

City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: R98-14

Department Source: City Manager

To: City Council

From: City Manager & Staff

Council Meeting Date: May 5, 2014

Re: Waiver of the Open Container Ordinance and Approval of a Street Closure: Ninth Street Summerfest

Documents Included With This Agenda Item

Council memo, Resolution/Ordinance

Supporting documentation includes: Special Use Permit and Application

Executive Summary

Staff has prepared for Council consideration a resolution granting a waiver of the open container ordinance and approval of a street closure for a Ninth Street Summerfest event.

Discussion

Richard King is exercising his right to file an appeal to the Council for approval of the closure of Ninth Street, from Walnut to Broadway, on June 26, from 8:00 a.m. until 11:00 p.m. He is also requesting a waiver of the open container on June 26, from 6:00 p.m. until 11:00 p.m.

The City Special Event Committee denied the request for the following reason: Applications for special event permits shall be submitted ninety (90) days prior of the first day of the event. Mr. King failed to meet the 90 day requirement. His application meets the other requirements set forth in Ch. 24 of the City Code as it relates to special event permits.

Fiscal Impact

Short-Term Impact: n/a

Long-Term Impact: n/a

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Arts and Culture, Downtown

Strategic Plan Impact: Health, Safety and Wellbeing

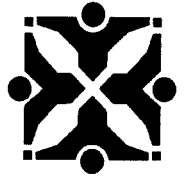
Comprehensive Plan Impact: Livable & Sustainable Communities

Suggested Council Action

Motion to approve the legislation.

City of Columbia

701 East Broadway, Columbia, Missouri 65201



Legislative History

n/a

Carol Rhodes

Department Approved

Wally Matt

City Manager Approved

Introduced by _____ Council Bill No. R 98-14

A RESOLUTION

authorizing the temporary closure of a portion of Ninth Street between Walnut Street and Broadway; granting a temporary waiver from the requirements of Section 16-185 of the City Code to allow possession and consumption of alcoholic beverages for a Ninth Street Summerfest event.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Council hereby authorizes The Blue Note to temporarily close a portion of Ninth Street between Walnut Street and Broadway between the hours of 8:00 a.m. and 11:00 p.m. on June 26, 2014 for a Ninth Street Summerfest event.

SECTION 2. The City Council hereby grants a temporary waiver from the requirements of Section 16-185 of the City Code so that the possession of an open container of alcohol and consumption of an alcoholic beverage shall be allowed during The Blue Note Ninth Street Summerfest event on June 26, 2014 from 6:00 p.m. until 11:00 p.m.

ADOPTED this _____ day of _____, 2014.

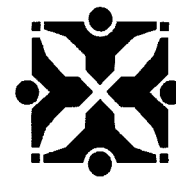
ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor



SUPPORTING DOCUMENTS INCLUDED WITH THIS AGENDA ITEM ARE AS FOLLOWS:

Special Use Permit and Application

City of Columbia Special Use Permit and Application

Complete and submit the form and application fee to the City Manager's office ninety (90) days prior to the first day of the event. Incomplete or illegible applications will not be accepted.

APPLICANT INFORMATION

Are you, the applicant, organizing this event on behalf of another organization?

☐ Yes ☒ No

APPLICANT
CONTACT:

Name:

Richard King

Phone:

573-874-1944

Cell:

573-489-5701

E-mail Address: Richard@thebluenote.com

MAILING
ADDRESS:

Street Address: 17 N. 9th Street

City:

Columbia

State:

MO

Zip:

65201

SECONDARY
CONTACT:

Name:

Millie Lovett

Phone:

573-864-6683

Cell:

573-864-6683

E-mail Address: millie@thebluenote.com

ON SITE
CONTACT
(if different
than
applicant):

Name:

Millie Lovett

Phone:

573-864-6683

EVENT INFORMATION

EVENT CATEGORY:

☐ Procession/March

☒ Concert/Performance

☐ Farmers/Outdoor Market

☐ Festival/Fair/Carnival

☐ Competitive Athletic Event

☐ Non-Competitive Athletic Event

☐ Neighborhood Block Party

☐ Parade

☐ Other

Public or Residential Streets & Sidewalks:

Will your event be utilizing and requesting the closure of any streets?

Note: Choose "No" for rolling closures such as parades.

☒ Yes ☐ No

Print the **Street Closure Petition** and obtain signatures of property owners/tenants inside and abutting the closure area. A link to the ordinance can be found **here**.

Downtown Event:

Will this event be held "downtown"?

