



# City of Columbia, Missouri

## Meeting Minutes

### Historic Preservation Commission

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Wednesday, September 6, 2017

7:00 PM

Regular Meeting (Note Changed Meeting Date)

Conference Room 1B

Columbia City Hall

701 E. Broadway

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#### I. CALL TO ORDER & WELCOMING OF GUESTS

Patricia Fowler - Chair, Amanda Staley-Harrison - Vice Chair, Mary Kaye Doyle - Secretary

Guests - Richard Stone, City of Columbia Engineering Manager; Dr. Linda Reeder, University of Missouri; Council Member Betsy Peters; Virginia Ward, Columbia Missourian

**Present:** 6 - Mark Wahrenbrock, Pat Fowler, Mary Kaye Doyle, John Gagliardi, Amanda Staley Harrison and Trevor Harris

**Absent:** 1 - DeAnna Walkenbach

#### II. APPROVAL OF MINUTES

A. August 1, 2017 Meeting Minutes (Regular and Work Session)

Attachments: [HPC MINUTES 08012017 \(Work Session\)](#)

[HPC MINUTES 08012017 \(Regular\)](#)

Commissioner Doyle moved that minutes of Work Session August 1 be approved as distributed. Commissioner Gagliardi seconded and the minutes were approved unanimously by voice vote.

Commissioner Doyle moved that minutes of Regular Session August 1 be approved as distributed. Commissioner Gagliardi seconded and the minutes were approved unanimously by voice vote.

#### III. PUBLIC COMMENT

#### IV. SHOW & TELL, IDEA CARDS, TAPPING OUTSIDE EDUCATIONAL RESOURCES

Commissioner Doyle reported that SHPO staff Mary Sayers will allow the commissioners to watch one of two videos to meet the CLG yearly requirements for continuing education. The two videos require two hrs or less to view total. The sites were emailed to each commissioner by Staff Liaison Rusty Palmer. Commissioners are to report to Mr. Palmer when done viewing the materials. Commissioner Doyle requested that commissioners completed the assignment by September 29, 2017 so they can be included in the 2017 CLG report.

#### V. STAFF REPORT

**A. Discussion with Public Works Staff on Brick Streets Policy**

**Attachments:** [Revised Brick Streets Policy](#)

Chair Fowler introduced the topic indicating that she was contacted by the East Campus Neighborhood Association regarding the need for repair of University Avenue. Mr. Stone explained how the decisions are made in regards to repairing streets within the budget available. Brick streets cost about \$300.00/sq. yd, for repair as opposed to \$1.50-\$9.00/sq.yd for chip seal or concrete. They are reported to last 100 years.

University Avenue is heavily damaged, primarily due to bus traffic on the section adjacent to the University of Missouri. The University Avenue road bed was laid in 1911, and has deteriorated to just soil. There are 4 areas that need to be repaired. Discussion followed about restricting the type of traffic on the street. Nothing was decided about restricting traffic on that street at this time.

Council member Peters added that John Glascock, Asst. City Manager told her that University Avenue would be repaired this year during construction season. Mr. Stone said budget meetings for his department would take place the morning after the meeting and a decision would be made to move forward with the repairs. Council is to determine bus routes at their next meeting as a part of the FY2018 budget. Mr. Stone was thanked by HPC for his attendance and interest of the request.

(Missourian ran a story on September 6th, stating that repairs would begin Sept. 13, 2017 on University Avenue between College and Williams Streets.)

HPC discussed the current ordinance review and further action will be taken at future meetings.

**B. Demolition Permit Applications**

Staff Liaison Palmer introduced two demolition permit applications.

1505 Windsor - Chair Fowler reported that she has been in contact with the Benton-Stephens Neighborhood Association and was assured that property was in very poor condition and would cost a substantial amount to repair or rehabilitate.

1505 McKee Street - This property is also in very poor condition.

Commissioner Gagliardi moved that HPC close review of the applications. Commissioner Staley-Harrison seconded and the motion passed unanimously by voice vote.

### C. FY18 Budget Proposal

**Attachments:** [HPC FY 2018 Budget Request](#)

Commissioner Fowler noted that the budget requested for the HPC is \$26,235. \$16,235 more than is currently budgeted, and encouraged HPC to contact friends of the commission to advocate for the additional amount. Council decision on the FY 2018 budget will be made at the September 18, 2017 meeting.

