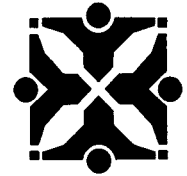


City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: REP 86-14

Department Source: Parks and Recreation

To: City Council

From: City Manager & Staff

Council Meeting Date: September 2, 2014

Re: FY2015 P&R Commission Budget and Maplewood Home Recommendation

Documents Included With This Agenda Item

Council memo

Supporting documentation includes: Memo from Mr. Blevins, P&R Budget Presentation, Excerpts from Minutes

Executive Summary

At their August 21, 2014 meeting, the P&R Commission unanimously voted to recommend to City Council that the Parks & Recreation FY-2015 budget be approved as presented by the City Manager with the exception that they would like to see the General Fund subsidy restored to the FY-2011 levels. The Commission reviewed and voted to recommend Council approval of the proposed fee changes as presented by the P&R staff and City Manager.

The Commission also discussed operational funding for the Boone County Historical Society and after discussion, agreed that the current allocation of \$5,000 for the Maplewood Home is appropriate under the current budget conditions. The Commission and staff feel that if the Maplewood Home needs significant improvements, the Department and the Society should work together and prepare a capital project for Council consideration on the 2015 Park Sales Tax ballot issue.

Discussion

Please see attached memo from Mr. Blevins, Chair of the Parks and Recreation Commission, regarding the Commission's recommendation for the FY-2015 P&R Budget.

Boone County Historical Society and Maplewood Home

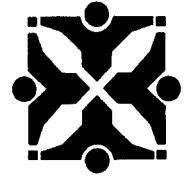
Columbia Parks and Recreation's partnership with the Boone County Historical Society (Society) dates back to the 1970's when both parties collaborated to restore the Maplewood Home. In 1976, the Maplewood Home was dedicated and opened as museum. Since that time the Society has maintained a cooperative agreement with the City of Columbia to operate Maplewood as an historic house museum, while the City maintained ownership of the buildings and property.

The following excerpts are from a 1983 cooperative agreement between the Boone County Historical Society and the City of Columbia:

"The Historical Society agrees to improve, repair, restore and redecorate the interior of Maplewood,...at the expense of the Historical Society and at no expense to the City,...as funds are available to the Historical Society for that purpose."

City of Columbia

701 East Broadway, Columbia, Missouri 65201



“The City agrees to provide utilities at Maplewood House,...at no expense to Historical Society and further agrees to provide security and a custodian for the Maplewood area.”

Prompted by the retirement of the park caretaker, who was a City employee, a new agreement was executed in 1994 wherein the Boone County Historical Society would provide the caretaking services, and the City would pay \$5,000 annually for these services.

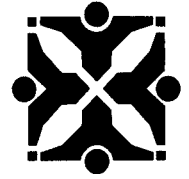
By 1997, the City was paying \$7,500 annually for caretaking services and \$6,000 annually for the museum and building maintenance. Funding support for the caretaker services increased \$2,000 in FY 2000, \$2,500 in 2002, \$500 in 2004, \$500 in 2006, \$500 in 2007, and \$500 in 2008. (Note: In 2012, the animal farm display was discontinued at Nifong Park, freeing up the caretaker for other duties.)

The City's annual funding support for the Maplewood Home and buildings increased \$500 in 2007, and then was reduced \$1,500 in 2010 as part of the City's budget reductions. The chart below shows the annual funding support to BCHS from FY 1997 to FY 2014.

Fiscal Year	City Funding for Caretaker	City Funding for Home and Bldgs.	Total Annual Funding Support
1997	\$7,500	\$6,000	\$13,500
1998	\$7,500	\$6,000	\$13,500
1999	\$7,500	\$6,000	\$13,500
2000	\$9,500	\$6,000	\$15,500
2001	\$9,500	\$6,000	\$15,500
2002	\$12,000	\$6,000	\$18,000
2003	\$12,000	\$6,000	\$18,000
2004	\$12,500	\$6,000	\$18,500
2005	\$12,500	\$6,000	\$18,500
2006	\$13,000	\$6,000	\$19,000
2007	\$13,500	\$6,500	\$20,000
2008	\$14,000	\$6,500	\$20,500
2009	\$14,000	\$6,500	\$20,500
2010	\$14,000	\$5,000	\$19,000
2011	\$14,000	\$5,000	\$19,000
2012	\$14,000	\$5,000	\$19,000
2013	\$14,000	\$5,000	\$19,000
2014	\$14,000	\$5,000	\$19,000

City of Columbia

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In addition to the annual financial support, the Parks and Recreation Department pays the utility bills for the Home and grounds and park staff performs various repairs and improvements for the Maplewood Home. Parks and Rec staff cleans the gutters 2-3 times a year; services the HVAC system; and maintains the security system, exterior lighting, and fire extinguishers. For FY 2015, the Department has budgeted \$40,000 in the Capital Improvement Program to replace the roof on Maplewood Home. Below is a list of some of the other repairs and improvements to the home funded by the Parks and Rec Department.

FY 2011: Sealed the exterior brick and installed additional downspout extensions.

FY 2012: Painted the front porch and shutters.

FY 2013: Painted the exterior, contracted the construction of a sidewalk to the house entrance (\$12,758), and contracted roof repair (\$3,836).

FY 2014: Repaired the furnace, installed a drainage pipe, added a sump pump to the basement, replaced door locks, and repaired half-moon window above the front door.

