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Community Facilities & Services

Meeting Minutes

Date: Wednesday, March 14, 2007

Time: 6:00p.m.

Location: West Jr. High

Facilitator: Louesa Runge Fine

Present: Dick Potter, Susan Marshall-Roberts, Melissa Carr, Ibrahim Khaleel, Steve Sheltmire (participated by phone)

Absent: Ken Schneeberger

Next meeting: Wednesday, April 18, 2007, 6:00p.m., West Jr. High

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## **I. Approve Minutes from Previous Meeting**

A copy of the February minutes were distributed for review, corrections were suggested, and a motion to approve the minutes as corrected was made by Melissa Carr. The motion was seconded by Ibrahim Khaleel; there was no discussion, and the motion carried.

## **II. Key Meeting Discussion Topics**

- A handout and information was provided regarding the "Exploring the Vision Workshop" which will be held on April 4, 6:00-8:00p.m. at Stephens College. All Topic Group members were encouraged to attend, and were asked to invite others as well. This will be an opportunity to receive feedback from the public on the topic group's goals and strategies.
- Reviewed sub-topic goals modified by consultants for consistency. Approved the Public Works goal, but revised the other three goals before approving.
- Discussed how to utilize members due to the small size of the topic group. Agreed to work as an entire group when making decisions, but for research and information-gathering purposes, will divide into sub-topic areas of interest.
- Each participant shared strategies developed independently since the last meeting. Discussion occurred, and members expressed support for the ideas offered.
- Divided into sub-topic groups to refine and consolidate tentative strategies for each sub-topic.
- Strategies for the Library sub-topic were written, approved, and will be submitted tonight by Louesa. Two strategies for the Public Works sub-topic were read and approved, and an additional strategy will be added. One strategy for the Law Enforcement sub-topic was read and approved; another one or two strategies will be composed and added. Wording of Public Safety sub-topic strategies was not completed.

### **III. Motions and Votes**

Aside from approval of the minutes, no motions were made and no votes were taken.

### **IV. Actions to be Taken**

Steve, Susan, and Dick will further consolidate and revise wording of the Public Works, Law Enforcement, and Public Safety strategies, and submit these to Louesa by Wednesday, March 21, who will deliver the completed sheets to the city manager's office.

Meeting adjourned at 8:05p.m.