Liaison Palmer also noted that the FY 2017 HPF grant was paid in full and closed as of August 31, 2017.

## VI. NEW BUSINESS

### A. Officer Elections

Commissioners nominated Patricia Fowler to chair the commission, Amanda Staley-Harrison as vice-chair, and Mary Kaye Doyle as Secretary.

Commissioner Harris moved to approve the slate of nominees. Commissioner Gagliardi seconded and the slate was approved by the commission unanimously.

### B. FY 2018 Grant Proposal

Staff Liaison Palmer reported to the commission about the FY 2018 CLG HPF Grant for North-Central Columbia Historical Survey Phase II. Mr. Palmer indicated that the pre-application was submitted prior to the meeting, however, HPC support is required before the final application can be submitted. It is due by October 16th.

Commissioner Wahrenbrock moved to support the submission of the North-Central Historic Survey, Phase II grant application, focusing on the northern portion of the North-Central neighborhood due to development pressure along Business Loop 70. Commissioner Staley-Harrison seconded and motion was approved unanimously by voice vote.

### C. CLG Annual Report Preparation & Required Continuing Education

**Attachments:** [FY 2017 CLG Report](#)

Doyle reported to the Commission about her work on the report. It is incomplete at this point. Liaison Palmer explained the responsibilities of CLG for commissioners. He is to provide additional information to Commissioner Doyle about where materials can be found for the report.

**D. Meeting with Steve Smith of Job Point**

Commissioner Doyle distributed a written report of the meeting and reception of HP interest and activities related to Architectural Salvage company needs for city of Columbia. Notes are below:

Job Pointe is not currently involved in renovations. They have completed new builds on Lynn Street in cooperation with the Community Land Trust. Students in the build program can do all installs except electricity, plumbing and dry wall. Youth spend ½ time in classroom to get high school diploma and ½ on build site.

**Methods to sell HPC's materials**

Auction - advertise the more important items; potentially draw more funds

Other places to contact for info about important items or help with sales:

Ford Supply Restaurant Supply, will have contacts outside Columbia

Addison's/Sophia's - building new restaurant; may want some items

Habitat Restore - donate excess items

**Parties of interest to HPC Architectural Salvage**

Home Builders Assoc.

Remodeling Companies

Other ways to sell which should not conflict with city policies

Post Public Notices on city web site, newspapers, mailings etc-offer to accept/reject bids

Follow city requirements for posting, Post items separately

**Job Pointe participating in Salvage**

Would work with Randy Cole's classes on Asbestos and lead paint abatement

Work with City Street Dept. as they do with Job Pointe; Create an internship for deconstruction. City would pay part of cost and Job Pointe would provide remainder of costs.

Job Pointe interns could perform deconstruction/demolition of City-owned properties; may save city demolition funds.

**E. Daniel Boone Tavern Building Centennial Planning Group**

Commissioners Fowler and Walkenbach are acting as representatives for the HPC with the DBT Centennial Planning Group. The group recommends information and representatives of minority communities (particularly African-Americans) be included in the materials due the limited use of the property before the Civil Rights Movement. The group also recommends that Blind Boone's contribution to the hotel be included in the presentation. Additionally, the event could be used to raise funds to support the Blind Boone Center.

**F. Programming for City Bicentennial****G. Dedication of Frederick Douglass High School**

Commissioner Staley-Harrison noted that she will be attending the rededication ceremony. Commissioner Fowler recommended that commissioners in attendance introduce themselves to people as commission members for this, and any other function they may attend.

#### H. Summary of Upcoming Activities

Dr. Reeder, University of Missouri History Department announced that her colleagues approved student internships with the Commission. Students are allowed to participate in commission functions up to 20 hours per week.

Commissioner Fowler moved that the Commission explore creating internship roles and assignments to begin in Spring 2018. Commissioner Staley-Harrison seconded and motion was approved unanimously by voice vote.

#### VII. OLD BUSINESS

#### VIII. OTHER BUSINESS

- A. Columbia Daily Tribune Non-Digital Archives
- B. 2017 Architectural Salvage Sale
- C. Installation of Select Salvage in Public Spaces
- D. Fall Walking Tours

#### IX. NEXT MEETING DATE - Tuesday, October 3, 2017 at 7:00 PM

#### X. ADJOURNMENT

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-7214. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.