The Department greatly appreciates the services provided by the Society and as they look to recover more of their costs, understand the need to seek additional funds from the City. Staff believes that a capital project that corrects the deficiencies in the Maplewood Home is the preferred method for improving the interior of the Maplewood Home. A project such as "Nifong Park Improvements" in the amount of \$150,000 or so, would be a good project to include in the next ballot issue. However, when it comes to annual funds, the permanent Park Sales Tax can no longer be relied on as a permanent funding source, so additional funding options may need to be considered in order to increase funding levels to the Society.

Staff has included the same level of funding (\$14,000 caretaker/\$5,000 museum) for the Society in the FY-2015 budget.

Fiscal Impact

Short-Term Impact: NA

Long-Term Impact: NA

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Parks, Recreation and Greenways

Strategic Plan Impact: Health, Safety and Wellbeing

Comprehensive Plan Impact: Livable & Sustainable Communities

Suggested Council Action

Informational report only.

Legislative History

NA

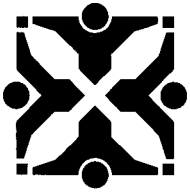
Department Approved


City Manager Approved



SUPPORTING DOCUMENTS INCLUDED WITH THIS AGENDA ITEM ARE AS FOLLOWS:

Memo from Mr. Blevins, P&R Budget Presentation, Excerpts from Minutes



CITY OF COLUMBIA, MISSOURI

PARKS AND RECREATION DEPARTMENT

Memo

To: City Council
From: MB Marin Blevins, Chair, Columbia Parks & Recreation Commission
cc: Mr. Mike Matthes, City Manager
Date: August 25, 2014
Re: Commission Review of FY-2015 Budget and Fee Proposals

Staff presented the FY-2015 Parks & Recreation budget to the P&R Commission at our August 21, 2014 meeting. After discussion, the Commission unanimously voted to approve the FY-2015 P&R Budget with the exception that the Commission would like to see the General Fund Subsidy to the Recreation Services Division restored to FY-2011 funding levels.

Below is a brief history of the reductions as shown in the City's financial reports.


1. General Fund subsidy was frozen in FY-2009, FY-2010 and FY-2011 so all growth of the P&R budget was funded with a subsidy of the Park Sales Tax (PST).
2. In FY-2010, the Department eliminated two positions in the Recreation Services Division or additional Park Sales Tax subsidy would have had to be used.
3. In FY-2012, the General Fund subsidy to Rec Services was cut \$200,000 from \$1,556,910 to \$1,356,910. P&R staff was given the option for either additional personnel cuts and closing facilities or using PST funds. Instead of reducing services the \$200,000 was replaced by PST funds.
4. In FY-2014, the General Fund subsidy to Rec Services reduced by another \$200,000. Again, the Park Sales Tax replaced these funds or citizens would have seen a significant decrease in services.

The Commission feels that the permanent Park Sales Tax was approved by voters to accommodate growth of the department to the benefit of Columbians and not to fund basic functions such as cost of living adjustments, insurance, utilities, intragovernmental charges, and other basic government costs.

Commissioners also fully understand why the General Fund subsidy was reduced and now that the economy has improved, the Commissioners feel that it is time for the City Council and Manager to consider restoring the subsidy or at least develop a plan where the subsidy may eventually be brought back to FY-2011 funding levels.


The Commission also reviewed the changes proposed in the FY-2015 fee proposal and unanimously voted to approve it as submitted.

Thank you for your service to our community and if I may answer any questions, please do not hesitate to contact me.




FY-2015 Columbia Parks & Recreation Budget

Parks & Recreation Commission
August 21, 2014



Budget Process Timeline	
Date	Key Actions
Jan-Feb	• CIP (facilities-new development or major renovations)
March	• Performance measures and comparative data, fleet replacement lists • New position, reorganizations or increasing staff.
April-May	• Update current year payroll. • Estimated current FY budget and next FY base budget • Supplemental requests (vehicles, equipment, temp staff..)
June	• Department meetings with City Manager • Prepare budget narrative
July	• Draft City Manager's budget prepared and published
August	• Department meetings/public hearings with Commissions & City Council
September	• Council approves final budget. • Sept 30 is last day of FY.
October	• October 1 is first day of new FY budget.



1. The Columbia Parks and Recreation's total Fiscal Year 2015 budget is actually made up of how many separate budgets?

A. 10
B. 2
C. 8
D. 4
E. 1

3




Parks and Recreation Summary


- General Parks Operations
- Recreation Services Fund
- Park Sales Tax
 
- Capital Improvement Plan




4



When the four budgets are combined, it forms the total budget for the Columbia P&R Department.



5



2. What is the approximate total budget the Columbia Parks and Recreation Department for this Fiscal Year?

A. \$5,000,000
B. \$12,000,000
C. \$16,000,000
D. \$21,000,000
E. \$40,000,000

6

3. Which of the following is NOT a source of revenue for the department?

- A. Fees & Charges
- B. General Fund Sales Tax
- C. Park Sales Tax
- D. Donations & Grants
- E. Property Tax

13

Department Budget: \$16,248,152 Funding Sources (Operating + CIP)

General Fund	Park Sales Tax	Fees/Charges	Fund Balance
\$5,296,403 32%	\$5,037,493 31%	\$4,658,000 29%	\$1,102,044 7%

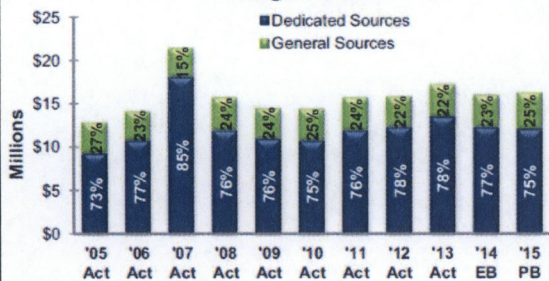


Property Tax is not a source of funds.

