

Council Work Session Minutes
Wednesday, April 23, 2008, 6:00 p.m.
Fourth Floor Conference Room, Daniel Boone Building
701 E. Broadway

Council members present: Mayor Hindman, Paul Sturtz, Chris Janku, Karl Skala, Jerry Wade, Barbara Hoppe and Laura Nauser

Absent: None

City Manager Bill Watkins and other city staff members were present.

Implementation of the Process and Procedures Stakeholders Report

The Council met to discuss the final report/recommendations of the Process and Procedures Stakeholders report submitted to the Council in 2006. Councilmember Wade presented his suggestions for moving the implementation forward.

Following Council discussion, the Council agreed to proceed in the following manner:

PLANNING AND DEVELOPMENT PROCESS AND PROCEDURES
IMPLEMENTATION PROPOSALS FOR AREAS OF CHANGE

- I. INCREASE PUBLIC CAPACITY TO PARTICIPATE:
 - A. Implement the actions in the P&Z Notification Requirements Report of January 28, 2008. Evaluate effectiveness in one year.
Target date for completion: August 1, 2008.
 - B. A staff report on neighborhood participation/engagement guidelines. Include examples from other communities, propose guidelines and requirements for Columbia Planning and Zoning regulations and/or standards, and suggestions on how the City can support quality engagements between developers and impacted citizens. The report should provide recommendations for the suggested actions in Section VI. A of the Process and Procedures Report. **Target Date for Completion: July 1, 2008**

- II. MEDIATION AS AN OPTION:

Establish a 6 person study team to research existing planning and zoning processes with mediation as a possible option. Propose a set of guidelines and critical questions to inform the development of a mediation option. Team should include a City legal staff person, Director of the Department of Planning and Development, a representative of the University of Missouri School of Law Center

for Mediation and Conflict Resolution, and 3 representatives of stakeholders groups. The report should propose appropriate action on the recommendations of the Process and Procedures Report recommendations. **Target date for completion: October 1, 2008**

III. ELIMINATE DUPLICATE HEARINGS:

- A. A report from staff researching the hearing process from other communities with recommendations for ways to eliminate the duplicate hearings while maintaining the integrity of democratic participation and decision-making. Staff is encouraged to especially look at similar communities such as Ames and Iowa City, IA, Lincoln, NE, Sioux Falls, SD, Fort Collins, CO and Fayetteville, AR. The report should consider the impacts of different recommendations. **Target Date for Completion: September 1, 2008**
- B. Request an ordinance from the Planning and Zoning Commission that defines the rules for recommendations from P & Z to go onto the consent agenda. (See request from spring, 2007.) **Target Date for Completion: June or July 1, 2008**
- C. Request an ordinance from P & Z that changes the rules for commercial planned developments that are then platted into individual lots so that the overall plan defines the characteristics, criteria, and regulations that the development of each lot must meet. Then, the plan for each lot is done as an administrative review by the Director of Planning and Development. (See Mr. Teddy's report from 2007 council retreat and council report requested early summer, 2007.) **Target Date for Completion: July or August 1, 2007**