☒ Yes ☐ No

Admission/Entry Procedure:

How will your event be attended?

- ☐ Registration Fee
- ☒ Tickets for Purchase \$ 25
- ☐ By Invitation Only
- ☐ Open to Public
- ☐ Other

****Note:** A permittee shall post a sign at each entrance and exit to the closure area visible to all patrons entering the area that includes the amount of the entry fee, if any, and the rules of access to the closure area. A permittee must post the sign required under this section during the time the entry fee is in effect**

Columbia Parks and Trails:

Does your event include the use of Columbia Parks or Trails?

- ☐ Yes ☒ No

Event Description:

Summerfest. Outside on 9th street

EVENT DETAILS

EVENT NAME: Summerfest

EVENT DATES:
(Indicate dates OPEN to attendees)HOURS:
(Indicate hours OPEN to attendees)EXPECTED ATTENDANCE:
(Daily Attendance)

Day 1	Date: 06/26/2014	Start Time: 6:00pm	End Time: 10:30pm	Attendees: 2500	Staff/Volunteers: 60
Day 2	Date:	Start Time:	End Time:	Attendees:	Staff/Volunteers:
Day 3	Date:	Start Time:	End Time:	Attendees:	Staff/Volunteers:

ALTERNATIVE

PERMIT DATE: (Date and Time):	Date:	Times:
EVENT SETUP BEGINS (Date and Time):	Date: 06/26/2014	Times: 8:00am
EVENT DISMANTLE (Date and Time):	Date: 06/26/2014	Times: 11:00pm
EVENT LOCATION: Describe in detail, include addresses and ATTACH REQUIRED MAP	<div style="border: 1px solid black; padding: 5px;"> Summerfest. Map attached. Concert on 9th. Same as all the other times before. </div>	

Has this event been produced before?

☒ Yes ☐ No When? every month in the summer

Is this an annual event?

☒ Yes ☐ No

Are there any other name/s by which this event is known?

☐ Yes ☒ No

Barricades:

Describe any temporary barricades and/or fencing that will be utilized for this event:

we will have barricades and orange fencing with security at those spots as well.

****Note:** In accordance with MUTCD standards, barricades for street closures must be obtained from the City of Columbia Street Department (573-874-6289)**

REQUIRED MAPS

Please provide a map of the event. Be sure to include the following:

Boundaries of the activity with square footage and entryway widths or route for mobile event;

Electrical – locations of generators and electrical connections;

Emergency access (20 feet clear for fire truck and public safety access);

Equipment (stages, booths and tents, fencing, bike racks, risers, by type and size);

Accessible Routes;

Food vendor locations;

Recycle and trash receptacles;

Hydrant connection locations;
Alcoholic beverage service locations;
Sanitation facilities;
Portable toilets, including accessible provisions;
Parking provisions, including accessible parking;
Location for barricade delivery; and/or
Other:

VENDORS

Merchandise Sales:

Does your event include the sale of (non-food) goods?

☐ Yes ☒ No

Food Vendors:

Does your Event include the sale of food?

☐ Yes ☒ No

ALCOHOLIC BEVERAGES

Alcohol:

Does your event include the sale of alcohol?

☒ Yes ☐ No An application for Caterer's permit can be found [here](#).

Are you requesting a waiver of the open container ordinance?

☒ Yes ☐ No

Beginning Time: 6:00pm

End Time: 10:30pm

COOKING AND MOBILE FOOD VENDING

Cooking, Grilling, Combustibles, Open Flames:

Does your event include cooking or open flame on the premises?

☐ Yes ☒ No

STORM WATER COMPLIANCE

All Grey water (waste water, mop water, hand sink water, dish water, wash out stations) must be placed in the sanity sewer, arrangements can be made to have a grey water dump site installed by the Water and Light Department at 573-874-7325.

Cooking oil and grease traps must be disposed of at grease disposal tanks located through the city of Columbia. These tanks are located in the downtown area at a variety of locations, to find the nearest location to your event, contact the Public Works Department at (573) 874-7350.

Contact the Public Works Department at (313) 674-7200.

STRUCTURES

Tents and Canopies:

Does your Event include the set-up of tents or canopies? (Tents above 100 square feet (20ft x 20ft) require a temporary structure permit.)

☐ Yes ☒ No

SOLID WASTE

In your event's plan for trash removal/recycling (i.e. dumpsters/trash bins);

Are you requesting the use of City services (i.e. Trash/recycling receptacles; removal)?

☐ Yes

☒ No Trash will be removed by applicant.

