Introduced by FARISH Council Bill No. 404-77 (Amended)

A RESOLUTION

adopting a Neighborhood Organization Policy, and clarifying the related functions, responsibilities, requirements and procedures therefor.

WHEREAS, the City of Columbia is interested in encouraging participation of its citizens in local government planning and decision making as it affects the development of their neighborhoods; and

WHEREAS, this participation can be implemented through local Neighborhood Organizations; and

WHEREAS, the City Council adopted a Neighborhood Organization Policy by Resolution No. 330-74(Amended); and

WHEREAS, the City Council is desirous of reaffirming said Policy and making certain revisions thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. That the City Council recognizes and approves all Neighborhood Organizations established under the Neighborhood Organization Policy adopted by Resolution No. 330-74(Amended), and hereby readopts said policy as revised herein.

SECTION 2. That the City Council of the City of Columbia adopt the following Neighborhood Organization Policy:

Purpose of Policy

The purpose of the Neighborhood Organization Policy is to involve citizens in local governmental planning and decision making as it affects the development of their neighborhoods and to clarify related functions, responsibilities, requirements and procedures.

1. The minimum requirements for recognition of neighborhood organizations

a. At the time a neighborhood charter is submitted to the City Council, evidence should be submitted showing that the charter was circulated within the neighborhood prior to the subsequent adoption of a charter.

b. That all meetings be well publicized in advance.

c. That the neighborhood organization is open to the total area and the diversity of interests present in the neighborhood. Participation should be open to any property owner or tenant within the neighborhood. Criteria regulating voting shall be included in the charter.

d. That the organization structure is capable of providing necessary coordination between neighborhood residents and city departments and elected and appointed officials.

e. That the boundaries of the neighborhood specifically define an area of appropriate geographic size and population for effective planning and that these boundaries take into account natural boundaries, commercial patterns, community organizations and historical factors.

f. That a neighborhood charter assuring satisfactory fulfillment of the above minimum requirements be recognized by official Council action and placed on file with the City Manager's office.

g. That the neighborhood organization shall assume the responsibility of maintaining the minimum requirements for recognition. Alleged violations shall be brought before the neighborhood organization in a publicized meeting.

2. Function and responsibilities of neighborhood organizations

a. Neighborhood organizations will be advisory to the City Council and its Commissions on matters affecting the growth and development of their neighborhoods.

b. Neighborhood organizations should endeavor to become familiar with, and be an active partner in, the City's ongoing comprehensive planning process.

c. Neighborhood organizations should become informed of neighborhood needs and desires and maintain communication with members of the neighborhood organization, elected officials, and city administration on all plans and proposals affecting their area.

d. Neighborhood organizations may develop neighborhood planning proposals with respect to land use, zoning, parks, open space, recreation, housing, community facilities, transportation and traffic, annexation and other factors affecting the livability of their neighborhoods.

e. Neighborhood organizations may make requests for funding of neighborhood projects for inclusion in the City's Annual Budget. Council Resolution 102-76 establishes the Capital Budgeting System which begins in March of each year with the preparation and review of the City's Capital Improvement Program by the Planning and Zoning Commission which results in a recommended set of specific projects for inclusion in the City's Annual Budget. The City Council holds Annual Budget public hearings during August and September. The City budget is adopted in September of each year.

f. Limited opportunities for federal funding of certain projects are available through the Community Development Commission and Community Services Council. Proposals to these commissions should be submitted in accordance with the timetable and procedures established by each commission.

g. As long as the neighborhood remains organized and actively involved in solving current problems or in developing any part of a plan, and it can be demonstrated that the officers are keeping the neighborhood informed, it will continue to be recognized.

3. Function and responsibilities of the City

a. Neighborhood organizations shall be notified of all proposed zoning, subdivision, conditional use permit, planned unit development (PUD) applications within the neighborhood, and annexations contiguous to the neighborhood within five days after the receipt of such applications and in advance of the date upon which they are scheduled for consideration by the Planning and Zoning Commission.

b. Neighborhood organizations shall be notified of all proposed, seriously contemplated city changes having a primary effect upon traffic and streets within their neighborhood and all proposed major changes in city parks and recreation facilities and programs within their neighborhood in ample time to allow participation in the planning process.

c. Plans or proposals submitted by a neighborhood organization may be referred by the Council to the administrative staff and/or the appropriate established citizens advisory commission for further study and a recommendation. All plans which contemplate a zoning action or change to the Columbia Area General Plan or other adopted master plan shall be referred to the Planning and Zoning Commission for review pursuant to the procedures established for such purposes by Chapter 19 of the City ordinances and Chapter 89 of the Revised Missouri Statutes.

