

**COLUMBIA AREA TRANSPORTATION STUDY ORGANIZATION (CATSO)**

**TITLE VI COMPLIANCE  
ANNUAL REPORT AND UPDATE**

Date of report submittal: **08/02/2013**

Date prior year report submitted to MoDOT, FHWA and FTA: **08/3/2012**

Annual Report and Update: This Annual Report and Update is to be submitted by the end of July each year to MoDOT Division of External Civil Rights, the FHWA and the FTA. This document includes:

- I. Checklist of activities to be reviewed by the Title VI Coordinator and Staff prior to Completing the Annual Report and Update
- II. A report on the previous year's Title VI-related activities and efforts, including accomplishments and program changes.
- III. An update on Title VI-related goals and objectives for the upcoming year.
- IV. Information on Sub recipients of Federal Funds administered by the MPO

**Section I. Title VI Compliance- Checklist to be reviewed by Title VI Coordinator and Staff prior to completing the Annual Report and Update:**

- Review Title VI laws and regulations for applicable changes since the more recent Title VI Plan update and annual report;
- Review CATSO's Title VI Plan to assure compliance with applicable Title VI regulations;
- Review CATSO's Title VI program, including agency operational guidelines and publications, including those for contractors, to ensure that Title VI language and provisions are incorporated, as appropriate;
- Meet with appropriate staff members to monitor and discuss progress, implementation, and compliance issues related to CATSO's Title VI program;
- Review the agency's Title VI program to assess if administrative procedures are effective, staffing is appropriate, and adequate resources are available to ensure compliance;
- € Review important Title VI-related issues with the CATSO Chair, if needed; **NA. Chair will be updated on necessary updates to Title VI Plan, as described below.**
- Assess communications and public involvement strategies to ensure adequate participation of impacted Title VI protected groups; address additional language needs if needed; and

Update Title VI Plan, program, or procedures as needed. ***Necessary updates identified. Development of updated Title VI Plan anticipated in early FY2014. The Title VI Plan update will require review and approval by CATSO Coordinating Committee following a public hearing.***

**Section II. Title VI-related activities and efforts, including accomplishments and program changes:**

**A. Summary of Title VI-Related Activities and Efforts**

- X** Outreach, website, data dissemination: **CATSO stakeholder list expanded and updated in March, 2013, with emphasis on the inclusion of groups with special or underserved transportation needs**
- € Data updates: ***Ongoing***
- € Plan, program or policy changes: ***None in 2013; updates expected in 2014***

**B. Summary of Complaints Received:**

- € Number of complaints received: **0**
- € Status of complaints: **NA**

**C. Accomplishments and Program Changes**

- € Accomplishments: ***Ongoing website updates for improved data availability and solicitation of public input; ADA-Accessible maps created and placed on website; revised verbiage in public hearing ads to identify translation and other accessibility enhancing services available to the public by request; maps developed to identify populations with special transportation needs; first submittal of Title VI Annual report in July of 2012; Updated stakeholder list in March of 2013***
- € Program changes: ***NA; program changes are expected in FY2014 to reflect Title VI Program changes***

**Section III. An update on Title VI-related goals and objectives for the upcoming year:**

**A. Prior year goals and objectives:**

***1) Ongoing website updates for improved data availability and solicitation of public input, 2) Ongoing updates of relevant base data, and 3) Further review of guidance received on new federal MAP-21 legislation and other relevant new federal information and revise the Title VI Plan to reflect these changes.***

**B. Title VI-related goals and objectives for the upcoming year:**

***Goals & Objectives for the next year include: 1) A revised Title VI Plan/Plan Update is anticipated in FY2014 to reflect changes or clarification of the Title VI program requirements as described by FTA Circular 4702.1B: Subject: TITLE VI REQUIREMENTS AND GUIDELINES FOR FEDERAL TRANSIT ADMINISTRATION RECIPIENTS; 2) Ongoing website updates for improved data availability and solicitation of public input, 3) Ongoing updates of relevant base data; 4) submittal of the CATSO Title VI Annual Report to MoDOT in July of 2014; and 5) Ensure the 2040 update of the CATSO 2030 Long Range Transportation Plan (currently underway) adequately addresses Title VI requirements and goals***

**Section VI. Information on Sub recipients of Federal Funds administered by the MPO:**

As a sub recipient of the State, the MPO must submit a Title VI Program to the State. If it has sub recipients, the MPO must collect Title VI Programs from those sub recipients and monitor their compliance. The MPO shall include the schedule for sub recipient Title VI Program submission when it sends its own Title VI Program to the State.

**A. Sub recipients of Federal Funds: NA**

**B. For sub recipients, describe the compliance review schedule and include all sub recipients' Title VI program compliance submission: NA**