Will your event use portable toilets? (Refer to ADA guidelines on the City of Columbia's special events [website](#).)

☒ Yes ☐ No

Describe:

we have portable toilets on the south side of the Blue Note building. Total 3

****Note:** A permittee may not place a portable toilet within 25 feet of an entryway to an adjacent business or residence, unless the adjacent property owner or tenant approves a distance less than 25 feet**

WATER AND ELECTRIC

Will your event require the use of City utilities?

☐ Yes ☒ No

Will your event include the use of generators?

☐ Yes ☒ No

ADA ACCESSIBILITY

Describe the plan for ADA accessible Routes:

sidewalks are clear. we put ada approved ramps over any cords or possible problems for wheelchairs, crutches, and the like.

For more information relating to ADA accessibility, please click [here](#).

ENTERTAINMENT

Are there any musical entertainment features related to your event?

☒ Yes ☐ No

Number of Stages: 1

Number of Performers/Bands: 3

Performer/Band Name and Music Type:

Randy Houser, The rest are TBA

PUBLIC SAFETY PLAN

SECURITY

Please describe your procedures for both crowd control and internal security:

We have our in house security team as well as the CPD patrol the area.

Have you hired a security company to handle security arrangements for this event?

☐ Yes ☒ No

Are you planning on utilizing OFF-DUTY Columbia Police Officers?

☐ Yes ☒ No

EMERGENCY PREPAREDNESS

EMERGENCY PLAN (Hazardous weather, Fire, etc.)

Please describe and attach a detailed emergency procedure plan:

We have exits with security at each.
If it rains, we move the show inside the Blue Note

MEDICAL PERSONNEL

Will your event have on-site medical personnel?

☐ Yes ☒ No

TRANSPORTATION/TRAFFIC PLAN

Parking:

Describe the plan for parking:

Use of parking garages and metered spots.

Do you plan to use metered parking spaces outside of the event footprint?

☐ Yes ☒ No

Transportation:

Does your event plan to utilize shuttles or transportation services?

☐ Yes ☒ No

Traffic Flow – Pedestrian and Vehicular:

Describe your plan for traffic and pedestrian flow and control:

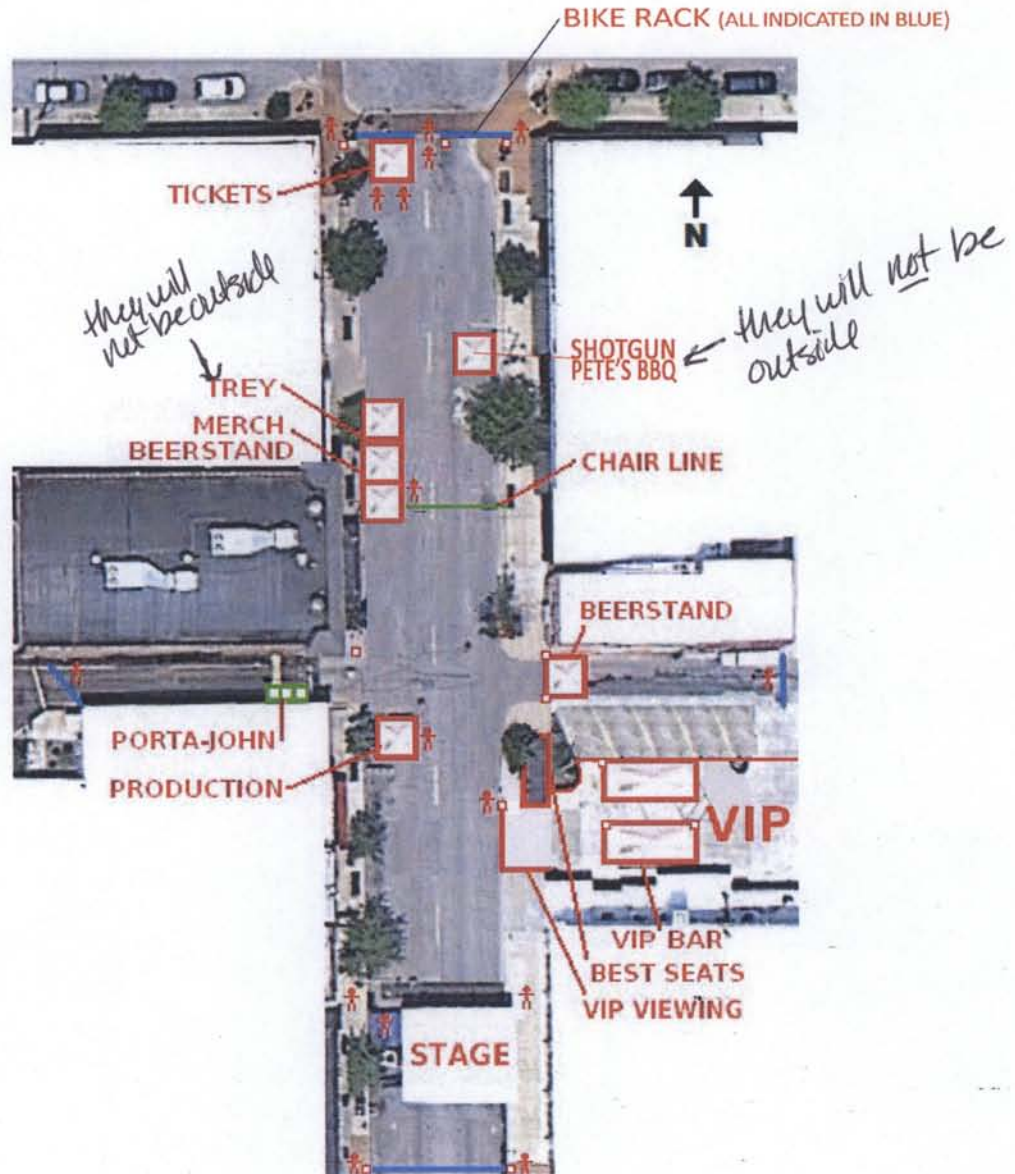
The street is closed for the event. During the day we have the street open with a traffic director to aid customers into Commerce Bank as well as exiting Landmark Bank parking lot.

