



# City of Columbia, Missouri

## Meeting Minutes

### Historic Preservation Commission

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Tuesday, August 4, 2020

5:30 PM

Work Session

Conference Room 1-B

Columbia City Hall

701 E. Broadway

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#### I. CALL TO ORDER

Commissioner Staley-Harrison called the meeting to order at 5:33 PM.

Acting Chair - Amanda Staley-Harrison, Secretary - Stephen Bybee

**Present:** 4 - Mark Wahrenbrock, Amanda Staley Harrison, Melissa Hagen and Stephen Bybee

**Absent:** 2 - Michael Ohnersorgen and James Roark-Gruender

#### II. INTRODUCTIONS

No guests were present.

#### III. APPROVAL OF AGENDA

Commissioner Hagen moved to approve the agenda as distributed.

Commissioner Wahrenbrock seconded and the motion passed unanimously by voice vote.

#### IV. APPROVAL OF MINUTES

Commissioner Staley-Harrison moved to approved the July 13, 2020 work session minutes as distributed.

Commissioner Hagen seconds and the motion passed unanimously by voice vote. (Commissioner Wahrenbrock abstained due to his absence at the meeting in question.)

#### V. PUBLIC COMMENTS

No public comments were received at this time.

#### VI. NEW BUSINESS

##### A. Bicentennial Tour Preparation

Commissioner Staley-Harrison discussed Bicentennial tour preparations. Bike tours were suggested as a means to better comply with social distancing mandates. The Commission vows to monitor the public health situation and to convert the physical tour to a digital tour if the current health situation worsens in Boone County.

Liaison Palmer discussed the possibility of upgrading the HPC's Historic Interactive Map to accommodate features and locations of the planned Bicentennial tours. Discussion of the model currently used by Columbia's African American Heritage Trail group followed.

**B. Radio Programming**

Commissioner Bybee discussed the proposed KOPN radio programming he has undertaken. Various names (David Sapp, Diana O'Brien, Carolyn Collings) are proposed for possible research assistance into some of the radio spot topics. Commissioner Bybee has begun work on two scripts, and has nearly finished one.

**VII. OLD BUSINESS****A. Historic Preservation Plan Goals Discussion Follow-Up**

Members of the Commission discussed the HPC's surveys collected since the public engagement event held in April 2019. Commissioner Bybee suggested some additional survey questions to be added to a future survey. Commissioner Staley-Harrison suggested using the State Historic Preservation Office as a resource for survey questions and process.

**B. Work Plan Updates - Commissioner Flowchart Feedback**

**Attachments:** [Certificates of Appropriateness & Economic Hardship Process](#)  
[Landmark & District Designation Process](#)

Commissioners indicated that they need more time to review the flowcharts and 45-day demolition review Council memos, and requested that the item be held until the September meeting agenda. Commissioners questioned whether the 10-year waiting period for reapplication for historic landmark/district designation, as depicted in the flowchart, was accurate. Liaison Palmer indicated that he would discuss the question with Management and edit the flowchart as necessary.

**VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF**

No public comments were received at this time.

Commissioner Staley-Harrison discussed moving work sessions to 6 PM to help accommodate commissioners who work later in the evening or have other responsibilities that can interfere with quorum requirements.

Commissioner Hagen moved to set the work session meeting start time to 6:00 PM moving forward, starting in September.

Commissioner Wahrenbrock seconded, and the motion passed unanimously by voice vote.

**IX. NEXT MEETING DATE - September 1, 2020****X. ADJOURNMENT**

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