



# City of Columbia, Missouri

## Meeting Minutes

### Planning and Zoning Commission

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Thursday, April 19, 2018

5:30 PM

Work Session

Conference Room 1-B

Columbia City Hall

701 E. Broadway

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#### I. CALL TO ORDER

**Present:** 8 - Tootie Burns, Dan Harder, Sara Loe, Joy Rushing, Lee Russell, Anthony Stanton, Rusty Strodman and Michael MacMann

**Excused:** 1 - Brian Toohey

#### II. INTRODUCTIONS

#### III. APPROVAL OF AGENDA

Agenda approved without modification

#### IV. APPROVAL OF MINUTES

Adopted April 5 minutes without modification

**Approve the April 5 minutes**

#### V. NEW BUSINESS

##### A. March Building Permit Report

Mr. Zenner provided the March building permit reports to the Commissioners for information purposes. Mr. Strodman commented generally on the reports.

##### B. FY 2019 Capital Improvement Plan Discussion & Recommendation(s)

Chairman Strodman opened the discussion and made several general comments about the presentations from the last work session and gave a brief overview of the purpose for the evening's discussion. He noted that Mr. Zenner would take the comments and formulate them into a letter for Council as has been past practice. Mr. Zenner indicated that there was sufficient time to have the draft letter prepared for the next Commission work session and reviewed prior to forwarding it to the Finance Department for inclusion in the Council's mini-budget retreat packet. Commissioners indicated that they would appreciate the opportunity to review the letter before it was submitted.

Commissioners proceeded to discuss their observations from the presentations and offered several suggested points that should be included in the memo. Discussion included topics ranging from the need to increase coordination between the City and CPS on the funding and installation of infrastructure relating to future school sites. Comments were made that such efforts were not sufficiently addressed with the new Sinclair Road Middle School site. Additionally, Commissioners discussed the need to take a more comprehensive approach on how fire protection would be

provided as properties on the fringe of the City were annexed into the city limits. And finally, there was significant discussion relating to sidewalk construction proposed within the CIP and its coordination, or lack thereof, with the Sidewalk Master Plan.

Mr. Zenner noted that the Sidewalk Master Plan and the CIP were two separate documents and that coordination of the project priorities with it to those projects in the CIP has historically been disconnected. This disconnection is in part related to funding constraints. There was discussion on this point and concerns expressed that the lack of coordination was creating a significant public safety hazard in particular locations within the City as well as appeared to be contrary to the City's outward appearance of being a pedestrian and bicycle friendly community. Additionally, Commissioners voiced concerns that the lack of focus on sidewalks was additionally contrary to creating connected, walkable, and livable neighborhoods as envisioned in the Comprehensive Plan. Specific reference was made to the condition of the sidewalks along W. Broadway and its numerous gaps.

In general, with the exception of the discussed items the Commission's did not have other comments specifically dealing with other CIP projects. The Commissioners did request that future presentations be spread across two work session meetings to allow for added discussion/questions with the presenters. The concern expressed was that they felt the presentations were rushed and a more thorough understanding of the projects wasn't able to be gained. Mr. Zenner noted that he would attempt to arrange for the presentations to occur over two work sessions next year.

Having completed their discussion, Mr. Zenner confirmed what the Commissioners felt needed to be in the memo to Council and indicated that he would have it prepared for the next work session on May 10. He asked Mr. Caldera if the memo would need to be included within the work session agenda's supporting documents given it was intended to be a discussion item. Mr. Caldera responded that the memo would not need to be included, but the agenda title for the discussion needed to be specific enough so the public understood what the topic would entail. Mr. Zenner noted he could make the title clear as to its purpose. He also informed the Commission that having a discussion on the memo at the next meeting would not impact the deadline for having it turned into the Finance Department for the Council's consideration.

## **VI. OLD BUSINESS**

There were no Old Business items discussed.

## **VII. NEXT MEETING DATE - May 10, 2018 @ 5:30 pm (tentative)**

## **VIII. ADJOURNMENT**

Meeting adjourned approximately 6:50 p.m.

**Move to adjourn**