend the New Dawn Training Conference.
<u>POLICE</u>				
5	110-2131-511.65-20	110-2120-511.65-20	\$ 7,149.00	A transfer of funds is requested from Admin Support Capital Account (vehicles) to Operations Capital Account (vehicles) to cover the 4-WD Tahoe purchase. The original Tahoe's in FY14 supplementals were budgeted as 2-WD. The additional expense of 4-WD verses 2-WD is being off-set with the savings on the other FY14 supplemental vehicle purchases per budget.
<u>PUBLIC WORKS</u>				
6	554-6220-651.49-90	554-6240-653.48-10	\$ 36,264.00	(Items 6-8) A transfer of funds is requested to cover unanticipated expenses (vehicle repairs, etc.) for the remainder of FY14.

TRANSFER OF FUNDS REQUESTS FOR FY14 - PERIOD ENDING 8/22/2014

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
7	554-6220-651.48-10	554-6250-654.14-10	\$ 1,707.00	
8	554-6220-651.49-90	554-6250-654.48-10	\$ 997.00	
9	553-6140-664.01-01	553-6110-660.01-05	\$ 6,738.00	(Items 9-16) A transfer of funds is requested to close the FastCat and Black & Gold Divisions within Transit and move the funds to the Fixed Route Personnel Services Category.
10	553-6140-664.01-05	553-6110-660.01-05	\$ 46,799.00	
11	553-6140-664.01-23	553-6110-660.01-05	\$ 3,000.00	
12	553-6140-664.02-10	553-6110-660.01-05	\$ 3,990.00	
13	553-6140-664.12-20	553-6110-660.01-05	\$ 253.00	
14	553-6140-664.13-40	553-6110-660.01-05	\$ 35,297.00	
15	553-6140-664.13-95	553-6110-660.01-05	\$ 1,500.00	
16	553-6140-664.14-10	553-6110-660.01-05	\$ 5,995.00	

TRANSFER OF FUNDS REQUESTS FOR FY14 - PERIOD ENDING 8/22/2014

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
17	553-6140-664.17-01	553-6110-660.01-05	\$ 854.00	(Items 17-25) A transfer of funds is requested to close the FastCat and Black & Gold Divisions within Transit and move the funds to the Fixed Route Personnel Services Category.
18	553-6140-664.35-38	553-6110-660.01-05	\$ 1,800.00	
19	553-6140-664.48-10	553-6110-660.01-05	\$ 6,430.00	
20	553-6140-664.49-90	553-6110-660.01-05	\$ 343.00	
21	553-6141-664.01-05	553-6110-660.01-05	\$ 76,239.00	
22	553-6141-664.02-10	553-6110-660.01-05	\$ 2,707.00	
23	553-6141-664.13-40	553-6110-660.01-05	\$ 72,779.00	
24	553-6141-664.14-10	553-6110-660.01-05	\$ 20,196.00	
25	553-6141-664.48-10	553-6110-660.01-05	\$ 11,676.00	

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<u>WATER & LIGHT</u>				
26	551-7020-600.59-87	551-7220-621.49-90	\$ 350,000.00	A transfer of funds is requested due to the depletion of funds in the Contractual Services account for the Electrical Distribution Division by the July storm.
27	551-7020-600.59.87	551-7220-621.11-00	\$ 200,000.00	A transfer of funds is requested due to the depletion of funds in the Construction Materials account for the Electric Distribution Division by the July storm.