



City of Columbia, Missouri

Meeting Minutes

Historic Preservation Commission

Tuesday, January 8, 2019

7:00 PM

Regular Meeting

Conference Room 1B

Columbia City Hall

701 E. Broadway

I. CALL TO ORDER

Pat Fowler - Chair, Amanda Staley-Harrison - Vice-Chair, acting Secretary

Present: 5 - Pat Fowler, Mary Kaye Doyle, DeAnna Walkenbach, Amanda Staley Harrison and Melissa Hagen

Absent: 2 - Mark Wahrenbrock and Trevor Harris

II. APPROVAL OF AGENDA

Staff Liaison Palmer noted that the Brick Streets Policy attachment was attached to the Short-Term Rentals entry under Old Business in error. The attachment will be discussed in relation to item B. (Progress on Brick Streets Policy Amendments).

Commissioner Doyle moved to approve the agenda as amended.

Commissioner Walkenbach seconded and the motion passed unanimously by voice vote.

III. APPROVAL OF MINUTES

Commissioners indicated that the December meeting minutes should be amended to note that Commissioner Fowler acted as Secretary in the absence of Commissioner Wahrenbrock.

Commissioner Doyle moved to approve the minutes pursuant to the revision.

Commissioner Staley-Harrison seconded and the motion passed unanimously by voice vote.

December 4, 2018 Meeting Minutes

Attachments: [HPC MINUTES 12042018](#)

IV. PUBLIC COMMENTS

No members of the public were present.

V. COMMISSION UPDATES & INFORMATION SHARING

VI. STAFF REPORT

Staff Liaison Palmer presented a request for reimbursement by Commissioner Harris for \$12.15 in expenses related to materials for the recent plaster workshop.

Commissioner Staley-Harrison moved that the Commission reimburse Commissioner Harris.

Commissioner Walkenbach seconded and the motion passed unanimously by voice vote.

A. Demolition Permit Applications

713 Hunt Avenue - Liaison Palmer indicated that the property was in disrepair and the owner would like to demolish the home due to liability concerns.

Commissioner Doyle moved to close review of the property.

Commissioner Fowler seconded and the motion passed unanimously by voice vote.

B. North-Central Historic Survey Phase II Updates

Liaison Palmer indicated that the bid process was open for the North-Central Historic Survey, and would close on January 11, at 5:00 PM. The Commission will need to schedule a public information meeting once a contractor is selected, to be held as close to the beginning of project activities as possible.

VII. OLD BUSINESS

A. City Proposals Regarding Short-Term Rentals Ordinance

Attachments: [Brick Streets Policy Revisions Draft Report](#)

Discussion on this topic was postponed until the February meeting.

B. Progress on Brick Streets Policy Amendments

The Commission reviewed the proposed revisions to the Brick Streets ordinance, and decided to continue refining their request to include more specificity. Commissioners indicated a desire to seek approval of an ordinance to replace the policy resolution.

C. Preservation Leadership Forum Membership

Commissioners discussed the benefits of membership in the Missouri Preservation Leadership Forum. Decision to join was deferred until the February meeting.

D. Fundraising for Bicentennial (COMO 200)

Attachments: [HPC Letter of Support for COMO 200 Funding](#)

Commissioner Staley-Harrison indicated to the Commission that should would notify the Bicentennial Task Force of the Commission's intention to offer funding support for bicentennial projects such as the Founding of Smithton plaque planned by the task force.

E. Amendments to Establishing Ordinance to Permit Salvage Management, Fundraising, & Programming

Commissioner Fowler contacted City Assistant Counsel, Jose Caldera, regarding progress on the draft of changes to the Commission's establishing ordinance to permit salvage management, fundraising, and local preservation loan/grant management. Commissioner Fowler will follow-up again in early Spring.

VIII. NEW BUSINESS

A. Proposed Regular Inside Columbia Column Showcasing Repurposed Salvage Items

Discussion on this topic was postponed to the February Commission meeting because the related guest was unable to attend.

B. Understanding the Rock Quarry Road Scenic Overlay & Impacts on Corridor Preservation

Discussion on this topic was deferred to the February Commission meeting. Liaison Palmer will supply Commissioners with a copy of the Scenic Roadway Plan prior to the meeting.

C. Blind Boone Gala, February 23, 2019

Commissioners discussed attending the Blind Boone Gala. Commissioner Fowler suggested that Commissioners offer volunteer support for events in Columbia that relate to the HPC's mission. By lending support the Commission can help foster a network of like-minded individuals, groups and organizations. Commissioners Walkenbach and Hagen volunteered to reach out to local groups to prepare a list of volunteer opportunities. Commissioner Fowler stated that she will contact City Staff regarding acquisition of name tags for Commissioners to wear at community events to indicate their membership in the Commission.

D. Preparing a Preservation Plan for Inclusion in the Comprehensive Plan Update

Commissioners discussed the need for a public discussion of a proposed Historic Preservation Plan, to seek citizen input. Commissioners selected two potential dates for the meeting (March 16th or April 6th). Commissioner Staley-Harrison will create an online poll to share with our volunteer community and other contacts to determine which date will work best.

E. Half-Day Retreat Planning & Scheduling

Discussion on this topic was deferred until the February Commission meeting.

IX. GENERAL COMMENTS BY PUBLIC, MEMBERS & STAFF

There were no further comments.

X. NEXT MEETING DATE - FEBRUARY 5, 2019

XI. ADJOURNMENT

Commissioner Staley-Harrison moved to adjourn.

Commissioner Walkenbach seconded and the motion passed unanimously by voice vote.

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-CITY (573-874-2489) or email CITY@CoMo.gov. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.