

Introduced by _____ Council Bill No. R 149-08

A RESOLUTION

authorizing an agreement with the Boone County Historical Society for caretaking services at Nifong Park.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute an agreement with the Boone County Historical Society for caretaking services at Nifong Park. The form and content of the agreement shall be substantially as set forth in "Exhibit A" attached hereto and made a part hereof as fully as if set forth herein verbatim.

ADOPTED this _____ day of _____, 2008.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor

AGREEMENT

THIS AGREEMENT dated this _____ day of _____, 2008, by and between the City of Columbia, Missouri, a municipal corporation (hereinafter "City") and the Boone County Historical Society, a Missouri not-for-profit corporation (hereinafter "Historical Society").

WHEREAS, Historical Society intends to employ a resident caretaker to look after its facilities located within the City's Nifong Park; and

WHEREAS, City is willing to pay Historical Society to provide City with certain caretaking services for City's park facilities located in Nifong Park.

NOW, THEREFORE, City and Historical Society agree as follows:

1. Historical Society agrees to employ a resident caretaker who will reside in Historical Society facilities located at Nifong Park.

2. Historical Society agrees to provide City the following services to be performed by its resident caretaker:

- a. Check on the farm animals on a daily basis, feeding and watering them when necessary.
- b. Keep inventory of animal feed, ordering necessary supplies in advance of need.
- c. Occasionally assist the Cosmopolitan Club with projects dealing with the farm animals.
- d. Open and close the main gate to Maplewood Home for special events.
- e. Respond to security alarms when called by the police, 24 hours on call.
- f. Monitor park use and conditions, notifying appropriate individuals when action is necessary. May require daily inspections of park at various times of the year.
- g. Handle occasional inquiries from park users in a friendly and understanding manner.

3. Historical Society and City agree that the services to be provided herein (hereinafter "the services") shall be provided by an employee of the Historical Society who shall be under the sole direction of the Historical Society. If the services are not being carried out to City's satisfaction, City agrees to notify Historical Society in writing at the Historical Society's official address. Historical Society agrees to correct the deficiencies in service within five (5) days of receipt of notice.

4. City agrees to provide access to the Nifong Park buildings for which the services are to be provided.

5. City and Historical Society agree that if the caretaker who will perform the services is absent for more than 48 hours, the Historical Society will notify the City so that arrangements can be made to ensure that the services are carried out by the City. If the City assumes responsibility for the services for more than two (2) weeks, the Historical Society will make a pro-rata refund of the annual fee.

6. City will provide Historical Society with all information necessary to carry out the services.

7. The services will commence upon execution of this agreement.

8. The term of this agreement shall begin upon execution of this agreement and shall end on September 30, 2008.

9. City agrees to pay Historical Society the sum of Fourteen Thousand Dollars (\$14,000.00) for provision of the services.

10. This agreement may be renewed for an additional one year term upon agreement by the parties not later than sixty (60) days prior to the end of the initial one-year term.

11. Notices. All notices required herein shall be given in writing to the parties by mailing to the following persons:

City:

c/o Mike Hood, Director of Parks and Recreation
P.O. Box 6015
Columbia, MO 65205-6015

Historical Society:

c/o Deborah Slade Thompson, Director
3801 Ponderosa Ave.
Columbia, MO 65201

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

CITY OF COLUMBIA, MISSOURI

By: _____
H. William Watkins, City Manager

ATTEST:

Sheila Amin, City Clerk

APPROVED AS TO FORM:

Fred Boeckmann, City Counselor

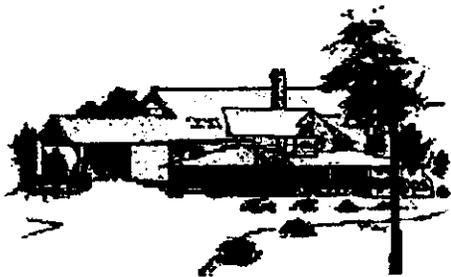
CERTIFICATION: I hereby certify there are funds available in Account No. 110-5440-541.49-60 to cover the above expenditure.

Lori B. Fleming, Finance Director

BOONE COUNTY HISTORICAL SOCIETY

By: _____

Title: _____



Boone County Historical Society

Walters-Boone County Historical Museum

3801 Ponderosa Street

Columbia, MO 65201

Attachment "A"

Phone: (573) 443-8936

Fax: (573) 875-5268

bchs@socket.net

Preserving the Past for the Future

Gary L. Smith
President

Deborah Harmon
1st Vice-President

Tom Mendenhall
2nd Vice-President

Joan Sorrels
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Executive Director
Deborah Thompson

Office Manager
Catherine Stranimier

Assistant Curator
Jamie Strawn

25 January 2008

Rebecca Stidham
Management Support Specialist
Parks Management Center
1507 Bus. Loop 70 West
Columbia, MO 65202

Dear Rebecca Stidham,

With the assistance of the City of Columbia, the Boone County Historical Society has put City funding to use in administering the Maplewood Farm Historic Site and the Gordon Cabin, located in Nifong Park, and continued to use the services of a caretaker to assist in the operations of the museum and upkeep of the Site.

Working closely with Parks and Recreation, the Society will continue to developing the Historic Village in Nifong Park. Plans are now being put into effect to bring the Ryland House to the Park.

