



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Public Health and Human Services

To: City Council

From: City Manager & Staff

Council Meeting Date: February 15, 2016

Re: Boone County Animal Control Services Agreement

Executive Summary

An ordinance authorizing the City Manager to enter into an agreement with Boone County for Animal Control Services for calendar year 2016 in the amount of \$235,117.

Discussion

This ordinance renews the ongoing agreement with Boone County for the provision of Animal Control services outside the Columbia city limits. This annual agreement has been in place since 1991 and is advantageous to both parties by minimizing administrative costs and reducing duplication of services. The annual funding level for Boone County is derived from a combination of population and service usage. The contract amount for calendar year 2016 is \$235,117, a 7.5% increase over calendar year 2015.

Fiscal Impact

Short-Term Impact: The General Fund expenditures and revenues associated with this agreement were anticipated as part of the FY16 budget process.

Long-Term Impact: None

Vision & Strategic Plan Impact

Vision Impacts:

Primary Impact: Health, Social Services & Affordable Housing, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable



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Legislative History

Date	Action
Annual	This annual agreement has been in place since 1991.

Suggested Council Action

Should the Council agree with staff recommendations, an affirmative vote is in order.

Introduced by _____

First Reading _____

Second Reading _____

Ordinance No. _____

Council Bill No. B 45-16

AN ORDINANCE

authorizing an agreement with Boone County, Missouri for animal control services; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute an agreement with Boone County, Missouri for animal control services for the 2016 calendar year. The form and content of the agreement shall be substantially in the same form as set forth in "Exhibit A" attached hereto. Any actions taken by or on behalf of the City in connection with such agreement prior to the date of this ordinance are hereby approved and ratified.

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED this _____ day of _____, 2016.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor

AGREEMENT

THIS AGREEMENT, made and entered into this 26th day of January, 2016, by and between the City of Columbia, Missouri, a municipal corporation, hereinafter called the "City" and Boone County, Missouri, hereinafter called the "County,"

IN CONSIDERATION of the mutual covenants herein contained, it is hereby agreed by and between the Parties as follows:

1. The City agrees to provide the equivalent of two and one-third full-time (2.33 F.T.E) benefited animal control officers for services to Boone County residents living outside the corporate limits of the City. All officers so provided shall be suitably trained employees of the City.
2. The City will provide appropriate materials and supplies associated with supporting the personnel listed in paragraph 1.
3. The City enters into contracts with the Central Missouri Humane Society, a Missouri not-for-profit corporation, for the provision of office space, veterinary care, and kennel facilities. Copies of any such future contracts between the City and the Humane Society or other provider for these services during the term of this agreement shall be forwarded to the Boone County Commission for informational purposes.
4. Capital items previously purchased by the City to provide animal control services for Boone County, the cost of which has been reimbursed by the County, shall continue to be used to provide services under this agreement. Such items, however, shall be returned to the County within thirty (30) days of termination of this agreement unless the parties, by written agreement, provide otherwise.
5. The County shall pay City a proportionate share (33%) of the personnel costs, materials and supplies, utilities, travel and training, and other miscellaneous services and intra-governmental charges of the Animal Control division of the City's Public Health and Human Services Department to fulfill its obligations under this agreement. The proportionate amount shall be determined by dividing the total cost for each such category by the number of City animal control officers and multiplying that number by the two and one-third (2.33) full-time equivalent employees provided County under this agreement.

6. An estimate of the County's annualized cost under this agreement is set forth in Schedule A which is attached to and made a part of this agreement.

7. The parties agree that the City will bill the County on a quarterly basis for one-fourth of the total contract amount. By March 1, 2017, a final report will be prepared and will include appropriate accounting documentation for reconciliation purposes. A statistical report of services rendered by the City to the County will be provided annually.

8. During the term of this Agreement, the City will provide liability insurance coverage on the interior space the Health Department occupies (Unit #1 of the Columbia/Boone County Health Department Condominium) in the same manner that it does for other City-owned facilities.

9. This agreement shall be in full force and effect during calendar year 2016; provided, however, that either party may terminate this agreement upon thirty (30) days written notice of the other party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their duly authorized officers as of the day and year first above written.

THE CITY OF COLUMBIA, MISSOURI

BY: _____

Mike Matthes, City Manager

ATTEST:

Sheela Amin, City Clerk

APPROVED AS TO FORM:

Nancy Thompson, City Counselor

BOONE COUNTY, MISSOURI

BY: 
Daniel K. Atwill, Presiding Commissioner

BY: 
Karen M. Miller, District I Commissioner

BY: 
Janet M. Thompson, District II Commissioner

ATTEST:

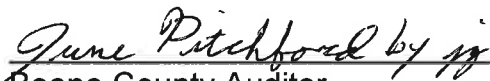

Wendy Noren, County Clerk

APPROVED AS TO FORM:


C.J. Dykhouse, County Counselor

Certification:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and that there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

 by jg 01/20/2016
Boone County Auditor Date
1730-71900 \$235,117

SCHEDULE A

ANIMAL CONTROL

Personnel (2.33 FTE)	\$134,683
Materials and Supplies	\$8,605
Training and Schools	\$1,050
Intra-governmental	\$29,387
Charges	
Utilities, Services,	\$61,392
& Other Miscellaneous	

Total \$235,117