4. Recommended procedure for establishing recognized neighborhood organizations

When sufficient interest has been expressed by a substantial number of property owners and tenants in the neighborhood, a request should be made to the City Manager's office for staff assistance. After informal meetings between city staff and interested persons, a neighborhood-wide meeting or meetings shall be held for the purpose of information, organization, adoption of a neighborhood charter, and election of officers. After a neighborhood organization is established, it should be submitted to the City Manager for consideration by the City Council. By resolution, the City Council may approve the charter of the neighborhood organization and thus recognize it as the official neighborhood organization for the given area.

ADOPTED this 26th day of Sept., 1977.

ATTEST:

Glam Wood
City Clerk

John P. Barner
Mayor and Presiding Officer PRO TEM

APPROVED AS TO FORM:

City Counselor

Finance

gal

Source

Other Info.

Copies To:

Clerk
Data Proc.
Finance
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Health
Law
Airport
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P & R
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P.W.
W & L

Item No. 404-77

Date: Sept. 1. 1977

TO: City Council

FROM: City Manager

RE: Neighborhood Associations, Policy Resolution.

In 1974 the city adopted the attached resolution setting the framework for recognition and organization of neighborhood organizations. We enlisted the assistance of the University Extension Service and now have 20 recognized neighborhood associations, plus a number of other groups, in the community. (See attached map.)

Mr. Lutz of the extension service became concerned with a need to reaffirm that municipal posture, thus his attached correspondence and the resubmission of the 1974 resolution.

The legal department and I have reviewed the resolution from the point of view of the city staff and have no suggested changes.

Respectfully submitted,

Terry L. Novak

TLN:ph

UNIVERSITY OF MISSOURI

University Extension

Mid-Missouri Extension Area

University Extension Center
1408 I-70 Drive S. W.
Columbia, Missouri 65201
Telephone: 314 449-2541

August 18, 1977

Mr. Terry Novak
City Manager
701 E. Broadway
Columbia, Missouri 65201

Dear Mr. Novak:

Pursuant to our conversation of July 19th relative to the attitude of the present city administration toward the neighborhood organization concept, I have completed individual interviews with each member of the city council and they are unanimous in their willingness to publicly re-affirm their position regarding Council Bill No. 330-74 (amended), the resolution adopting a neighborhood organization policy.

As I explained to you, I have felt a little uncomfortable in talking to groups interested in creating an organization in their neighborhood, not knowing for sure how the current members of the council feel toward this concept. I believe that a public restatement of support of this resolution would also keep the momentum rolling.

Could this matter be included on the agenda of an early meeting of the city council?

Sincerely,

Paul A. Lutz

Paul A. Lutz
Community Development Specialist

PAL:es

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August 18, 1977

The Honorable Les Proctor, Mayor
City of Columbia
701 E. Broadway
Columbia, Missouri 65201

Dear Mayor Proctor:

As you know on October 7, 1974, Council Bill No. 330-74 (amended) - a resolution adopting Neighborhood Organization Policy - was passed by the Columbia City Council.

At a meeting of community leaders, held a few days later, where this policy was discussed, I volunteered to help inform residents of the city of this opportunity to participate in the decisions effecting the future of their neighborhoods and thus the future of Columbia as well.

A few days later our Area Extension Director, Dr. James L. Whitfield, received a letter dated October 15, 1974 from then Mayor Tom Anderson requesting assistance "in the task of fostering and encouraging the formation of such neighborhood organizations."

Since then I have met with many groups who have requested information about neighborhood organizations. Several of these were referred to me by members of the city staff.

A recent spurt in requests from several areas in the city caused me to reflect on the present situation in light of some of the changes that have occurred over the past three years. Two factors have caused me to feel a little uncomfortable in discussing the potential of neighborhood organizations with these groups. These factors are:

1. Four members of the present City Council, including yourself were not on the council at the time the resolution was passed. This represents a majority of the council.

2. Three years of experience with neighborhood organizations may have caused a change in attitude of the carryover members on the council.

Therefore, I feel it would be helpful to me and timely that the City Council publicly state their feelings toward this policy at an upcoming city council meeting. I believe a positive re-affirmation would, in addition to alleviating my anxieties, also help in keeping up the momentum in neighborhood organization activity.

Thank you for your cooperation.

