Source: Finance

Agenda Item No: REP 79-13

To: City Council
From: City Manager and Staff

Council Meeting Date: May 20, 2013

Re: Intra-Departmental Transfer of Funds Request

EXECUTIVE SUMMARY:
Attached is a report of the intra-departmental Transfer of Funds request for the period ending May 10, 2013. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

DISCUSSION:
According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

FISCAL IMPACT:

None.

VISION IMPACT:
http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php

None.

SUGGESTED COUNCIL ACTIONS:

Acceptance of the report.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		**Program Impact**		**Mandates**	
City's current net FY cost	$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	$0.00	Duplicates/Epands an existing program?	No	**Vision Implementation impact**	
Amount of budget amendment needed	$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		**Resources Required**		Vision Impact?	No
One Time	$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	n/a
Operating/ Ongoing	$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	n/a
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	n/a

TRANSFER OF FUNDS REQUEST FOR FY13 - PERIOD ENDING 5/10/2013
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
PUBLIC WORKS				
1	555-6388-881.49-90 Annual Sewer Improvements C43183	555-6388-881.49-90 SD #165 Maple Bluff C43207	$ 38,000.00	A transfer of funds is requested for change orders 1-3 on the Maple Bluff Drive Sewer District #165 project.
WATER AND LIGHT				
2	550-7220-881.49-90 Wtr Distr, CIP, Misc Contractual Srvcs WT0136	550-7220-881.49-90 Wtr Distr, CIP, Misc Contractual Srvcs WT0239	$ 300,000.00	A transfer of funds is requested to move timing of the Hinkson Main project so that it can be completed prior to street work on the same section of the street. The project for the north section of the 24" east transmission main is nearly complete, under budget and will have sufficient funds to finish any additional work.
3	550-7220-881.49-90 Wtr Distr, CIP, Misc Contractual Srvcs WT0124	550-7220-881.49-90 Wtr Distr, CIP, Misc Contractual Srvcs WT0003	$ 8,044.00	A transfer of funds is requested to move the remaining budget to the contingency project that holds previously appropriated enterprise revenue funds. The capital improvement project to install the new water SCADA is complete.

TRANSFER OF FUNDS REQUESTS FOR FY13 - PERIOD ENDING 5/10/2013

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
HUMAN RESOURCES				
1	110-1210-503.12-10	110-1210-503.49-60	$ 2,000.00	(Items 1 and 2) A transfer of funds is requested to cover increased costs for out of state background checks.
2	110-1210-503.12-30	110-1210-503.49-60	$ 1,300.00	
3	659-1350-601.13-95 E-Well	659-1350-601.20-10 E-Well	$ 2,628.34	A transfer of funds is requested from a UHC credit to reimburse conference and travel expenses for the Health Educators in Employee Wellness.
PUBLIC WORKS				
4	555-6322-641.11-00	555-6323-880.66-40	$ 129,000.00	A transfer of funds is requested to move money from the operating budget for chemicals that will not be purchased due to the WWTP expansion project being behind schedule. This transfer will allow replacement of failing check valves.
5	555-6323-641.11-00	555-6323-641.49-90	$ 65,000.00	(Items 5 and 6) A transfer of funds is requested within the operating budget for repair of the WWTP drive and overlaying the entire drive from Gillespie Bridge Road to the WWTP.
6	555-6323-641.13-40	555-6323-641.49-90	$ 10,000.00	
INFORMATION SYSTEMS				
7	674-1810-601.59-87 Contingency	674-1831-601.18-20 Computer/Electronics	$ 96,000.00	A transfer of funds is requested to purchase FY2014 computer replacement plan with FY2013 contingency funds.

TRANSFER OF FUNDS REQUESTS FOR FY13 - PERIOD ENDING 5/10/2013

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
WATER AND LIGHT				
8	550-7020-600.59-87 Water Rates & F.P., Contingency	550-7050-800.81-74 Water Subsidies & Transfers/Info Tech	$ 16,115.00	A transfer of funds is requested to fund 20% of the IT positions that will support Water & Light dedicated function systems. The positions are being introduced at the next City Council meeting.
9	551-7020-600.59-87 Elec Rates & F.P., Contingency	551-7050-800.81-74 Subsidies & Transfers/Info Tech	$ 64,461.00	A transfer of funds is requested to fund 80% of the IT positions that will support Water & Light dedicated function systems. The positions are being introduced at the next City Council meeting.
POLICE				
10	110-2154-511.01-01 GMOHMV	110-2151-510.14-70 GMOHMV	$ 2,451.50	(Items 10 and 11) A transfer of funds is requested to correct allocation on Ord #21551 (12/17/12). The grant calls for $3,752.50 to be spent on equipment; however, the original allocation was all to overtime/personnel costs.
11	110-2154-511.01-41 GMOHMV	110-2151-510.14-70 GMOHMV	$ 1,211.00	