

CITY OF COLUMBIA BOARD OF ELECTRICAL EXAMINERS
APPLICATION FOR INTERVIEW

A. Application for:

1. **Electrical Contractor or Master Certificate (Type A)** shall authorize grantee to engage in the business of contracting for the installation, repair, altering, and making additions to electrical wiring, heating devices, lights, motors, fixtures, conduits, generators, appliances and appurtenances and to supervise construction or installation of same.
2. **Electrical Sign Contractor Certificate (Type B)** shall authorize the grantee to engage in the business of contracting for the fabrication, installation, repair, alteration, or making additions to electrical signs, and to make the electrical connections thereto within five (5) feet of the work authorized to be installed. Any electrical sign contractor personally performing electrical sign work shall be a licensed sign wireman.
3. **Electrical Journeyman Certificate (Type C-8 & C-6 General)** shall authorize the grantee to perform electrical work under persons or firms holding a contractor license. (Type A) or to perform electrical work as a regular employee for, and on the premises of, a specified firm or corporation.
4. **Sign Wireman Certificate (Type D)** shall authorize the grantee to perform electrical work on any electrical sign and to make connections to or disconnections from the power source within five (5) feet of an electrical sign.
5. **Burglar Fire Alarm Certificate (Type F)** shall authorize the grantee to engage in the business of contracting and to install, repair and make alterations on burglar and fire equipment and to make electrical connections thereto within five (5) feet of the equipment authorized to be installed.
6. **Communications and Sound Certificate (Type G)** shall authorize the grantee to engage in the business of contracting and to install, repair and make alterations on communication and sound equipment and to make electrical connections thereto within five (5) feet of the equipment authorized to install.
7. **Maintenance Electrician Certificate (Type H)** shall authorize the grantee to perform electrical work only when under the immediate supervision of an electrician holding a Type C,D,G or H certificate. The ratio shall not exceed three apprentices to one electrician.
8. **Apprentice Electrical Certificate (Type E)** shall authorize the grantee to perform electrical work only when under the immediate supervision of an electrician holding a Type C,D,G or H certificate. The ratio shall not exceed three apprentices to one electrician.

B. Application:

1. Applications **must** be filled out completely, stating numbers of hours worked. Documentation of diplomas, trade or vocational school records and letters of verification from past or present employers, showing hours worked and current license held, are required.
2. Required experience record must be complete, detailed and specific and must be submitted with the completed application(s).
3. A refundable deposit of \$50.00 (fifty dollars) **MUST** be submitted with the attached application, to be returned in full when applicant appears for their interview with the Board of Electrical Examiners. **ANY APPLICANT NOT APPEARING WILL IMMEDIATELY AND IRREVOCABLY FORFIT THIS DEPOSIT!**
4. Incomplete applications and/or experience records will not be considered.

- C. 1. Applicant shall interview with the Board of Electrical Examiners on the third Thursday of the month at 5:30 p.m.
2. All application forms must be received at the Protective Inspection office **10 days prior** to the interview date.

- D. 1. Exams will be by Thomson Prometric. You will be notified by Thomson Prometric with a letter of admission giving the exam date and location.
2. **Applicants are responsible for submitting exam registration form and fees to Thomson Prometric before the cutoff date.**
3. A score of 75% is required to pass.
4. Applicants may retake the exam by reapplying with Protective Inspection office as a new applicant.
5. See **Applicant Information Booklet** for additional details.