Misc
\$154,212 1%

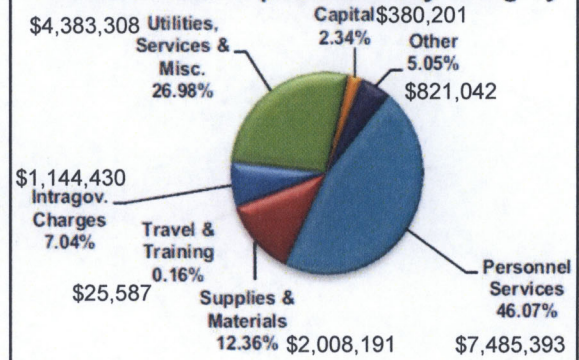
14

Funding Sources *



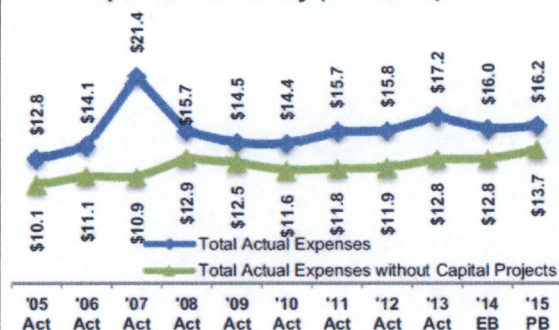
15

FY 2015 Total Expenditures By Category



16

Expenditure History (in Millions) *



17


Total Employees Per Thousand



FY2005
76 Employees


FY2015
84.75 Employees

18




General Fund

- Provides parks, trails, facilities, and services available to all. No fees or charges for these services.




19

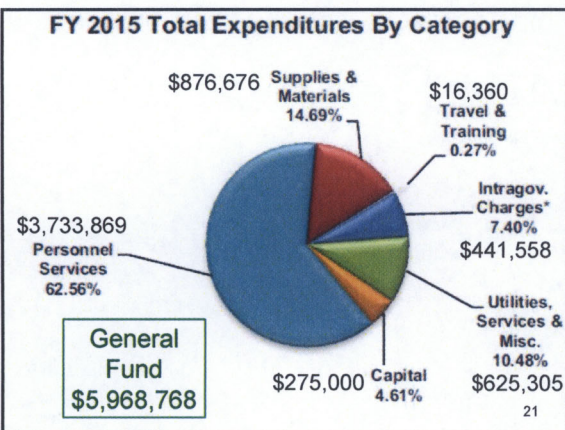


General Fund Budget Areas

- Administration
- CARE
- Planning
- Construction
- Horticulture
- Forestry & Trails
- Park Mgmt Center
- Park Management & Maintenance
- Park Ranger



20



Appropriations (Where the Money Goes)

	Actual FY 2013	Act. Budget FY 2014	Estimated FY 2014	Proposed FY 2015	% Change 15/14EB	% Change 15/14B
Personnel Services	\$3,415,656	\$3,501,297	\$3,455,822	\$3,733,869	8.1%	2.8%
Supplies & Materials	\$799,696	\$894,104	\$816,797	\$876,676	7.2%	1.2%
Travel & Training	\$12,345	\$11,630	\$12,516	\$16,360	30.7%	29.5%
Intragov. Charges*	\$263,288	\$291,430	\$281,488	\$441,558	56.9%	56.6%
Utilities, Services & Misc.	\$502,634	\$445,102	\$556,373	\$625,305	12.4%	10.7%
Capital	\$262,899	\$239,550	\$237,500	\$275,000	15.8%	14.8%
Other	\$0	\$0	\$0	\$0		
Total	\$5,246,428	\$5,597,004	\$5,360,236	\$5,968,768	11.4%	6.6%

*Intragov. charges will now be reflected in departmental budgets. Inc/Dec to FY 15 without charges is \$211,664/0.0%.

Funding Sources (Where the Money Comes From)

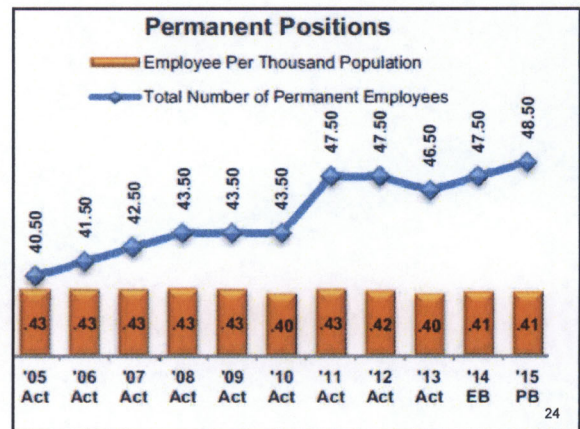
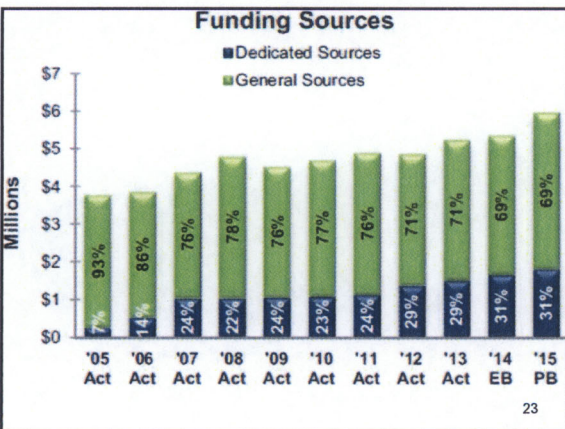
	Actual FY 2013	Act. Budget FY 2014	Estimated FY 2014	Proposed FY 2015	% Change 15/14EB	% Change 15/14B
Other Local Revenues	\$101,245	\$76,584	\$77,473	\$73,784	(4.8%)	(3.7%)
Grants	\$5,000	\$27,000	\$16,156	\$7,500	(53.8%)	(72.2%)
Operating Transfer (Parks Sales Tax)	\$1,421,499	\$1,586,439	\$1,586,439	\$1,747,991	10.2%	10.2%
Dedicated Sources	\$1,527,744	\$1,690,023	\$1,680,067	\$1,829,275	8.9%	8.2%
General Sources	\$3,718,684	\$3,906,981	\$3,680,229	\$4,139,493	12.5%	6.0%
Total Funding Sources	\$5,246,428	\$5,597,004	\$5,360,236	\$5,968,768	11.4%	6.6%

