



City of Columbia, Missouri

Meeting Minutes

Housing and Community Development Commission

Wednesday, March 3, 2021
7:00 PM

Regular

Council Chambers, City
Hall
701 E Broadway
Columbia

I. CALL TO ORDER

The meeting was called to order at 7:00pm.

II. INTRODUCTIONS

Present at the start of the meeting were commissioners Suhler, Ritter, Jefferson, Crouch, Fletcher, Rose, Kasmann, Whatley as well as City staff Cole and Clark. City staff member Amelunke attended virtually via Zoom.

Present: 8 - Michael Fletcher, Mitchell Ritter, Paul Whatley, Diane Suhler, Ross Kasmann, Terence Crouch, Thomas Rose and Barbara Jefferson

Excused: 1 - Blake Willoughby

III. APPROVAL OF AGENDA

Staff Memo

Attachments: [HCDC Memo 3-2-2021.pdf](#)

Motion to approve the Agenda: Crouch

Motion to 2nd: Kasmann

Not Voting: Willoughby

Motion passes: 8:0

IV. APPROVAL OF MINUTES

Approval of the draft January 20, 2021 Housing and Community Development Minutes

Attachments: [January 20, 2021 Housing and Community Development Commission.pdf](#)

Motion to approve the draft January 20, 2021 Housing and Community Development Minutes: Rose

Motion to 2nd: Crouch

Not Voting: Willoughby

Motion passes: 8:0

V. SPECIAL ITEMS

Housing and Community Development Commission Authorizing Ordinance

Attachments: [HCDC Ordinance and Duties.pdf](#)

Cole and the commission review the Housing and Community Development Commission Authorizing Ordinance.

Board Member Roles and Staff Roles

Cole reviews the roles of both the commission members and City staff. Potential conflict of interest is also discussed.

Voluntary Action Center Rent Assistance Update

Mahlík Good and Ed Stansberry of Voluntary Action center give an update on the CDBG-CV funding received and answer questions about their outcomes and procedures.

VI. OLD BUSINESS

CDBG-CV Round 3 Update

Cole shares that the City is still awaiting HUD approval of the allocation plan but discussions with organizations planned to receive funding has been ongoing.

FY 2021 Annual CDBG and HOME Funding Allocations

Attachments: [FY 2021 CDBG Revised Recommendations.pdf](#)

[FY 2021 HOME Revised Recommendations.pdf](#)

Cole reviews the funding allocation for FY 2021. The commission votes on changes to the allocations for CDBG and HOME.

Motion to approve City Staff recommendation to increase funding on the Home Rehab Program to \$238,339 and the Job Point Vocational Training to \$115,000 which is an increase of \$10,000 and then the admin funds for the City staff to \$181,549: Ritter

Motion to 2nd: Crouch

Not Voting: Willoughby

Motion passes: 8:0

Motion to accept the recommended changes to HOME funding: Rose

Motion to 2nd: Kasman

Not Voting: Willoughby

Motion passes: 8:0

VII. NEW BUSINESS

FY 2020 Consolidated Annual Performance and Evaluation Report (CAPER)

Attachments: [Draft CAPER 2020 \(1\).pdf](#)

Cole reviews the CAPER report attached with the commission. Discussion is had about the outcomes.

FY 2022 CDBG and HOME Annual RFP Proposed Amended Timeline and 5-Year Consolidated Plan Review

Attachments: [Draft 2022 Schedule.pdf](#)

Cole shares the proposed schedule.

Rating Criteria Update

Attachments: [HUD Training Manual-Sample Rating Criteria.pdf](#)
[Previous Rating Criteria.pdf](#)
[Draft Eligibility and Rating Criteria.pdf](#)
[Columbia, MO Code of Ordinances 12-1.pdf](#)

The commission discusses recommended changes.

VIII. REPORTS

None.

IX. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Whatley confirms that a few commission members attended Sunshine Law training in January.

X. NEXT MEETING DATE

March 17, 2021

XI. ADJOURNMENT

Motion to adjourn: Rose
Motion to 2nd: Crouch
Not voting: Willoughby
Motion Passes: 8:0