

Introduced by _____ Council Bill No. R 245-13

A RESOLUTION

authorizing an agreement with the Boone County Historical
Society for caretaking services at Nifong Park.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS
FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute an agreement with
the Boone County Historical Society for caretaking services at Nifong Park. The form and
content of the agreement shall be substantially as set forth in "Exhibit A" attached hereto
and made a part hereof as fully as if set forth herein verbatim.

ADOPTED this _____ day of _____, 2013.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor

AGREEMENT

THIS AGREEMENT dated this _____ day of _____, 2013, by and between the City of Columbia, Missouri, a municipal corporation (hereinafter "City") and the Boone County Historical Society, a Missouri not-for-profit corporation (hereinafter "Historical Society").

WHEREAS, Historical Society intends to employ a resident caretaker to look after its facilities located within the City's Nifong Park; and

WHEREAS, City is willing to pay Historical Society to provide City with certain caretaking services for City's park facilities located in Nifong Park.

NOW, THEREFORE, City and Historical Society agree as follows:

1. Historical Society agrees to employ a resident caretaker who will reside in Historical Society facilities located at Nifong Park.
2. Historical Society agrees to provide City the following services to be performed by its resident caretaker:
 - a. Check on the farm animals (if any) on a daily basis, feeding and watering them when necessary.
 - b. Keep inventory of animal feed (if applicable), ordering necessary supplies in advance of need.
 - c. Occasionally assist the Cosmopolitan Club with projects dealing with the farm animals.
 - d. Open and close the main gate to Maplewood Home for special events.
 - e. Respond to security alarms when called by the police, 24 hours on call.
 - f. Monitor park use and conditions, notifying appropriate individuals when action is necessary. May require daily inspections of park at various times of the year.
 - g. Handle occasional inquiries from park users in a friendly and understanding manner.
3. Historical Society and City agree that the services to be provided herein (hereinafter "the services") shall be provided by an employee of the Historical Society who shall be under the sole direction of the Historical Society. If the services are not being carried out to City's satisfaction, City agrees to notify Historical Society in writing at the Historical Society's official address. Historical Society agrees to correct the deficiencies in service within five (5) days of receipt of notice.
4. City agrees to provide access to the Nifong Park buildings for which the services are to be provided.

5. City and Historical Society agree that if the caretaker who will perform the services is absent for more than 48 hours, the Historical Society will notify the City so that arrangements can be made to ensure that the services are carried out by the City. If the City assumes responsibility for the services for more than two (2) weeks, the Historical Society will make a pro-rata refund of the annual fee.
6. City will provide Historical Society with all information necessary to carry out the services.
7. The services will commence upon execution of this agreement.
8. The term of this agreement shall begin upon execution of this agreement and shall end on September 30, 2014.
9. City agrees to pay Historical Society the sum of Fourteen Thousand Dollars (\$14,000.00) for provision of the services.
10. This agreement may be renewed for an additional one year term upon agreement by the parties not later than sixty (60) days prior to the end of the initial one-year term.
11. Notices. All notices required herein shall be given in writing to the parties by mailing to the following persons:

CITY:

c/o Mike Griggs, Director of Parks and Recreation
P.O. Box 6015
Columbia, MO 65205-6015

HISTORICAL SOCIETY:

c/o Dick Otto, President
3801 Ponderosa Avenue
Columbia, MO 65201

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

CITY OF COLUMBIA, MISSOURI

By: _____
Mike Matthes, City Manager

ATTEST:

Sheela Amin, City Clerk

APPROVED AS TO FORM:

Nancy Thompson, City Counselor

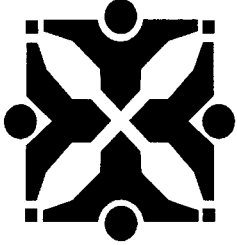
CERTIFICATION: I hereby certify there are funds available in Account No. 110-5440-541.49-60 to cover the above expenditure.

John Blattel, Finance Director

BOONE COUNTY HISTORICAL SOCIETY

By: _____

Title: _____



Source: Parks and Recreation

Agenda Item No:

To: **City Council**

From: **City Manager and Staff**

Council Meeting Date: Dec 2, 2013

Re: Boone County Historical Society – Caretaker Agreement

EXECUTIVE SUMMARY:

This resolution will authorize the City Manager to sign an agreement with the Boone County Historical Society (BCHS). This agreement will authorize the City to pay BCHS \$14,000 as the City's partial support of a resident caretaker for Nifong Park, the historic Maplewood Home and other buildings.

DISCUSSION:

In the Parks and Recreation Department's FY 2014 budget, the City Council approved spending \$14,000 as the City's partial support for a resident caretaker at Nifong Park. The caretaker resides at the Walters Boone County Historical Museum and under dual direction of the City and Historical Society, assumes duties related to maintenance and care of the park, historic buildings, and farm animals (if any). This is the same level of funding support as in Fiscal Year 2013. Attached is a letter from BCHS outlining the caretaker's role and request for funding for Fiscal Year 2014.

FISCAL IMPACT:

Funding support in the amount of \$14,000 was approved and appropriated in the FY 2014 budget.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

The proposed agreement addresses Strategy #12.1.3, which encourages public/private cooperation/collaboration to acquire and develop parks and facilities.

SUGGESTED COUNCIL ACTIONS:

Pass the resolution authorizing the City Manager to sign agreement.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$14,000.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$14,000.00	Duplicates/Epands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	Yes
One Time	\$14,000.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	12.1.3
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	



Boone County Museum and Galleries
The Walters History Museum
The Montminy Art Gallery ~ The Village at Boone Junction
The Historic Maplewood House



3801 Ponderosa Street, Columbia, Missouri 65201
Email: boonecountymuseum@yahoo.com
Facebook: boonecountymuseum&galleries

Call the Museum: 573.443.8936
Website: booneshistory.org
Twitter: #boonemuseum

**BOONE COUNTY
HISTORICAL SOCIETY
BOARD of DIRECTORS**

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Dick Otto

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Secretary

Carolyn Doyle

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**MUSEUM AND GALLERY
ADMINISTRATIVE STAFF**

Executive Director & Curator

Jenifer Flink

Accountant

Joyce Klein, CPA

Property Manager

John Feters

Administrative Assistant

Chelsea Bacon

November 21, 2013

Mike Griggs, Director
Parks and Recreation Dept.
1 South 7th Street
Columbia, MO 65201

Dear Mr. Griggs,

The Boone County Historical Society is formally requesting funding support for Fiscal Year 2014 in the amount of \$5,000 toward the operation of the Walters History Museum and the upkeep and promotion of the Maplewood Home and grounds. We are also requesting \$14,000 in funding support for the caretaker's salary.

We appreciate the support of the City of Columbia and the working relationship that exists between the Parks and Recreation Department and the Society. We look forward to working with you during another successful year of serving the community.

Sincerely,

Dick Otto
BCHS President