A \$100 application fee applies to this permit. Please make check/money order payable to City Event Committee.

Please remit completed application to:

City Event Committee
C/o City Managers Office
701 E. Broadway
P.O. Box 6015
Columbia, Mo 65205

SUMMERFEST FOOTPRINT 2014



Property Owner/Tenant Petition for Street Closure

We, the undersigned, hereby request the closure of (street name):

The Blue Nok

Between (street name):

Walnut

And (street name):

Broadway

Closure Hours:

June 26th Thurs.

Start:

8:00 am

End:

10:30 pm

Property Owner/Tenant Information

Name	Address	Phone	Yes/No - comments
Print <u>Mavakis</u>	<u>16 N. 9th Street</u>	<u>573-442-7172</u>	Yes/ <u>No</u>
Sign <u>Emmanuel</u>			
Print <u>Shotgun Pele's</u>	<u>23 N. 14th St</u>	<u>573-442-7878</u>	We Love the Street Fest! GOOD FOR BUSINESS - phil Yes/ <u>No</u>
Sign <u>Phil</u>			
Print <u>On Street Public House</u>	<u>36 N. 14th St.</u>	<u>573-673-1671</u>	Yes/ <u>No</u>
Sign <u>Phil</u>			
Print <u>La Sista</u>	<u>33 N. 9th St.</u>	<u>573-449-8788</u>	Yes/ <u>No</u>
Sign <u>Maria P. Suarez</u>			
Print <u>Landmark</u>	<u>13 N. 9th St.</u>	<u>573-499-7346</u>	Yes/ <u>No</u>
Sign <u>Keith Whitely</u>	<u>COMO</u>		
Print <u>Commerce Bank</u>			Yes/No
Sign			
Print <u>My Secret Garden</u>	<u>823 E Broadway</u>	<u>573-443-1546</u>	Yes/ <u>No</u>
Sign <u>Sam Z. He</u>	<u>"</u>	<u>"</u>	<u>"</u>
Print <u>Kui</u>	<u>22 N. 9th Street</u>	<u>573-442-7888</u>	Yes/No
Sign			
Print <u>Shurtleff Froeschner Harris LLC</u>	<u>25 N. 9th St. Columbus MO</u>	<u>(573) 444-3874</u>	n/a Yes/ <u>No</u>
Sign <u>Lu M. Pappas</u>	<u>"</u>	<u>"</u>	<u>"</u>
Print <u>Trey Bistro</u>	<u>21 N. 9th St.</u>	<u>573-777-8154</u>	Yes/ <u>No</u>
Sign <u>Trey</u>	<u>"</u>	<u>"</u>	<u>"</u>
Print <u>Coffee Zone</u>			Yes/NO
Sign			
Print <u>Drivers</u>	<u>7 N. 9th</u>	<u>573-442-7984</u>	Yes/ <u>No</u>
Sign <u>Debra K. Kull</u>			