

COLUMBIA AREA TRANSPORTATION STUDY ORGANIZATION (CATSO)

**TITLE VI COMPLIANCE
ANNUAL REPORT AND UPDATE**

Date of report submittal: **07/10/2015**

Date prior year report submitted to MoDOT, FHWA and FTA: **07/15/2014**

Annual Report and Update: This Annual Report and Update is to be submitted by the end of July each year to MoDOT Division of External Civil Rights, the FHWA and the FTA. This document includes:

- I. Checklist of activities to be reviewed by the Title VI Coordinator and Staff prior to Completing the Annual Report and Update
- II. A report on the previous year's Title VI-related activities and efforts, including accomplishments and program changes.
- III. An update on Title VI-related goals and objectives for the upcoming year.
- IV. Information on Sub Recipients of Federal Funds administered by the MPO

Section I. Title VI Compliance- Checklist to be reviewed by Title VI Coordinator and Staff prior to completing the Annual Report and Update:

- Review Title VI laws and regulations for applicable changes since the more recent Title VI Plan update and annual report;
- Review CATSO's Title VI Plan to assure compliance with applicable Title VI regulations;
- Review CATSO's Title VI program, including agency operational guidelines and publications, including those for contractors, to ensure that Title VI language and provisions are incorporated, as appropriate;
- Meet with appropriate staff members to monitor and discuss progress, implementation, and compliance issues related to CATSO's Title VI program;
- Review the agency's Title VI program to assess if administrative procedures are effective, staffing is appropriate, and adequate resources are available to ensure compliance;
- Review important Title VI-related issues with the CATSO Chair, if needed;
- Assess communications and public involvement strategies to ensure adequate participation of impacted Title VI protected groups; address additional language needs if needed; and

Update Title VI Plan, program, or procedures as needed. (Plan updated May 22, 2014).

Section II. Title VI-related activities and efforts, including accomplishments and program changes:

A. Summary of Title VI-Related Activities and Efforts

X Outreach, website, data dissemination: CATSO stakeholder list expanded and updated in April 2015, with emphasis on the inclusion of groups with special or underserved transportation needs
X Data updates: *Ongoing*
X Plan, program or policy changes: See Section C below

B. Summary of Complaints Received:

- Number of complaints received: **0**
- Status of complaints: **NA**

C. Accomplishments and Program Changes

Accomplishments: Ongoing website updates for improved data availability and solicitation of public input; submittal of Title VI Annual report in July of 2014; CATSO began posting the Title VI Annual Report to the CATSO Title VI webpage in 2014.

Program changes: Minor program changes may occur in FY2016 to ensure continued Title VI Program compliance under changes in federal law under FTA Circular 4702.1B: Title VI Requirements and Guidelines for Federal Transit Administration. CATSO submitted the Title VI and LEP plan for review by consultants hired by MoDOT for their interpretation of CATSO's program compliance. Their results are anticipated to be available in the near future.

Section III. An update on Title VI-related goals and objectives for the upcoming year:

A. Prior year goals and objectives:

1) Ongoing website updates for improved data availability and solicitation of public input, 2) Ongoing updates of relevant base data; 3) Submittal of the CATSO Title VI Annual Report to MoDOT in July of 2015; and 4) Continue to work with the Disabilities Commission to identify areas of collaboration and assistance to the community

Note: all prior year goals and objectives were accomplished

B. Title VI-related goals and objectives for the upcoming year:

Goals & Objectives for the next year include: 1) Ongoing website updates for improved data availability and solicitation of public input, 2) Ongoing updates of relevant base data; 3) Submittal of the CATSO Title VI Annual Report to MoDOT in July of 2016; and 4) Address any recommendations or findings of Title VI program compliance by MoDOT consultants and revise program and Title VI plan accordingly.

Section VI. Information on Sub recipients of Federal Funds administered by the MPO:

As a sub recipient of the State, the MPO must submit a Title VI Program to the State. If it has sub recipients, the MPO must collect Title VI Programs from those sub recipients and monitor their compliance. The MPO shall include the schedule for sub recipient Title VI Program submission when it sends its own Title VI Program to the State.

- A. Sub recipients of Federal Funds: *NA***

- B. For sub recipients, describe the compliance review schedule and include all sub recipients' Title VI program compliance submission: *NA***