

Introduced by \_\_\_\_\_

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

Ordinance No. \_\_\_\_\_

Council Bill No. B 69-14

### AN ORDINANCE

amending Chapter 3 of the City Code as it relates to attendance requirements for the Airport Advisory Board; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. Chapter 3 of the Code of Ordinances of the City of Columbia, Missouri, is hereby amended as follows:

Material to be deleted in ~~strikeout~~; material to be added underlined.

Sec. 3-23. Meetings; attendance; quorum.

The board shall hold regular meetings at such times as it shall fix, and other meetings at the call of the chair. The city manager shall receive notice of all meetings of the board. The chair of the board is authorized to excuse any member from attendance at a board meeting; provided, that the member requested to be excused before the meeting. Any member who is absent, without being excused, from twenty-five (25) percent of the regular board meetings held in a calendar year shall automatically forfeit the office. Any member who is absent from two (2) of the regularly scheduled board meetings in the previous twelve (12) months without being excused shall automatically forfeit the office. Any member who is absent, ~~without being excused~~, from three (3) of the consecutive regularly scheduled meetings in the previous twelve (12) months ~~meetings~~ shall automatically forfeit the office unless the board, meeting on or after the third excused absence, temporarily suspends this provision because the absence(s) was beyond the member's reasonable control. Each subsequent excused absence, four (4) or more in the previous twelve (12) months, will likewise be reviewed by the board, which may at its discretion, declare the office forfeited. It shall be the duty of the chair to promptly notify the council or other appointing authority of the vacancy. A quorum for the transaction of business at such meetings shall be at least fifty (50) percent ~~a majority~~ of the duly appointed voting members of the board. For representatives of Boone County, Jefferson City, Fulton and Ashland, who have two (2) unexcused absences or three (3) excused absences in the previous twelve (12) months, the board may notify the appointing authority and request a replacement.

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

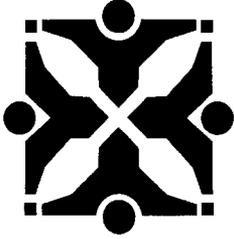
ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor and Presiding Officer

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor



Source: Public Works

*John*

Agenda Item No:

To: **City Council**  
From: **City Manager and Staff**

*M*

Council Meeting Date: Mar 17, 2014

Re: Columbia Regional Airport Advisory Board Attendance Policy

**EXECUTIVE SUMMARY:**

Staff has prepared for Council consideration legislation amending Chapter 3 of the Code of Ordinances relating to the Columbia Regional Airport Advisory Board's attendance policy.

**DISCUSSION:**

At the January 17, 2014 Council meeting, Report 3-14 included a correspondence (attached) from the Columbia Regional Airport Advisory Board chair, requesting that Section 3-23 of the City Code be amended to more clearly define the board's attendance policy. Mayor McDavid directed staff to prepare an ordinance, with the proposed changes, for Council's consideration.

**FISCAL IMPACT:**

None

**VISION IMPACT:**

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

None

**SUGGESTED COUNCIL ACTIONS:**

Approve the legislation amending Section 3-23 of the City Code relating to the Columbia Regional Airport Advisory Board's attendance policy.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$0.00	New Program/ Agency?	Yes	Federal or State mandated?	No
Amount of funds already appropriated	\$0.00	Duplicates/Expands an existing program?	No	<b>Vision Implementation impact</b>	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		<b>Resources Required</b>		Vision Impact?	No
One Time	\$0.00	Requires add'l FTE Personnel?	Yes	Primary Vision, Strategy and/or Goal Item #	
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	

RECEIVED DEC 31 2013



CITY OF COLUMBIA, MISSOURI



PUBLIC WORKS DEPARTMENT  
COLUMBIA REGIONAL AIRPORT

December 27, 2013

Mayor Robert McDavid  
and Members of the City Council  
City of Columbia Missouri  
701 E. Broadway  
Columbia, MO 65201

Dear Mayor McDavid and members of the city council:

The Columbia Regional Airport Advisory Board recently began discussing its attendance policy as described in the city ordinance that established and provides operating guidelines for the board. Discussions began because there were some members that were not attending meetings as required and the board wanted to more clearly define the attendance policy.

After significant discussion and a unanimous vote, the Board came up with a revision to the current policy. We would like the city council to review our recommendations and amend the ordinance to reflect these changes.

Sec. 3-23. Meetings; attendance; quorum.

The board shall hold regular meetings at such times as it shall fix, and other meetings at the call of the chair. The city manager shall receive notice of all meetings of the board. The chair of the board is authorized to excuse any member from attendance at a board meeting; provided, that the member requested to be excused before the meeting. Any member who is absent from two of the regularly scheduled board meetings in the previous 12 months without being excused shall automatically forfeit the office. Any member who is absent, with excuse, from three of the regularly scheduled meetings in the previous 12 months shall automatically forfeit the office, unless the Board, meeting on or after the third excused absence, temporarily suspends this provision because the absence(s) was beyond the member's reasonable control. Each subsequent excused absence, four or more in the previous 12 months, will likewise be reviewed by the Board, which may at its discretion, declare the office forfeited.

It shall be the duty of the chair to promptly notify the council or other appointing authority of the vacancy. A quorum for the transaction of business at such meetings shall be at least 50% of the duly appointed voting members of the board. For representatives of Boone County, Jefferson City, Fulton and Ashland, who have two unexcused absences or three excused absences in the previous 12 months, the Board may notify the appointing authority and request a replacement.

Thank you for reviewing our request.

Best regards,

A handwritten signature in black ink that reads 'Greg Cecil'.

Greg Cecil  
Chair, Columbia Regional Airport Advisory Board