



City of Columbia, Missouri

Meeting Minutes

Historic Preservation Commission

Tuesday, January 5, 2021

7:00 PM

Regular Meeting

Conference Room

1A/1B

Columbia City Hall

701 E. Broadway

I. CALL TO ORDER

Amanda Staley-Harrison - Chair, Stephen Bybee - Secretary

Commissioner Staley-Harrison called the meeting to order at 7:03 PM.

Present: 4 - Amanda Staley Harrison, Stephen Bybee, Michael Ohnersorgen and Heather Richenberger

Absent: 3 - Mark Wahrenbrock, Melissa Hagen and James Roark-Gruender

II. INTRODUCTIONS

No guests were present.

III. APPROVAL OF AGENDA

Commissioner Ohnersorgen moved to approve the agenda as distributed.

Commissioner Richenberger seconded and the motion passed unanimously by voice vote.

IV. APPROVAL OF MINUTES

Commissioner Richenberger moved to approve the December 4, 2020 minutes as distributed.

Commissioner Ohnersorgen seconded and the motion passed unanimously by voice vote.

December 1, 2020 Regular Meeting Minutes

Attachments: [HPC MEETING MINUTES 12012020](#)

V. STAFF REPORTS

A. Demolition Permit Applications

Liaison Palmer presented the demolition permit application for the property at 603 McBaine Avenue. The property was recently damaged by fire.

Commissioner Bybee moved to close review on the application.

Commissioner Ohnersorgen seconded and the motion passed unanimously by voice vote.

B. Revised Landmark/District Designation & Certificate of Appropriateness Flowcharts

Attachments: [HPC FLOWCHARTS](#)

Liaison Palmer also presented the revised flowcharts to the Commission for review, with only minor changes. Mr. Palmer indicated that he plans to work with Staff to create the application forms noted in the flowcharts, so they can be linked directly from the charts themselves.

VI. NEW BUSINESS

A. North-Central Phase III RFP - Consultant Selection

The request for proposal was issued in November, and re-advertised through December. Mr. Palmer discussed the selection process for a consultant once the bids are received. Commissioners discussed the geography of the Phase III survey area, which is bounded by (clockwise, starting to the North of the survey area) Wilkes Boulevard, College Avenue, Rogers Street, and Providence Road.

VII. OLD BUSINESS

A. Most Notable Property Applications - Plan of Action

Commissioners discussed Most Notable Property applications. The press release was published on the City website. The advertised deadline for applications is March 1st. Local Architectural Historian, Deb Shiels has agreed to perform the necessary research on the nominated properties, and prepare inventory forms for our use.

Commissioners also discussed the need for a more visible Most Notable Properties campaign. Commissioner Bybee agreed to create a post the HPC Facebook to promote the program.

HPC 2021 Plan of Action is discussed; discussion by commissioners of a desire to allow HPC to sponsor a Heritage Trail Plaque for Columbia's African American Heritage Trail.

B. 2021 Work Program

Attachments: [HPC WORK PROGRAM](#)

Commissioners discussed local history walking tours the Commission hopes to give in conjunction with the Columbia Bicentennial. Tour dates proposed for 2021: May 21st, July 4th, and an October date TBD.

The group also discussed potential tour guides, and Commissioner Bybee promised to contact one or two potential guides before the February meeting.

C. 45-Day Demolition Review Period - Council Request Updates

Commissioners discussed placing the report to Council on the next available Council agenda. Mr. Palmer indicated that it will be forwarded to Council on February 1st for their consideration.

D. Preservation Plan Updates

No new updates at this time.

VIII. COMMISSIONER UPDATES & INFORMATION SHARING

No Commissioner updates at this time.

Commissioner Bybee shared photos from the pre-demolition tour of 1617 University Avenue. Salvage on this property was not performed because demolition took place before a salvage date could be arranged.

IX. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

No comments were received at this time.

X. NEXT MEETING DATE - February 2, 2021**XI. ADJOURNMENT**

Commissioner Staley-Harrison adjourned the meeting at 8:01 PM.

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