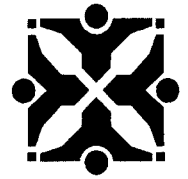


City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: REP 56-14

Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: June 2, 2014

Re: Intra-Departmental Transfer of Funds Request

Documents Included With This Agenda Item

Council memo

Supporting documentation includes: Transfer Reports

Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending May 23rd, 2014. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Not Applicable

Strategic Plan Impact: Not Applicable

Comprehensive Plan Impact:


Suggested Council Action

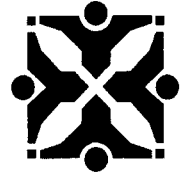
Acceptance of the report.

Legislative History

N/A


Department Approved


City Manager Approved



SUPPORTING DOCUMENTS INCLUDED WITH THIS AGENDA ITEM ARE AS FOLLOWS:

Transfer Reports

TRANSFER OF FUNDS REQUESTS FOR FY14 - PERIOD ENDING 5/23/2014

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PUBLIC WORKS</u>				
1	110-6024-523.49-90 Street Traffic, Misc. Contractual	110-6024-523.11-00 Street Traffic, Construction Mat	\$ 80,000.00	A transfer of funds is requested to cover the current and future material expenses for the remainder of FY14. Expenses include paint, glass beads, sign blanks, posts, and vinyl.
<u>COMMUNITY DEVELOPMENT</u>				
2	110-4035-532.48-40 CD Neighborhood Svs, Monthly Auto	110-4030-532.30-86 CD BSD credit card fees	\$ 100.00	A transfer of funds is requested as it was initially thought that the VS was moving to DBB so it was not budgeted for in FY14. The division will stay at Grissum.
3	110-4040-532.12-40 CD BSD Books and Subscrip.	110-4040-532.49-60 CD BSD credit card fees	\$ 9,124.00	A transfer of funds is requested to cover credit card fees. Will wait until FY15 to purchase code books.
4	110-4010-532.20-30 CD Planning Education and Training	110-4040-532.49-60 CD BSD credit card fees	\$ 817.00	A transfer of funds is requested to cover credit card fees. Will wait until FY15 for the training
5	110-4035-532.01-01 CD Neighborhood Svs, Payroll	110-4040-532.49-60 CD BSD credit card fees	\$ 4,630.00	A transfer of funds is requested to cover credit card fees. Transfer funds available from having a vacant position.

TRANSFER OF FUNDS REQUESTS FOR FY14 - PERIOD ENDING 5/23/2014

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PUBLIC HEALTH AND HUMAN SERVICES</u>				
6	110-4440-542.01-01 Permanent Positions	110-3110-514.65-25 Trucks	\$ 14,348.00	(Items 6-7) A transfer of funds is requested to replace a vehicle that is due and has been approved. A supplemental request was initially submitted for FY15 to purchase the new vehicle. However, funds are available within the department's FY14 personnel budget due to savings resulting from vacancies.
7	110-3010-531.01-01 Permanent Positions	110-3110-514.65-25 Trucks	\$ 5,000.00	

TRANSFER OF FUNDS REQUEST FOR FY14 - PERIOD ENDING 5/23/2014

TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PUBLIC WORKS</u>				
1	557-6588-881.49-90 Landfill Cell 5 C48042	557-6588-881.49-90 Landfill Road Reconstruction C48052	\$ 175,000.00	A transfer of funds is requested to reconstruct the road leading to the landfill. This transfer will cover the cost plus 10% contingency.
2	440-8800-528.49-90 Annual Street Project C40158	440-8800-528.49-90 Greenbriar - HDR Project C00583	\$ 40,000.00	A transfer of funds is requested to cover the estimated cost of the Greenbriar-HDR project. These costs will be reimbursed by HDR when complete.
3	440-8800-528.49-90 Annual Street Project C40158	440-8800-528.49-90 Hominy Trails Phs 2 - HDR Project C00586	\$ 52,690.00	A transfer of funds is requested to cover the estimated cost of the Hominy Trail Phase 2 - HDR Project.
4	555-6388-881.49-90 Annual Sewer Improvements C43183	555-6388-881.49-90 SD #165 Maple Bluff C43207	\$2,000.00	A transfer of funds is requested for the cost of the trench settlement repair.
5	672-6888-881.49-90 CNG Land C72003	672-6888-881.49-90 Parks & Rec Vehicle Maint Fac C72002	\$41,437.00	A transfer of funds is requested to cover the change orders related to the construction of new vehicle maintenance facility and demolition of the current structure. Change order items include: removal & haul away of unstable soil; excavate and remove concrete manhole; electrical service disconnect; additional paving; asbestos abatement.
<u>WATER & LIGHT</u>				
6	551-7220-881.68-70 System Expansion/Comm/MultiFam EL0117	551-7220-881.68-70 Relocation of Distribution Lines EL0199	\$ 150,000.00	A transfer of funds is requested to track relocation for electric as a separate capital project than water distribution. Previously, relocation expenses were charged to EL0027 Undergrounding Power Lines or EL0115 Substation Feeders. This project will allow costs associated with relocation of electric lines to be tracked.