



# City of Columbia, Missouri

## Meeting Minutes

### Planning and Zoning Commission

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Thursday, June 4, 2020  
5:30 PM

Work Session

Conference Rms. 1A/1B  
Columbia City Hall  
701 E. Broadway

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#### I. CALL TO ORDER

**Present:** 7 - Tootie Burns, Sara Loe, Joy Rushing, Lee Russell, Brian Toohey, Michael MacMann and Valerie Carroll

**Excused:** 1 - Anthony Stanton

#### II. INTRODUCTIONS

#### III. APPROVAL OF AGENDA

Meeting agenda adopted as presented

**Accept agenda as presented.**

#### IV. NEW BUSINESS

##### A. FY 2021 Capital Improvement Plan Review

Mr. Zenner introduced the topic and indicated that the purpose of tonight's meeting was to capture the Commission's thoughts and comments on the proposed FY 21 CIP. He noted that this task was part of the Commission's responsibilities per the UDC and their enabling legislation. He noted that this year, due to COVID-19, the review of the CIP was proposed to be different. He referred to the staff memo prepared for this discussion topic as to how staff believed the Commissioners could honor their obligation and offer salient comments that Council may find useful as they deliberated on how to allocate city resources for future capital expenditures.

Commissioners acknowledged that there were going to be restraints on expenditures moving forward due to the pandemic and the loss of sales tax revenues. They expressed general support of the projects in the CIP and noted that additional effort had been made to incorporate Sidewalk Master Plan projects into the proposed CIP project listing better than in previous years. They noted; however, that continued efforts should be made to create a more robust pedestrian network that connects underserved areas to essential services. They also commented on how the CIP appears to be more transparent in expressing how and where the funding sources for projects are coming from.

The Commissioners commented on several topic areas broadly and expressed a preference that future CIP projects focus on existing infrastructure maintenance and replacement rather than expansion as a means of ensuring equity in system quality to all customers. They also discussed that when a decision to delay/remove CIP projects and reallocate funding to another CIP project is required it should incorporate metrics that result in applying the reallocated funds to projects that

have the greatest potential benefit in respect to the public health, safety, welfare of all community residents. Commissioners also believed that analysis of existing opportunities to reduce infrastructure disparities and create potential revenue streams (i.e. activation of dark-fiber) should be evaluated to see what enhancements in providing services to residents may be possible.

While related to the CIP, but not tied directly to any one project, the Commissioners discussed potential reexamination of the sidewalk design adjustment provisions contained within the UDC. The purpose for this effort was to potentially clarify and remove unnecessary impediments to development in “developed” versus “greenfield” locations. Commissioners felt that such an effort would assist in overall economic recovery efforts and would eliminate unnecessary processing delays for development project both small and large. Commissioners believed that such an evaluation of the regulations should result in a process that creates greater certainty to applicants relating to outcomes and promotes a more robust sidewalk network.

Mr. Zenner requested that the Commission authorize staff to prepare the necessary Council correspondence summarizing this evening’s discussion and forward it to the Finance Department. Commissioners supported Mr. Zenner’s request. Mr. Zenner thanked the Commission for their confidence and indicated he would have correspondence to Finance by the beginning of the following week.

#### **V. NEXT MEETING DATE - June 18, 2020 @ 5:30 pm (tentative)**

#### **VI. ADJOURNMENT**

Motion to adjourn at approximately 6:50 pm

**Motion to adjourn**