



# City of Columbia, Missouri

## Meeting Minutes

### Historic Preservation Commission

---

Tuesday, June 4, 2019

7:00 PM

Regular Meeting

Conference Room 1B

Columbia City Hall

701 E. Broadway

---

#### I. CALL TO ORDER - 7:00 PM

Pat Fowler - Chair, Amanda Staley-Harrison - Vice-Chair, Melissa Hagen - Acting Secretary

Guests - Dianna O'Brien

**Present:** 5 - Pat Fowler, Mary Kaye Doyle, Amanda Staley Harrison, Trevor Harris and Melissa Hagen

**Absent:** 2 - Mark Wahrenbrock and DeAnna Walkenbach

#### II. APPROVAL OF AGENDA

Commissioner Staley-Harrison moved to approve the agenda as distributed.

Commissioner Hagen seconded and the motion passed unanimously by voice vote.

#### III. APPROVAL OF MINUTES

Commissioner Fowler suggested three changes to the minutes including, under Public Comment, "The Commission invited discussion."; under Staff Report item A. "After discussion, Commissioner Staley-Harrison moved to close review."; under Staff Report item B. "Commissioner Fowler asked Mr. Palmer to scan his notes to commission members".

Commissioner Staley-Harrison moved to approve the minutes pursuant to the proposed revisions.

Commissioner Hagen seconded and the motion passed unanimously by voice vote.

May 7, 2019 Regular Meeting Minutes

Attachments: [HPC MINUTES 05072019](#)

#### IV. PUBLIC COMMENT

No public comments were taken at this time.

#### V. COMMISSION UPDATES & INFORMATION SHARING

Commissioner Harris shared his communications with the property owner on Paquin Street regarding salvage opportunities within the building scheduled for demolition.

## VI. STAFF REPORT

### A. Demolition Permit Applications

Liaison Palmer indicated that there were no demolition permit applications received since the May meeting.

### B. North-Central Survey Phase II Updates

Liaison Palmer reported that Milestone 5 of the North-Central Historic Survey was submitted and approved on May 17th. This milestone included submission of a draft research design to SHPO for approval, and documentation of the first public meeting.

Mr. Palmer indicated that Milestone 6 will be due before the July HPC meeting, and requires sample inventory forms for five properties, with appropriate supplemental materials (photos or site plans). This milestone also includes the first installment of up to 10% of the project budget to be paid to the consultant.

## VII. NEW BUSINESS

### A. Smithton Plaque Finalization

Attachments: [Smithton Plaque Write-Up](#)  
[Smithton Mock-Up](#)

Commissioner Fowler suggested changes to the text including punctuation, word choice, word wrap and the sponsorship wording placement. The Commission agreed to send these changes to Amy Schneider, Staff Liaison to the Mayor's Task Force on the Bicentennial Celebration for review and approval.

### B. COMO 200 & History Working Group Updates

Commissioner Staley-Harrison indicated that there were no new updates to share with the Commission at this time.

## VIII. OLD BUSINESS

### A. Draft Remarks on Climate Action & Adaptation Plan

Commissioner Fowler discussed drafting a letter to City Council reminding them that the continued loss of small footprint homes surrounding downtown, which represent the inventory of workforce housing from the 1920's, 1930's, and 1940's, has a decided impact on the city's efforts to mitigate climate change.

Commissioner Staley-Harrison moved to allow Commissioner Fowler to draft the letter supporting the Climate Action and Adaptation Plan and its efforts to reduce carbon emissions by preserving the workforce housing stock and historic structures in Columbia.

Commissioner Harris seconded and the motion passed unanimously by voice vote.

Mary Kaye Doyle requested a copy of the letter be circulated to commission members when complete.

### B. Draft Remarks on Fair Housing Task Force Report

Commissioner Fowler reported that City Council received the report at its last meeting.

**C. West Broadway Development Updates - Meeting June 11 at the ARC**

Commissioner Harris reports that the next meeting is scheduled for June 11, 2019. The property owner will be present as well as his engineer. Liaison Palmer reminded Commissioners that when taking part in community efforts related to historic preservation, be clear that they are acting on their own behalf and not as an agent of the Commission, unless the Commission has given them authority to do so.

**D. Scenic Rock Quarry Roadway Plan Update**

**Attachments:** [RQRSAG Final Report 02122017](#)

Liaison Palmer indicated that there were no new updates at this time.

**E. Short-Term Rental Ordinance Update**

**Attachments:** [Short-Term Rental Proposed Text Change \(revised 3-1-19\)](#)

Liaison Palmer reported that Planning and Zoning Commission will reintroduce the short-term rental text changes at a number of their upcoming meetings, including a work session on June 20, 2019.

**F. Preservation Plan Community Engagement Outreach Efforts**

Commissioner Fowler indicated that she will take the 5-question survey to Tiger Place residents on June 14th.

Commissioner Harris requested that the list of organizations commissioners are contacting as part of our community input process be shared as a Google Doc so commissioners don't duplicate efforts. Commissioner Staley-Harrison volunteered to create an online version of the survey using Survey Monkey, with the help of Liaison Palmer.

**G. Report of Requested HPC Establishing Ordinance Changes**

**Attachments:** [Report to Council Dated 08222018](#)

Commissioner Fowler reported on a meeting earlier in the day with Director of Community Development, Tim Teddy. She indicated that she intends to schedule a subsequent meeting with Mr. Teddy, Liaison Palmer and representatives from the Purchasing Division, the New Century Fund, and the Finance Department.

**IX. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF**

Commissioner Harris discussed the community preservation efforts after the Jefferson City tornado and asked how best to communicate between meetings.

Commissioner Doyle discussed distinguishing downtown streets with plaques commemorating their historic names.

Commissioners Staley-Harrison and Hagen discussed salvage possibilities within a home along Madison Ave.

Commissioner Fowler discussed items available from the Niedermeyer if volunteers are available to move the items to the storage barn.

Commissioners postponed discussion of a future salvage sale until the HPC establishing ordinance revisions are approved by City Council.

Commissioner Fowler reported on her conversation with Kay Wax regarding their proposal for a pocket neighborhood along Ash Street. A public information meeting will be held on the proposal on Tuesday, June 11th at 5:30 p.m. in the City Hall Lobby.

**X. NEXT MEETING - TBD**

Commissioners indicated that the next meeting would be held as scheduled, on July 2 at 7:00 PM.

**XI. ADJOURNMENT**

Commissioner Staley-Harrison moved to adjourn.

Commissioner Hagen seconded and the motion passed unanimously by voice vote.

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-CITY (573-874-2489) or email CITY@CoMo.gov. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.