



# City of Columbia, Missouri

## Meeting Minutes

### Historic Preservation Commission

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Monday, July 13, 2020

7:00 PM

Regular Meeting

Conference Rooms 1A

& 1B

City Hall

701 E. Broadway

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#### I. CALL TO ORDER

Acting Chair - Amanda Staley-Harrison, called the meeting to order at 7:00 PM

**Present:** 4 - Amanda Staley Harrison, Melissa Hagen, Stephen Bybee and Michael Ohnersorgen

**Absent:** 1 - Mark Wahrenbrock

#### II. INTRODUCTIONS

Council Member Pat Fowler joined the meeting via conference call.

#### III. APPROVAL OF AGENDA

Commissioner Hagen moved to approve the agenda as distributed.

Commissioner Ohnersorgen seconded, and the motion passed unanimously by voice vote.

#### IV. APPROVAL OF MINUTES

Commissioner Staley-Harrison moved to approve the March 3, 2020 regular meeting minutes as distributed.

Commissioner Hagen seconded and the motion passed unanimously by voice vote.

March 3, 2020 Regular Meeting Minutes

**Attachments:** [March 3, 2020 Regular Meeting Minutes \(Draft\)](#)

#### V. PUBLIC COMMENT

No members of the public were present.

#### VI. NEW BUSINESS

##### A. Officer Elections

Commissioner Hagen nominated Commissioner Staley-Harrison as chair.

Commissioner Staley-Harrison nominated Commissioner Hagen as vice-chair.

Commissioner Bybee agreed to maintain his role as Secretary.

Commissioner Staley-Harrison moved to approve the slate of nominations.

Commissioner Bybee seconded, and the motion passed unanimously by voice vote.

**B. FY 2021 CLG Grant Pre-Application Due August 31st**

The Commission decided to suspend applications for the CLG HPF grant this year due to the lack of meetings in April through June, and the uncertainty of future meetings because of the coronavirus outbreak.

**VII. STAFF REPORTS****A. Demolition Permit Applications**

107-113 North Ninth Street - Commissioner Bybee shared photos of his tour of the properties with owner Will Schlacks and former HPC Chair (Council Member) Pat Fowler. Commissioner Bybee will reach out to Mr. Schlacks concerning potential salvage of lintels and transom windows.

906 West Ash - Commissioner Bybee shared photos of his tour with property owner Kay Wax and Commissioner Hagen. Discussion of salvageable items including doorknobs, interior columns, and sections of vintage wallpaper.

401 Lindy Lane - No contact with owner, no interest in salvaging.

4421 Clark Lane - Commissioners Bybee and Hagen will reach out to owner and/or contractor to discuss a tour date and possible salvage.

Commissioner Staley-Harrison moved to close review of the demolition permit applications with no further comments.

Commissioner Ohnersorgen seconded and the motion passed unanimously by voice vote.

**B. North-Central Historic Survey Phase III Updates**

Liaison Palmer announced that the HPC was awarded the grant for the North-Central Columbia Phase III Historic Survey. Mr. Palmer indicated that the next step in the process would be to secure all necessary signatures on the Financial Assistance Agreement and issue a Request for Proposals to select a consultant.

**C. Smithton Plaque Update**

Liaison Palmer indicated that the invoice was paid for the Smithton Plaque. It was either in transit, or delivered to Parks and Recreation Operations Office. Mr. Palmer indicated that he would verify delivery with Parks. Mr. Palmer reminded the Commission that before the plaque can be installed Parks Staff would need a date and location for installation in order to provide staffing for the installation.

**D. 45-Day Demolition Permit Application Review Council Request**

**Attachments:** [Council Memo \[Draft\]](#)  
[Sec 3303.8 of Building Code \[Edited\]](#)  
[Sec 3303.8 of Building Code \[Original\]](#)

Commissioners were tasked with reviewing the Council Memo Draft before our next meeting.

**VIII. OLD BUSINESS**

No Old Business items were discussed.

**IX. COMMISSIONER UPDATES & INFORMATION SHARING**

Commissioners inquired about the possibility of holding future meetings via Zoom, conference call, or some other online application. City Staff members, Rusty Palmer and Patrick Zenner, indicated that this is unlikely, due to the technical challenges presented, and the limitations presented by the provisions of Missouri's Open Records (Sunshine) Law.

Commissioners discussed the possibility of changing city ordinance to permit the HPC to hold architectural salvage sales. Mr. Zenner admitted that the revisions are not ready at this point, and that given the coronavirus outbreak and the continued efforts to amend the code granting proper permissions, the next salvage sale will not likely happen this year.

Commissioners discussed the location of the salvage barn inventory database. Several members believed the Excel file may be currently in the possession of ex-HPC member Mary Kay Doyle. Mr. Palmer indicated that he would contact her.

Commissioner Bybee discussed his idea for a radio spot promoting awareness of local history in the Columbia area, and mentioned his first three hopeful topics are Underground Columbia, Water Sources in Early Columbia, and Early Toll Roads and Plank Roads in Columbia. He asked the other commissioners to please help devise more topics. Commissioner Bybee promised to complete one script for the August meeting.

Commissioner Ohnersorgen shared information regarding the National Alliance for Preservation's Forum that is scheduled for early August. Registration is roughly \$100.

**X. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF**

No further comments were heard at this time.

**XI. NEXT MEETING DATE - August 4, 2020****XII. ADJOURNMENT**

Commissioner Staley-Harrison moved to adjourn.

Commissioner Hagen seconded and the motion was approved unanimously by voice vote. Meeting adjourned.

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-CITY (573-874-2489) or email CITY@CoMo.gov. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.