Intragovernment Charges increase: \$160,070

Fleet Replacement increase: \$35,500

Travel & Training increase: \$3,730

22



General Fund Narrative

- Total Personnel up 2.8%
 - Affordable Health Care Act
 - 1 new position: Park Ranger Supervisor
- Includes \$15,000 for P&R Citizen Survey to assist with prioritizing projects for Park Sales Tax Ballot.
- CARE restored to FY12 level in FY14 budget & funding for FY15 remains the same.
 - 104 business partners
 - 171 CARE Trainees (22,056 hours)
 - 159 successfully completed (93%)
 - 36% offered jobs at conclusion with 87% accepting

25

Recreation Services Fund

- Services provided for which users bear a portion or all of the cost.
- Subsidized programs (youth sports, aquatics, at-risk youth, seniors, Special Olympics, etc.)
- Program areas include:
 - Adult/Youth Sports
 - Indoor/Outdoor Aquatics
 - Community Recreation
 - Golf /Concessions
 - Senior/50+ and Oak Tours
 - Classes/Special Events
 - Adapted Community Recreation
 - Adapted Sports/Special Olympics
 - Activity and Recreation Center (ARC)

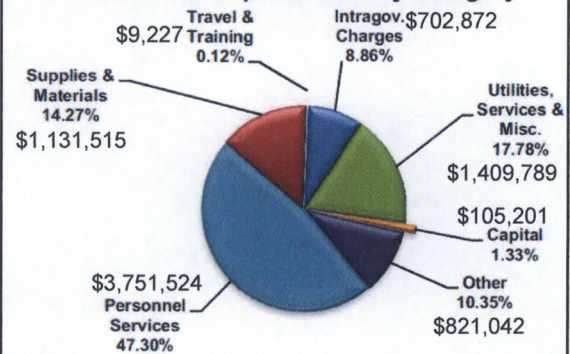
26

Recreation Services Fund

- Recreation Services Fund also includes **maintenance** of enterprise facilities (athletic complexes, aquatics, golf courses, and ARC).
- In many departments, these costs are not associated with recreation service funds.

