

**COLUMBIA/BOONE COUNTY BOARD OF HEALTH
MEETING MINUTES
August 8, 2013**

The Columbia/Boone County Board of Health met for a regularly scheduled meeting at 5:30 p.m., Thursday, July 11, 2013. The meeting was held at the Columbia/Boone County Department of Public Health and Human Services, 1005 W. Worley St. Public Health & Human Services Assistant Director Scott Clardy represented the staff. Boone County Commissioner Karen Miller represented the Commission. Administrative Support Assistant Brittany Klusman recorded the minutes of the meeting.

MEMBERS PRESENT:

Dr. Michael Szewczyk
Jean Sax
Dr. Sally Beth Lyon
Mahree Skala
Ilalyn Irwin
Dr. Beth Hussey
David Sohl
Dr. Colin Malaker
Harry Feirman
Denise Stillson

MEMBERS EXCUSED:

Lynelle Phillips

**MEMBERS NOT
EXCUSED**

CALL TO ORDER

Chair Dr. Michael Szewczyk called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA

The agenda was approved as written.

APPROVAL OF MINUTES

The July 11, 2013 meeting minutes were approved as submitted.

PRESENTATION

Boone County Children's Health Board – Karen Miller

Boone County Commissioner Karen Miller first commented on the CHAMP meeting she had attended the day before and how well organized and productive it was. She then thanked the Board for inviting her to speak at the meeting and added that Les Wagner, who is the board's chair, is sorry he couldn't be at the meeting.

Ms. Miller gave an overview of the “Putting Kids First” initiative that was on the ballot last November. This passed with 57.2% of the vote. The group that put this initiative on the ballot had requested that the County Commission consider making it a department of County government. This would make it unnecessary to hire outside services for specific positions already in place in County Government. The ultimate goal is to keep overhead down so that funding can go toward the services.

Ms. Miller noted that the Children’s Health Board is part of what has become the Community Services division of the County government. It will also include the funds from the 911 tax, monies earmarked for health issues from the Boone Hospital lease as well as funds currently being spent on existing child services. All in all, Community Services will make up one third of the County budget. It will have its own director. This will allow for better utilization of services, preventing duplication but at the same time permit funding from multiple sources which would allow for a continuum of services that may be necessary in a specific situation. With all the funding in one budget, it would be easy to see what the community is investing in the health of its citizens. This is very important.

The Children’s Health Board is a nine-member board that has complete autonomy in how funding is spent for services. This is a big responsibility for a volunteer board. When applications for the board were requested, the goal was that there are no conflicts of interest. The statute is clear; those that serve on the Board and have any financial investment in an organization would mean that organization cannot receive funding. This eliminated many applicants. The Commissioners spent 30 minutes interviewing each of the 28 applicants. They looked for a diversity of board members, so each would bring different strengths to the Board and complement but not conflict with each other. She then gave a brief overview of each applicant who was chosen including the perspective they will bring to the board.

The Commission feels they have a very strong a Board. Since being appointed in April, the board has met every two weeks and subcommittees have been developed. The Board members are very dedicated to this program. Bylaws have been adopted. The first funds were collected on April 1st for the tax and they have not yet spent any funds. The Commission also feels it is important for the Board to understand County culture and how it is different from anywhere else they have worked. The Board was given presentations by County and State officials related to budget and purchasing guidelines. Ms. Miller noted that it is most important that the County be transparent with how these funds will be used. The Board is required to follow state and local policies including any that are adopted.

Ms. Miller then reported on the various subcommittees that have been developed and gave a brief overview of what each has done or will be doing as well as who is involved in those.

There were questions from members of the Board of Health regarding funding. Ms. Miller explained that all overhead directly attributable to the Board’s activities would be paid by these funds. She also stated that it is unknown at this time how much this overhead would cost. Discussion points included that funds would be used for children up to age 19. The need for programs with schools is recognized, but families will need help as well. There was a question regarding the goals of the Board. Ms. Miller responded that the mission and vision statement has been created. As part of the County budget process, there is a requirement to have goals and outcome-based results in their plan for spending.

Ms. Sax asked if the board planned to partner with organizations that currently are helping kids. Dr. Lyon mentioned that she also has noticed new group homes or service providers that are helping students. Ms. Miller is unaware, but is interested to learn more about these types of

organizations. Planned services will include crisis intervention, psychological evaluation, mental health screenings, outpatient substance abuse and psychiatric treatment, individual, group or family counseling, school based prevention programs, home and school based family intervention programs, and services to teenager's mothers and fathers who live in temporary shelters or group homes.

Ms. Miller agreed to bring short progress reports back to the Board on a regular basis.

REPORTS

Director's Report

Assistant Director Scott Clardy gave the director's report in Stephanie Browning's absence.

He reported that the CHAMP group met the day before. This is department's group of community partners was put together to help with the Health Assessment and Community Health Improvement Planning. Dr. Szewczyk and Mahree Skala are involved in this group. At the meeting, they shared preliminary reports from the four assessments he had mentioned in last month's meeting. This group is looking at strategic issues that need to be addressed for the Community Health Improvement Plan. The Community Health Status Assessment is using data from different sources and combining them. Mr. Clardy commented that the health disparities in this county are significant and much worse than anyone would think. Health disparities include issues such as access to health care, violence, chronic disease, teen pregnancy, STD rates and poverty rates. This report will be made available for the Board to review once it is compiled. The need for safe communities also stood out as a major concern.