John Fetters performs an invaluable service for both the museum and Nifong Park. In addition to the work he does as caretaker and his assistance with events, he provides 24 hr security to the museum and park buildings.

For FY2008, we would like to request \$6,500 for the continued upkeep of Maplewood House, the outbuildings and the Gordon Cabin and \$14,000, approximately 50% of salary and benefits, towards the caretaker's salary. We appreciate the support of the City of Columbia and the working relationship that exists between the Parks and Recreation Department and our organization.

Looking forward to working with you during another successful year of serving the community.

Sincerely,

Deborah Slade Thompson
Executive Director, Boone County Historical Society

CC: Mike Griggs
Mike Hood

Received
JUN 25 2008

**Boone County Historical Society
3801 Ponderosa Street
Columbia, Missouri 65201¹**

Gary Smith, President, 445-1642
Deborah Thompson, Director, 443-8936

Mission Statement:

The mission of the Boone County Historical Society (BCHS) is to collect, study, and preserve artifacts; to recognize historic sites; and to interpret and disseminate information pertaining to the history of Boone County, for the education and enjoyment of the county's residents and the general public.

It is our goal to regularly mount exhibits in the Walters-Boone County Historical Museum, Montminy Gallery, and Maplewood house;

To initiate and support appropriate celebrations and meetings honoring the memory of the pioneers and citizens of Boone County;

To engender pride in the rich history of Boone County and in the state of Missouri;

And to foster an appreciation for the cultural diversity of Boone County.

The goals of the Society also embrace cultural conservation in order to encourage the dynamic continuation of local arts, crafts and traditions.

The Walters-Boone County Historical Museum, Montminy Gallery, and Maplewood house jointly contain a **collection of over 5000 historical artifacts, 750 works of art, and 565,400 photographic negatives**

The society is committed to the proper care and preservation of this collection. The society's museum Director, Deborah Slade Thompson, has 18 years experience in museums such as the Alabama Historical Archives and History Museum; the Dr. Francis Museum, Jacksonville, Alabama and the University of Missouri's Museum of Art and Archaeology and Anthropology Museum. Ms. Thompson; John Fetters, Caretaker and Security; and Jamie Strawn, Assistant Curator work with a core volunteer group of over 100 members and representative of the City of Columbia to operate and maintain the Historic components of Nifong Park. Excluding holidays, The Walters-Boone County History Museum is open 20 hours a week April through October and 16 hours a week November through May. During the summer, there are two-three paid interns serving as guides to the village and assisting with events. Funding for these interns comes from income generated by tours and sales.

Excluding Caretaker John Fetters and the paid interns, approximately 350 hours of staff and volunteer time are spent in the interest of the Maplewood House and adjoining city-owned buildings.

Gordon/Stephens Lake Cabin

BCHS will work in partnership with the City of Columbia to provide programming, maintenance and routine care for the cabin. A weaving loom, spinning wheel and other textile related tools have been placed in the loft in anticipation of window placement. While this is not an accessible space, we have a videographer that is filming events and technology processes for educational purposes and to give virtual access to spaces in historic buildings that are not physically accessible.

Maplewood House and adjoining buildings

In addition to the routine cleaning and maintenance that occurs six times a year, the house will receive some needed repair to the brick walkway. The Maplewood Holiday tour will feature toys and games appropriate for the interpretation date of the house, 1877-1927. We are working with playwright Mary Barile to bring another original readers theatre production to the holiday celebration and there will be an arts and crafts holiday sale and activities for the children. The routinely scheduled care and maintenance on the carriage house will be performed.

The potential movement and restoration of the Shotgun House, currently located at Garth and Worley, is being planned for. If this addition to the history village does occur, then BCHS will work with others to interpret the building and develop appropriate exhibits to tell the story of the Shotgun House, its residents and the community that it was part of.

John Fetters services are described in Exhibit "A" of the agreement between the City of Columbia and the Boone County Historical Society. John Fetters Salary and Benefits for 2009 is projected to be \$27,734.94

Performance Measures:

Museum Attendance	2006	2007	Anticipated 2008*
Visitors	20525	22,043	24,420**
Students	534	542	850***

*Based on the first 5 months of 2008, this estimate is realistic.

** Based on the 11% increase experienced in the first six months of 2007.

***Based on the projected increase of students visiting Boone Village.

Source

Mike Hood


TO: City Council
FROM: City Manager and Staff 
DATE: June 25, 2008
RE: Nifong Park/Maplewood Home Caretaker Agreement

SUMMARY: This resolution authorizes the City Manager to sign an agreement with the Boone County Historical Society. This agreement will authorize the City to pay to the Society \$14,000 for them to provide a caretaker for Nifong Park and Maplewood Home.

Fiscal Impact

YES x

NO

DISCUSSION: In the Department of Parks and Recreation's FY-2008 budget, the City Council approved spending \$14,000 for a live-in caretaker at Nifong Park. The Boone County Historical Society caretaker, under dual direction of the City and Historical Society, assumes duties related to the maintenance and care of the park and animals. This represents an increase of \$500 over the FY 07 budget and is for one year of services.

Attached is a letter from the Historical Society outlining their operation needs and request for \$14,000.

Other Info.

SUGGESTED COUNCIL ACTION: Pass the resolution authorizing the City Manager to sign agreement.

110-5440-541-49-60