27

FY 2015 Total Expenditures By Category

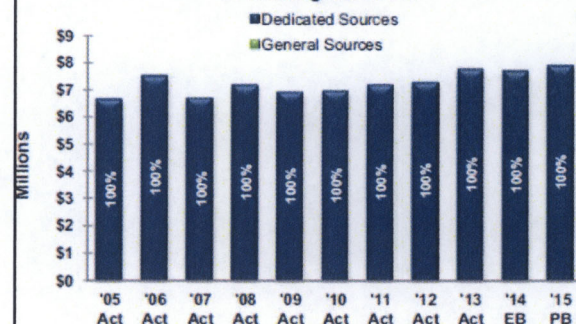


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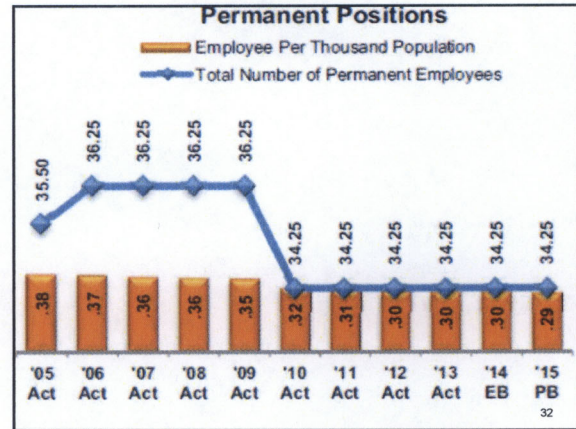
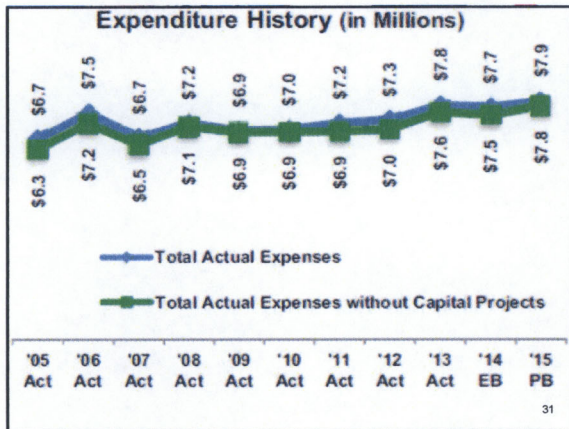
Appropriations (Where the Money Goes)						
	Actual FY 2013	Act. Budget FY 2014	Estimated FY 2014	Proposed FY 2015	% Change 15/14EB	% Change 15/14B
Personnel Services	\$3,514,414	\$3,754,342	\$3,505,979	\$3,751,524	4.9%	(2.1%)
Supplies & Materials	\$1,169,118	\$1,017,964	\$1,110,935	\$1,131,515	1.9%	2.1%
Travel & Training	\$5,357	\$9,177	\$6,574	\$9,227	40.4%	(2.9%)
Intragov. Charges	\$716,514	\$699,490	\$699,490	\$702,872	1.8%	1.9%
Utilities, Services & Misc.	\$1,293,339	\$1,530,521	\$1,503,348	\$1,409,789	(6.2%)	(6.2%)
Capital	\$104,652	\$96,400	\$96,400	\$105,201	9.1%	9.1%
Other	\$953,736	\$836,852	\$721,644	\$821,042	13.8%	(7.8%)
Total	\$7,797,130	\$7,886,646	\$7,735,378	\$7,931,178	2.5%	0.6%
Summary						
Operating Expenses	\$6,473,823	\$6,827,394	\$6,656,028	\$6,854,927	3.0%	0.4%
Non-Operating Expenses	\$1,004,684	\$691,043	\$717,133	\$816,756	13.9%	18.2%
Debt Service	\$0	\$5,809	\$5,809	\$4,266	(26.2%)	(26.2%)
Capital Additions	\$104,652	\$96,400	\$96,400	\$105,201	9.1%	9.1%
Capital Projects	\$214,171	\$280,000	\$280,000	\$150,000	(42.3%)	(42.3%)
Total Expenses	\$7,797,130	\$7,886,646	\$7,735,378	\$7,931,178	2.5%	0.6%
Funding Sources (Where the Money Comes From)						
	Actual FY 2013	Act. Budget FY 2014	Estimated FY 2014	Proposed FY 2015	% Change 15/14EB	% Change 15/14B
Interest Revenue	(\$29,506)	\$42,318	\$33,828	\$33,828	0.0%	(20.1%)
Fees & Service Charges	\$4,429,863	\$4,528,964	\$4,494,962	\$4,688,000	3.6%	2.8%
Other Local Revenues	\$73,766	\$21,000	\$28,949	\$27,100	(6.4%)	29.0%
Capital Contribution	\$0	\$0	\$0	\$0	0.0%	0.0%
Oper. Transf. (from Gen. Fd)	\$1,156,910	\$1,156,910	\$1,156,910	\$1,156,910	0.0%	0.0%
Oper. Transf. (from Parks Tax)	\$1,050,105	\$1,060,606	\$1,060,606	\$1,091,288	2.9%	2.9%
Oper. Transf. (Other)	\$74,571	\$12,000	\$17,000	\$12,000	(29.4%)	0.0%
Use of Prior Year Resources	\$1,041,451	\$1,058,848	\$943,125	\$952,044	0.9%	(10.1%)
Dedicated Sources	\$7,797,130	\$7,886,646	\$7,735,378	\$7,931,178	2.5%	0.6%
General Sources	\$0	\$0	\$0	\$0	0.0%	0.0%
Total Funding Sources	\$7,797,130	\$7,886,646	\$7,735,378	\$7,931,178	2.5%	0.6%

29

Funding Sources



30



Recreation Services Budget

Continued funding of the Department's financial assistance program.

Youth	\$50,000
Adult	\$10,000

33

Recreation Services Narrative

- Budget includes the following subsidies:
 - \$1,156,910 from General Fund (same as FY14)
 - \$1,091,288 from Park Sales Tax (\$30,682 increase over FY14)
- ARC budget includes \$81,125 for equipment replacement. Paid by the users via the Rec Center Improvement Fee account.
- Revenue increases result in portable concession trailer, new facilities at Waters-Moss, Trail Programs and increase in fees.

34

Proposed Fee Ordinance Changes

(This will require separate P&R Commission motion)

Department annually evaluates existing fees in relation to

- Cost recovery goals
- Market conditions
- Cost of services & facilities
- User benefit

Department recommending changes in the following categories:

- Fee increases for various programs/facilities
- Establishment of new fees
- Change in capital user fee allocation

Generate *\$40,000

*Already included in FY15 estimated revenues.

35

1. Fee Increases

- Sports**
 - Adult Kickball: \$26 to \$27.30 = \$1.30 per game
 - Adult Softball: \$34 to \$35.70 = \$1.70 per game
- Golf**
 - 18-Hole Weekday Green Fee: \$17 to \$18 = \$1
 - 18-Hole Weekend Green Fee: \$22 to \$23 = \$1
 - Other Golf Fees: increased accordingly
- Riechmann Pavilion**
 - Weekend/Holiday Rental: \$450 to \$510 = \$60
 - Weekend Wedding Special: \$1,000 to \$1,120 = \$120
- Rock Quarry House**
 - \$22/hour to \$22-\$32/hour (allows flexibility to raise)

36

2. Establishment of New Fees

➤ Golf

- 9-Hole Weekday: \$13
- 9-Hole Weekday Senior: \$11
- 9-Hole Twilight Weekday: \$11
- 9-Hole Twilight Weekend: \$13.50
- Young Adult Pass Any Day (18-29): \$574
- Young Adult Pass M-F Except Holidays (18-29): \$504

➤ Indoor Rental Facilities

- Maplewood Barn: \$27/hour (Fee Ord: \$27-\$50)
- Moss Building: \$35/hour (Fee Ord: \$27-\$50)
- Hillcrest Meeting Room if needed (Fee Ord: \$22-\$32)

➤ Ticketed Special Events

- \$1-\$20 Ticket (per ticket sold): \$1 (same as last year)
- \$21-\$50 Ticket (per ticket sold): \$2
- \$51-Higher Ticket (per ticket sold): \$3



37

3. Change in Fee Allocation

➤ Golf Course Improvement Fee (GCIF)

- The GCIF is based on \$2.50 per green fee, and is prorated throughout the various golf fees. Staff is proposing to reduce this to \$1.25, with the extra \$1.25 being added to the Activity Fee to support cost recovery goals.

