



# CITY OF COLUMBIA, MISSOURI

## City Green: The District



Climate Showcase Communities  
Local Climate and Energy Program

### ENERGY AUDIT FUNDING APPLICATION

The City of Columbia has received a grant from the US Environmental Protection Office (EPA), Climate Showcase Communities. Through the City’s Grant titled, “City Green: The District” the City will work cooperatively with downtown businesses and building owners to reduce energy usage and the associated greenhouse gas emissions.

Specifically, the grant will reimburse building and business owners for up to 50% of the cost for both energy audits and the implementation of approved energy conservation measures. Reimbursements for energy audits will be limited to \$2,000. Reimbursements for the implementation of approved energy conservation measures will be capped at \$12,500.

Columbia Water & Light (CW&L) is serving as City Green: The District grant administrator. All applications for funding and for final payment shall be submitted to CW&L.

To receive funding/payment for the cost of an energy audit the applicant must submit an “Application to Set Aside Funds for Upcoming Energy Audit.” CW&L will assign a chronological number and the associated budget/costs for each specific application for funding in the order in which they are received. The receipt of applications will be stopped once the funding capabilities of the City Green: The District grant are reached. Audits must be completed within 60 days from the date of application approval.

After the energy audit, the applicant shall submit a “Request for Payment for Completed Energy Audit Application” along with a copy of the energy audit, an energy conservation summary page showing estimated energy savings, simple payback and estimated greenhouse gas reduction. A copy of a paid audit invoice shall also be included. It is the responsibility of the applicant that auditors are made aware of the funding limitation of the grant and to complete audits in a timely manner.

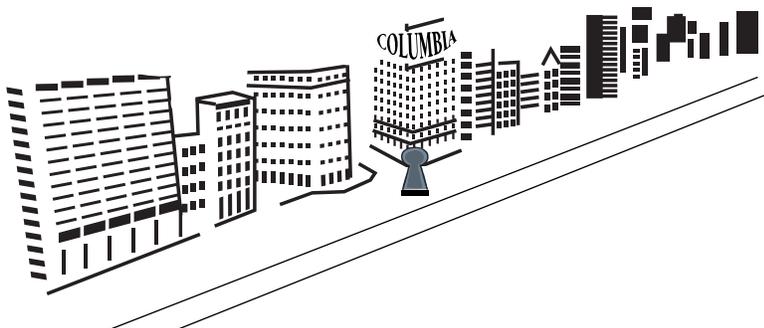
### ENERGY AUDIT CHECKLIST

- Contact auditor. Receive estimate of cost to conduct audit.
- Complete the “Application to Set Aside Funds for Upcoming Energy Audit.”

Submit to:

- **Columbia Water & Light, City Green: The District**  
**701 East Broadway, 4th Floor, P.O. Box 6015,**  
**Columbia, MO 65205-6015**
- Fax: (573) 443-6875
- Email: [jlhinds@GoColumbiaMo.com](mailto:jlhinds@GoColumbiaMo.com) OR [fjcunnin@GoColumbiaMo.com](mailto:fjcunnin@GoColumbiaMo.com)

- Approval for audit received from City.
- Begin energy audit.
- Upon completion of energy audit submit “Request for Payment for Completed Energy Audit Application.” With this application include the following:
  - Copy of paid energy audit invoice
  - Copy of the energy audit
  - Copy of summary page of energy conservation measures identified in the energy audit, estimated energy savings, simple payback period, and estimated greenhouse gas reduction.
- See “Energy Conservation Measures Funding” and checklist.





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### APPLICATION TO SET ASIDE FUNDS FOR UPCOMING ENERGY AUDIT

CUSTOMER INFORMATION	ACCOUNT NUMBER:
Customer Name _____	Electric Account Number _____
Address _____	City _____ State _____ Zip _____
Contact _____	Telephone # (Day) _____
Alternative Phone # _____	E-mail Address _____
Tax ID # _____	
Mailing Address (if different from above) _____	

AUDITOR INFORMATION
Name & Address _____
City _____ State _____ Zip _____
Telephone # (Day) _____
Alternative Phone # _____ E-mail Address _____

Estimated cost of the energy audit \$ _____
Estimated audit completion date _____

I understand that the application for rebate under this program is subject to the rules and procedures of Columbia Water & Light. I certify that the above declaration is true and correct.

Applicant name (please print) \_\_\_\_\_ Position/company \_\_\_\_\_

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

#### COLUMBIA WATER & LIGHT USE ONLY

Approved by \_\_\_\_\_ Date \_\_\_\_\_

#### PLEASE RETURN COMPLETED FORM TO:

Columbia Water & Light

City Green: The District

P.O. Box 6015, Columbia, MO 65205-6015

★ *Keep a copy for your records*



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### REQUEST FOR PAYMENT FOR COMPLETED ENERGY AUDIT APPLICATION

CUSTOMER INFORMATION	DATE:
Customer Name _____	Electric Account Number _____
Address _____	City _____ State _____ Zip _____
Contact _____	Telephone # (Day) _____
Alternative Phone # _____	E-mail Address _____
Mailing Address (if different from above) _____	

AUDITOR INFORMATION
Name & Address _____
City _____ State _____ Zip _____
Telephone # (Day) _____
Alternative Phone # _____ E-mail Address _____

POST AUDIT DOCUMENTATION
Date submitted: _____ Actual Cost of Energy Audit \$ _____
Is a copy of the <b>Energy Audit invoice</b> attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is a copy of the <b>Energy Audit</b> attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is a summary page of the Energy Conservation Measures attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>INFORMATION FROM ENERGY AUDIT:</b>
Simple payback period of combined Energy Conservation Measures _____ years
Estimated energy savings Electric: _____ KWH, _____ KW and Natural Gas: _____ Therms
Is an Application to set Aside Funds for Implementation of Energy Conservation Measures attached? <input type="checkbox"/> Yes <input type="checkbox"/> No

I understand that the application for rebate under this program is subject to the rules and procedures of Columbia Water & Light. I certify that the above declaration is true and correct.

Applicant name (please print) \_\_\_\_\_ Position/company \_\_\_\_\_

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

★ *Keep a copy for your records*

#### COLUMBIA WATER & LIGHT USE ONLY

Approved by \_\_\_\_\_ Date \_\_\_\_\_ Check sent date \_\_\_\_\_

#### PLEASE RETURN COMPLETED FORM TO:

Columbia Water & Light, City Green: The District, P.O. Box 6015, Columbia, MO 65205-6015