Because there was a lot of data covered during the meeting, a survey has been sent to the CHAMP members asking what they feel are the top five priority areas that need to be addressed in the Community Health Improvement Planning. A steering committee made of up 10 to 12 members will draft the five priority areas using input from the CHAMP group. The next meeting is scheduled for November 6th and the goal is to have the assessment drafted and priorities identified by that meeting.

An assessment was done on the local public health system. The overall score is just over 68 %, which is very good. The lowest score came from the ability to engage partners and work collaboratively across the community. Mr. Clardy feels that with the development of the Health Improvement Plan, which should be finished the first part of next year, the score will go up significantly. The highest score came from the ability to control diseases, disease investigation and response.

Mr. Clardy then reported that since the last meeting at which the Board heard about the Teen Outreach Program (TOP), the department has been notified that state funding has increased for the program. This will allow for the addition of another school to the program. It would be nice if Battle High School is added.

Mr. Clardy then informed the Board that since the last meeting, the City Manager's budget recommendation is complete. The recommendation includes an additional Animal Control Officer. Animal Control now has four City officers, which is the same as in 1985, however the population has increased. An additional Planner for the department, who will assist with the Public Health Evaluation, is also included in the budget. A nurse practitioner position was

eliminated to offset the cost of these additional employees. There appears to be no impact at this point, but this area will be watched closely. There is a savings in the budget even with adding the new positions.

Mr. Clardy concluded with a report regarding the federal Maternal and Child Health Block Grant funding received each year. This funding is used for a variety of services such as the TOP program, obesity initiatives as well as funding special health care services. The block grant is based on the recommendations by reviewers throughout the country. The review is an elaborate process. In previous years, it was done in Kansas City at the Department of Health and Human Services Regional Office. However, this year reviews are being held at the location of the recipient. The State suggested sending reviewers to one of the local health departments that receives higher contractual funds. The Boone County/City of Columbia Health Department was chosen for review and it was conducted earlier in the day. He believes the reviewers were very impressed. Department staff highlighted some of the nutrition programs, the Child Care Health Consultation Program and had the reviewers tour the community garden. Mr. Clardy felt that it was a nice recognition to be chosen.

OLD BUSINESS

Process for accepting public comment:

There was in-depth discussion regarding the process for accepting public comment.

Dr. Szewczyk gave an overview of decisions made:

Scheduled Comments

- The Board of Health will always take scheduled comments
- At this time, the Board will not put a limit on the number of people who can schedule time to speak but, depending on the agenda, a limit could be imposed.
- Speakers will have a time limit; five minutes for scheduled speakers.
- If the scheduled comments are to be added to the agenda, they will need to be scheduled by the Friday before the meeting.

Issue Specific Comments

- When beginning a major issue, the Board will discuss how to proceed with handling public comments related to that specific issue.
- Public comment may be done at the beginning of the Board's review, at the end of a meeting or at a Public Hearing on a specific date and time.

Unscheduled Comments

- The Board will set aside time at three to four meetings per year for unscheduled public comment. These will be advertised to the public.
- At any meeting, the Board may decide to take public comment if appropriate.

This information will be accessible to the public on the Board of Health website.

Mr. Clardy will look into whether or not there is a calendar available for posting at which Meetings unscheduled public comment is welcome.

There was more discussion regarding the difference between public comment and presentations. It was agreed that formal presentations will be approved by the chair before being added to the agenda.

Report from Dental Health Education subcommittee:

Dr. Malaker would like to schedule a meeting of the Dental Health Subcommittee, but he is not available until October. Dr. Lyon mentioned that she would like Columbia Public Schools to present information on their health & physical curriculum and health services. Dental health would be a portion of that presentation as well, including information being taught regarding dental health. She asked if that presentation could go on the October agenda, and the subcommittee meeting held after that. Dr. Malaker commented that dental health has everything to do with parenting. He feels this is the biggest obstacle in that teachers can teach the children about oral hygiene, but if it's not reinforced by the parents, kids don't practice what is being taught. He would like to find ways to get parents more involved with dental hygiene. Ms. Skala mentioned that Head Start has programs that are geared toward helping parents understand their children's health. The Child Care Health Consultation program assists child care providers regarding health related issues. It was agreed that the dental health subcommittee will meet on Wednesday, October 16th at 5:30, here at the department. Members will consider who to invite to the subcommittee to provide pertinent information.

NEW BUSINESS

Doctor Szewczyk mentioned that at the September meeting we had planned on hearing a report from Department staff on the Health Impact Assessment they did regarding an increase in utility fees to provide additional funding for the transit system. Mahree had also suggested a speaker from the Missouri Foundation for Health regarding promotion of the role out of the Affordable Care Act and the Health Care Exchanges. Dr. Szewczyk queried the Board regarding doing both presentations at the next meeting. It was agreed to do so.

ADJOURN

There being no additional business there was a motion to adjourn the meeting at 7:30 p.m.

NEXT SCHEDULED MEETING DATE

September 12, 2013