➤ Rec Center (ARC) Improvement Fee (RCIF)

- The RCIF is based on \$2.50 per person per activity and is prorated throughout the various ARC fees. Staff is proposing to reduce it to \$1.25, with the extra \$1.25 being added to the Activity Fee to support cost recovery goals.

The changes above do not affect the amount that the user pays. See example below.

FY 2014 ARC Adult Annual Pass			FY 2015 ARC Adult Annual Pass		
Activity Fee	RCIF	Total Fee	Activity Fee	RCIF	Total Fee
\$332	\$10	\$342	\$337	\$5	\$342

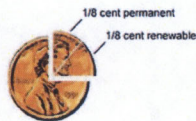
38

Park Sales Tax

- First passed by Columbia voters Nov 2000

– Stephens Lake Park Acquisition & Development

- 1/8 cent – no sunset, primarily used to support operations and pay off long-term debt of park land purchases
- 1/8 cent – 5 year sunset, funds park capital improvement projects



39

Park Sales Tax

	Resources			
	Actual FY 2013	Adj. Budget FY 2014	Estimated FY 2014	Proposed FY 2015
Parks Sales Taxes Receipts	\$5,395,029	\$5,456,138	\$5,505,960	\$5,616,110
Investment Revenue	(\$8,160)	\$10,778	\$12,412	\$12,412
Transfer (Capital Projects Fd)	\$0	\$0	\$0	\$0
Total Resources	\$5,386,869	\$5,466,916	\$5,518,402	\$5,628,522
	Expenditures			
	Actual FY 2013	Adj. Budget FY 2014	Estimated FY 2014	Proposed FY 2015
Debt Service - 2007A S.O. Notes **	\$0	\$0	\$0	\$0
Transfer to Capital Projects - Parks Projects	\$2,916,820	\$2,730,000	\$2,730,000	\$2,198,214
General & Administrative Fee/ GIS Fee	\$812	\$44,114	\$44,114	\$19,785
Transfer to General Fund for Parks Support	\$1,421,499	\$1,598,439	\$1,598,439	\$1,747,991
Operating Subsidy to Recreation Services Fd	\$1,050,105	\$1,060,606	\$1,060,606	\$1,091,288
Total Expenditures	\$5,389,236	\$5,421,159	\$5,421,159	\$5,057,278
Resources Over/(Under) Expenditures	\$633	\$448,757	\$97,243	\$571,244

Park Sales Tax Estimated to bring in \$5,616,110 if FY15.

\$2,808,055 for 1/8 Perm PST
\$2,808,055 for 1/8 Temp PST

40

Park Sales Tax

	Resources			
	Actual FY 2013	Adj. Budget FY 2014	Estimated FY 2014	Proposed FY 2015
Parks Sales Taxes Receipts	\$5,395,029	\$5,456,138	\$5,505,960	\$5,616,110
Investment Revenue	(\$8,160)	\$10,778	\$12,412	\$12,412
Transfer (Capital Projects Fd)	\$0	\$0	\$0	\$0
Total Resources	\$5,386,869	\$5,466,916	\$5,518,402	\$5,628,522
	Expenditures			
	Actual FY 2013	Adj. Budget FY 2014	Estimated FY 2014	Proposed FY 2015
Debt Service - 2007A S.O. Notes **	\$0	\$0	\$0	\$0
Transfer to Capital Projects - Parks Projects	\$2,916,820	\$2,730,000	\$2,730,000	\$2,198,214
General & Administrative Fee/ GIS Fee	\$812	\$44,114	\$44,114	\$19,785
Transfer to General Fund for Parks Support	\$1,421,499	\$1,598,439	\$1,598,439	\$1,747,991
Operating Subsidy to Recreation Services Fd	\$1,050,105	\$1,060,606	\$1,060,606	\$1,091,288
Total Expenditures	\$5,389,236	\$5,421,159	\$5,421,159	\$5,057,278
Resources Over/(Under) Expenditures	\$633	\$448,757	\$97,243	\$571,244

\$633

\$571,244

Park Sales Tax revenue has exceeded projections and is generating revenue above expenditures.

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Park Sales Tax

Forecasted Sources and Uses (For Information Purposes Only)

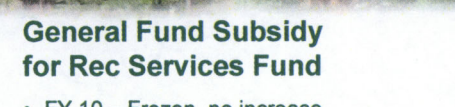
	Proposed FY 2015	Projected FY 2016	Projected FY 2017	Projected FY 2018	Projected FY 2019
Park Sales Taxes Receipts (Operations)	\$2,808,055	\$2,864,216	\$2,921,501	\$2,979,032	\$3,039,531
Temp. 1/8 Park Sales Tax * (Capital)	\$2,808,055	\$1,432,108	\$0	\$0	\$0
Investment Revenue	\$12,412	\$12,412	\$12,412	\$12,412	\$12,412
Total Sources	\$5,628,522	\$4,308,736	\$2,933,913	\$2,992,344	\$3,051,943
Operating Expenses	\$19,785	\$19,785	\$19,785	\$19,785	\$19,785
Transfer to General Fund	\$1,747,991	\$1,725,823	\$1,752,799	\$1,818,294	\$1,829,647
Transfer to Rec Services	\$1,091,288	\$1,102,201	\$1,113,223	\$1,124,355	\$1,135,599
Capital Projects (Currently in CIP) *	\$2,198,214	\$0	\$0	\$0	\$0
Total Uses	\$5,057,278	\$3,782,609	\$2,885,807	\$2,962,434	\$2,985,031
Sources Over/(Under) Uses	\$571,244	\$526,127	\$448,106	\$29,909	\$96,912
Beginning Cash Forward	\$567,872	\$1,139,116	\$1,065,243	\$1,713,349	\$1,743,259
Projected Ending Cash	\$1,139,116	\$1,665,243	\$1,713,349	\$1,743,259	\$1,840,171