Sincerely,

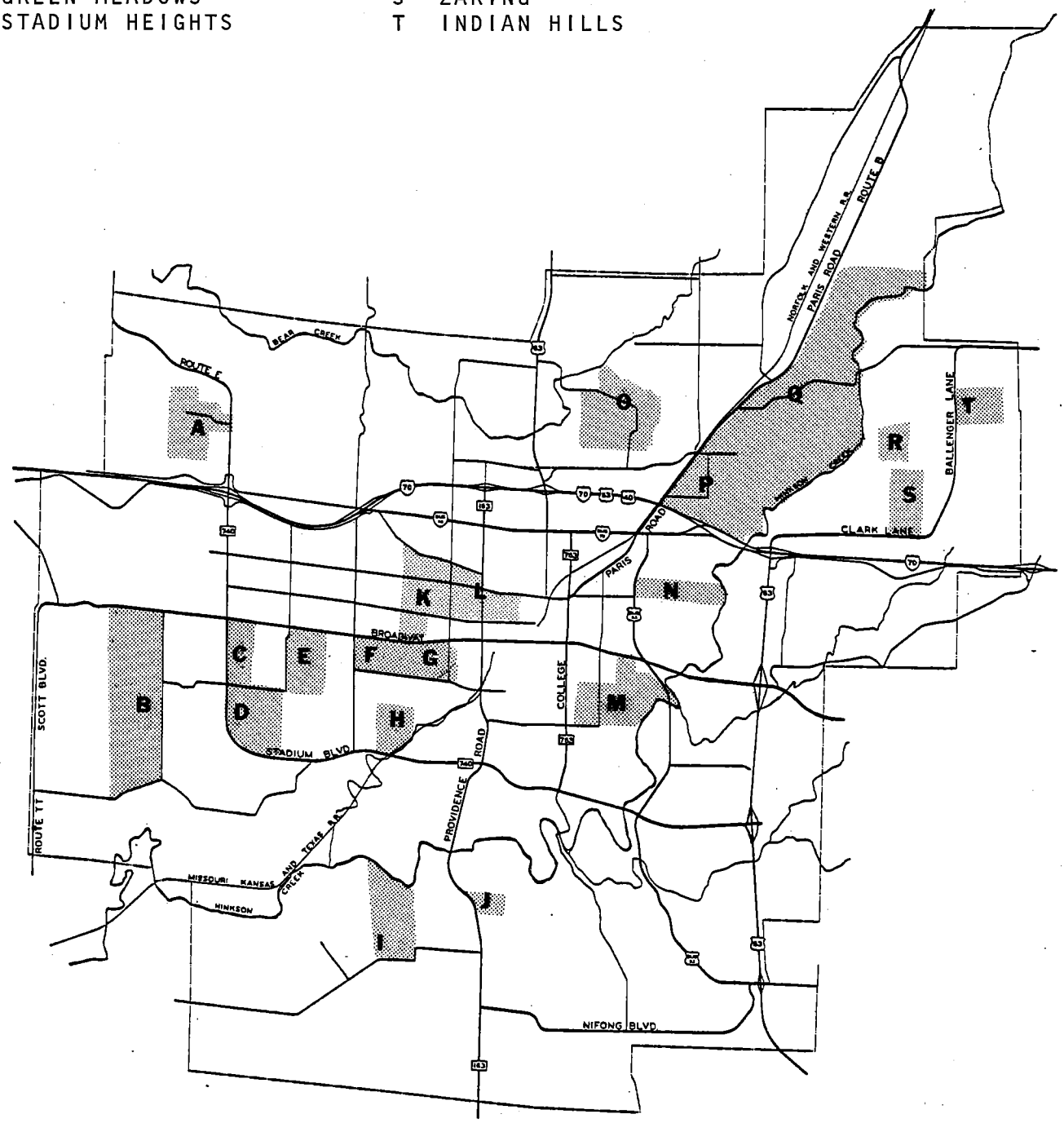
Paul A. Lutz

Paul A. Lutz
Community Development Specialist

PAL:es

RECOGNIZED NEIGHBORHOOD ASSOCIATIONS

A VALLEYVIEW GARDENS
B FAIRVIEW
C ROCKINGHAM
D COLLEGE PARK
E SPRINGDALE
F MAUPIN WOODS
G PARK HILL
H QUARRY HEIGHTS
I GREEN MEADOWS
J STADIUM HEIGHTS
K SMITHTON VALLEY
L DOUGLASS PARK
M EAST CAMPUS
N EAST WALNUT
O NORTHLAND-PARKER
P WHITE GATE
Q MEXICO GRAVEL
R ALUMNI HEIGHTS
S ZARING
T INDIAN HILLS



8/25/77