

City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: REP 74-14
Department Source: Finance
To: City Council
From: City Manager & Staff
Council Meeting Date: August 4th, 2014
Re: Intra-Departmental Transfer of Funds Request

Documents Included With This Agenda Item

Council memo
Supporting documentation includes: Transfer Reports

Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending July 25th, 2014. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

Fiscal Impact

Short-Term Impact: None.
Long-Term Impact: None.

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Not Applicable
Strategic Plan Impact: Not Applicable
Comprehensive Plan Impact:

Suggested Council Action

Acceptance of the report.

Legislative History

N/A

John Blattel inc
Department Approved

Melby M. Matt
City Manager Approved

TRANSFER OF FUNDS REQUESTS FOR FY14 - PERIOD ENDING 7/25/2014

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>FINANCE</u>				
1	110-2320-513.69-10	110-2320-513.13-91	\$ 3,071.00	A transfer of funds is requested due to the purchase of miscellaneous medical equipment at a total cost of \$3,071.33 in a capital outlay account. This purchase does not meet capitalization criteria, therefore the expense and related budget need to be transferred to the materials and supplies category.
2	674-1850-880.66-40	674-1850-601.18-20	\$ 9,154.00	A transfer of funds is requested due to the purchase of two ethernet routing switches at a total cost of \$9,154.28 in a capital outlay account. This does not meet capitalization criteria, therefore the expense and related budget need to be moved to the materials and supplies category.
<u>PUBLIC WORKS</u>				
3	555-6323-880.66-40	555-6321-880.66-41	\$ 5,585.00	A transfer of funds is requested due to the composite sampler at the wetlands failing. This is a required piece of equipment for compliance monitoring of the effluent from the Wetland Treatment Units. Funds are available in the current budget due to other supplemental items being less expensive than estimated.
<u>INFORMATION TECHNOLOGIES</u>				
4	674-1810-601.59-87	674-1830-601.14-20	\$ 12,000.00	A transfer of funds is requested to cover replacements for PSJC monitors that were still under replacement by I.T., a portion of the police MDT's, and cubicles for four workstations.

TRANSFER OF FUNDS REQUESTS FOR FY14 - PERIOD ENDING 7/25/2014

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
5	674-1810-601.59-87 Contingency	674-1830-601.14-20 Computer Equipment	\$ 3,000.00	A tranfer of funds is requested to purchase ten 24" monitors for replacements.
6	674-1810-601.01-01	674-1840-601.01-01	\$ 81,372.94	A transfer of funds is requested as the Business Analyst Position needs to be moved from 1810 to 1840.
<u>PUBLIC HEALTH & HUMAN SERVICES</u>				
7	110-3020-531.20-40 GMRCVA	110-3020-531.13-95 GMRCVA	\$ 85.00	A transfer of funds is requested to purchase program supplies from the miscellaneous account.

TRANSFER OF FUNDS REQUEST FOR FY14 - PERIOD ENDING 7/25/2014
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PUBLIC WORKS</u>				
1	440-8800-590.49-90 Annual Sidewalks C40162	440-8800-528.49-90 ADA Curb Ramp Installations C00600	\$ 200,000.00	A transfer of funds is requested to the ADA Curb Ramp Installations Project as curb ramps and other associated structures are being reconstructed to comply with ADA requirements.
2	440-8800-528.49-90 Annual Street Project C40158	440-8800-528.49-90 Worley St Sidewalk PH II C00509	\$ 120,000.00	A transfer of funds is requested to the Worley Sidewalk Phase II Project. This transfer will cover the project plus contingency.
<u>WATER & LIGHT</u>				
3	550-7220-881.49-90 Bingham Main. Providence to Wayne WT0162	550-7220-881.49-90 CIP Ent Rev Contingency WT0003	\$ 26,543.00	A transfer of funds is requested due to the completion of the project to install the main along Providence and Wayne at a cost of \$133,456. The remaining balance will be transferred to the contingency project.
4	550-7220-881.49-90 Stadium TDD Improvements WT0237	550-7220-881.49-90 Bond Contingency WT0009	\$88,245.00	A transfer of funds is requested due to the completion of the water line improvement project at a cost of \$311,755. This project is being closed after moving the remaining balance of funds to the Bond Contingency Project.
5	551-7220-881.68-70 Street Light Additions EL0052	551-7220-881.68-70 Downtown Streetlights EL0180	\$ 2,000.00	A transfer of funds is requested due to the depletion of the FY14 funding for the Underground the Downtown Streetlights Project. The funds will be transferred from the Street Light Additions Project and the project will be closed until additional funding is given.