PST Transfer to General Fund: \$1,747,991
PST Transfer to Rec Services Fund: \$1,091,288

Total Perm PST Transfers: \$2,839,279

Total Perm PST \$2,808,055
Deficit: -\$31,224

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General Fund Subsidy for Rec Services Fund

- FY 10 – Frozen, no increase
- FY 11 – Frozen, no increase
- FY 12 – Cut \$200,000, replaced with Park Sales Tax Funds
- FY 13 – Cut \$200,000, replaced with Park Sales Tax Funds
- FY 14 – No increase
- FY 15 – No increase

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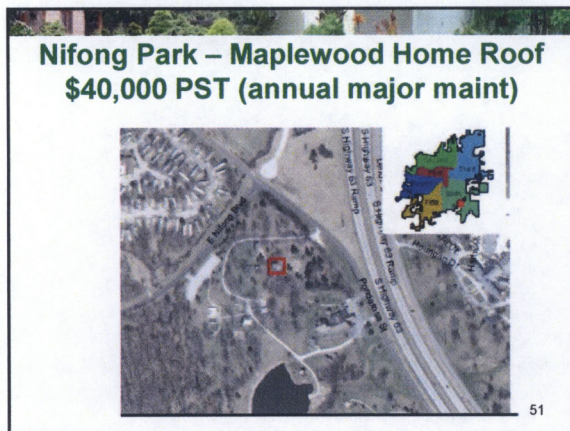
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Description	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total
Land Acquisition and Annual Park Funding							
Land Acq. - Grants, Private, Donations, Not-for-Profit		\$ 2,400,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 12,500,000
Land Acq. - New Developments		\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 5,600,000
Land Acq. - Other		\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,000,000
Annual Parks and Recreation Fund		\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 10,000,000
Annual Park Development		\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 10,000,000
Annual Parks and Recreation Fund Annual Park Funding	6	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000	\$ 4,600,000
New Facility Park Development							
Barrios, Neighborhood Park				\$ 125,000			\$ 125,000
El Centro Neighborhood Park			\$ 125,000				\$ 125,000
Estero Nuevo Neighborhood Park			\$ 125,000				\$ 125,000
El Centro Area Neighborhood Park - Phase 1			\$ 500,000			\$ 500,000	\$ 1,000,000
North Sutherland Park - Phase 1				\$ 750,000			\$ 750,000
North Adams Park - Phase 1			\$ 150,000				\$ 150,000
Sub-Total New Facility Park Development	5	\$	\$ 1,750,000	\$ 600,000	\$ 1,250,000	\$	\$ 4,600,000
Improvements to Existing Parks							
Adopt-A-Community Park - New Developments		\$ 125,000					\$ 125,000
Adopt-A-Community Park - Adopt-A-Park Developments		\$ 125,000					\$ 125,000
Adopt-A-Community Park - Adopt-A-Park Maintenance		\$ 50,000					\$ 50,000
Adopt-A-Community Park - Adopt-A-Park Phase 1		\$ 400,000					\$ 400,000
Adopt-A-Community Park - Adopt-A-Park Phase 2		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 3		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 4		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 5		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 6		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 7		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 8		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 9		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 10		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 11		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 12		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 13		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 14		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 15		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 16		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 17		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 18		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 19		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 20		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 21		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 22		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 23		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 24		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 25		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 26		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 27		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 28		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 29		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 30		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 31		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 32		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 33		\$ 150,000					\$ 150,000
Adopt-A-Community Park - Adopt-A-Park Phase 34		\$ 150,000					\$ 150,000

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**Albert-Oakland Family Aquatic Center
Replace Water Playground
\$150,000 Rec Services User Fee Funds**




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**Woodridge Park – Trail/Playground Equip
\$262,000 (Donation/\$75k LWCF grant)**



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Commission Action - 2 Motions

1. Recommend approval of FY2015 Parks & Recreation Department budget as presented by the City Manager.
 - Or, approval of FY15 budget with changes as recommended by P&R Commission.
2. Recommend approval of FY2015 Proposed Fee Changes as presented by the City Manager.
 - Or, approval of FY15 fee changes with changes as recommended by P&R Commission.

Other action as Commission requests.

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PARKS AND RECREATION COMMISSION

Thursday, August 21, 2014, 7 p.m.
ARC, 1701 W. Ash

MINUTES

Commission Present: Marin Blevins, Sue Davis, Terry Kloeppel, Bill Pauls, Dan Devine, Meredith Donaldson, Linda Hutton

Commission Absent (excused): None

Staff Present: Mike Griggs, Gabe Huffington, Erika Coffman, Tammy Miller

Blevins called the meeting to order at 7 pm.

Agenda: The agenda was approved on a motion by Davis, seconded by Donaldson.

Minutes: The July minutes were approved on a motion by Kloeppel, seconded by Pauls.

Monthly Report: The July monthly report was approved on a motion by Donaldson, seconded by Pauls.

Budget Presentation

Griggs presented the Parks and Recreation FY-2015 budget to the Commission for their comments and feedback. He went through the timeline of the process then, went through the basics of the budget with the four areas: general fund, recreation services fund, Park Sales Tax and capital improvement plan. Griggs outlined the operating and non-operating expenses and operating budget. The proposed FY-15 budget for Parks and Recreation is \$16.2 million, which includes operating and capital projects.

Griggs described with charts how the total expenditures are divided as well as a history of expenditures. He showed with the total number of Parks and Recreation employees, despite an increase of 8.75 FTE, the ratio of staff per thousand Columbians has decreased over the past 10 years.

Highlights of the general fund include an increase in personnel costs, attributable to the Affordable Health Care Act (increase in benefits) and addition of a new Park Ranger Supervisor position. Funds are also allotted to do a citizen survey in preparation of the 2015 ballot issue. CARE funding remains at the same level.

Griggs then discussed the Recreation Services Fund, and stressed that maintenance of enterprise facilities is also part of this budget, not just recreation programming. Highlights of the recreation services fund include the same subsidy from the general fund and a slight increase in subsidy from the Park Sales Tax. The ARC budget includes some funds for new equipment. Revenue increases reflect those anticipated from a new concession trailer for Gans and special events, rental fees from Waters-Moss facilities, trail programs and some fee increases.

Those proposed fee increases are based on cost recovery goals, market conditions, cost of services and facilities, and user benefit. The increases include some slight increases in adult sports registration fees, a dollar increase in green fees, an increase in weekend rates at Riechmann Pavilion and a range at Rock Quarry House that may allow a future increase. New fees include a 9-hole rate at the golf courses, new fee for a young adult pass, indoor rental facilities and new ticketed special event fee that will address multi-day festivals or events.

There will also be a change in fee allocation. Griggs said the proposal is to reduce the Golf Course Improvement Fee and Rec Center Improvement Fee by half. Those funds would be added to the Activity Fee to help meet cost recovery goals. This is not an increase as users will pay the same amount.

With the Park Sales Tax fund, Griggs said that revenue has exceeded projections, primarily because there are not as many capital projects scheduled at the end of the 5-year ballot issue period. However, due to transfers of Park Sales Tax funds to the general fund and the Recreation Services Fund, the total permanent Park Sales Tax is operating at a deficit of \$31,224. As shown in one chart, the general fund subsidy to the Recreation

Services Division was cut by \$200,000 in both FY-12 and FY-13 budgets, with those funds being replaced by Park Sales Tax funds. The Park Sales Tax has been the primary funding source for the department's growth since 2009. There have not been any increases to the general fund subsidy except for a FY-15 change in allocation of how intragovernment funds are calculated. The permanent Park Sales Tax has completely been absorbed by the department's operating budget with the new addition of the new position of Ranger Supervisor. There are needs for additional staff as the park system and programs grow, but after FY-15, an alternate source of funding will have to be determined.

Griggs reminded the Commission that they reviewed the FY-15 CIP in April, but touched on the projects that are scheduled for FY-15, including Barberry Park development, Bethel tennis lights and trail, Optimist Park improvements, new roof at Maplewood Home, restroom improvements on MKT Trail, Parkade Park playground, Smithton Park improvements, Albert-Oakland Family Aquatic Center improvements, and Woodridge Park improvements. This concluded the budget presentation.

Devine commented that he's concerned about the Park Sales Tax. He also said he would want to convey to Council the importance of the general revenue funding to maintain parks & recreation services. The Commission's original primary concern was that the Park Sales Tax would be used to replace general funds and not be available as the Department grew.

Hutton said the Commission should make a statement to that effect. She would like to see the subsidy restored to previous levels.

Donaldson agreed, saying the department should have what it used to receive before the cuts were made. Donaldson made a motion, seconded by Kloeppel, that the Commission recommend approval of the FY-15 Parks and Recreation budget, with the request that the general fund subsidy be restored to the FY-11 level. Motion passed, 7-0.

FY'15 Fee Ordinance Changes Review

As part of the budget discussion, the Commission made a separate motion regarding the fee ordinance. Kloeppel moved, seconded by Davis, that the Commission recommend to Council approval of the FY-15 fee changes as presented by the City Manager. Motion passed, 7-0.

Council Items

Griggs shared these updates:

At the August 4 meeting, Mayor McDavid commented that he had been in touch with the new director of the Boone County Historical Society (BCHS), who was concerned about funding for Maplewood Home. Griggs told the Commission that there has been an annual agreement between BCHS and Parks and Recreation that outlined areas of responsibilities for the upkeep of the historical buildings in Nifong Park, including the Maplewood Home. The agreement states that P&R Department is responsible for exterior maintenance of the home and BCHS is responsible for the interior maintenance. The City pays all utilities, but any maintenance or improvements to the interior is the responsibility of the BCHS. In addition to taking care of the exterior, the department has allocated about \$5,000 annually for the Historical Society to use on either maintenance or other operating expenses for the home. Griggs said BCHS has supplied a list of needed repairs that may total up to \$40,000-\$50,000 for interior improvements. Staff has discussed that if the interior of the Maplewood Home needs significant improvements, it may be a logical project for the 2015 Park Sales Tax ballot issue.

Devine said that perhaps a question on the upcoming citizen survey regarding public support for such a project might be a good idea. He questions how far the department should go with assisting with interior maintenance, especially with the use of park sales tax funds. Griggs stated that the buildings are all City owned and one of the long term projects in the master plan is to add additional parking. A 2015 Park Sales Tax ballot issue could include a project such as \$150,000-\$200,000 for Nifong Park Improvements.

Hutton commented that it seems the current allocation of \$5,000 is appropriate under the current budget. The Commission agreed.