



# City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Parks and Recreation

To: City Council

From: City Manager & Staff

Council Meeting Date: February 1, 2016

Re: Request Ordinance removing the requirement of a Parks and Recreation Commission liaison to the Bicycle/Pedestrian Commission

## Executive Summary

The Bicycle/Pedestrian Commission (BPC) is comprised of ten (10) members, and one of those members is a member of the Parks and Recreation Commission (PRC) chosen by the PRC. The PRC would like a change to the BPC membership so they are no longer required to provide a representative to the BPC, and would suggest a Parks and Recreation Department staff person be required to be a member instead.

## Discussion

At the January 4, 2016 Council meeting, staff presented a report requesting the removal of the PRC liaison to the BPC. After discussion, there was agreement from the Council to proceed with the appropriate legislation.

The BPC is comprised of ten (10) members, and one of those members is a member of the PRC. As indicated in the correspondence provided by the Chair of the PRC, they are having trouble finding a volunteer to participate on the BPC as required, and would like that requirement changed in the Code. They are suggesting a non-voting member of the Parks and Recreation Department staff member be required instead.

Janet Godon, the current GetAbout and Community Outreach Coordinator for the Parks and Recreation Department has participated in the BPC meetings for the last two years, and this change would allow her to continue to provide input and feedback on park and trail-related projects and communicate BPC related interests to the PRC and the Parks and Recreation Department staff.

The BPC would continue to be comprised of ten (10) members, but only nine (9) would be voting members. Most boards and commissions have an odd number of voting members so there are fewer ties, so this change should not create any problems in that respect.

Note, the BPC was previously comprised of eleven (11) members and required a member of the Planning and Zoning Commission (PZC) to serve on the BPC. That requirement was removed in November, 2012, per the request of the PZC so this type of request is not unusual.

## Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.



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## Vision & Strategic Plan Impact

### Vision Impacts:

Primary Impact: Parks, Recreation & Greenways, Secondary Impact: Transportation, Tertiary Impact: Community Facilities and Services

### Strategic Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Public Safety, Tertiary Impact: Economy

### Comprehensive Plan Impacts:

Primary Impact: Mobility, Connectivity, and Accessibility, Secondary Impact: Infrastructure, Tertiary Impact: Livable & Sustainable Communities

## Legislative History

Date	Action
01/04/2016	REP2-16 Correspondence from the Parks and Recreation Commission regarding Liaison to the Bicycle/Pedestrian Commission.
01/07/2013	Ordinance No. 021571 – Recodification of the Bicycle/Pedestrian Commission and other boards/commissions
11/05/2012	Ordinance No. 021495 – Removal of the requirement of a Planning and Zoning Commission member to be a member of the Bicycle/Pedestrian Commission

## Suggested Council Action

Approve legislation to remove the requirement of a Parks and Recreation Commission member to be a member of the Bicycle/Pedestrian Commission, and to add a requirement for a Parks and Recreation Department staff member, designated by the Parks and Recreation Department Director, to be a non-voting member of the Bicycle/Pedestrian Commission.

Introduced by \_\_\_\_\_

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

Ordinance No. \_\_\_\_\_

Council Bill No. B 27-16

### AN ORDINANCE

amending Chapter 2 of the City Code as it relates to membership requirements for the Bicycle/Pedestrian Commission; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. Chapter 2 of the Code of Ordinances of the City of Columbia, Missouri, is hereby amended as follows:

Material to be deleted in ~~strikeout~~; material to be added underlined.

Sec. 2-241. Establishment; members; qualifications; appointment; terms.

The bicycle/pedestrian commission is hereby established. The commission shall be composed of nine (9) ~~ten (10)~~ members. One (1) member shall ~~be a member of the parks and recreation commission chosen by that commission; one (1) member shall~~ have knowledge of street construction and maintenance; four (4) members shall have knowledge of bicycling, bicycle safety, or bikeways; and four (4) members shall have an interest in pedestrian safety and infrastructure. All members shall be qualified voters of the city. The members succeeding the original members shall be appointed by the city council for three-year terms. A non-voting member shall be appointed by the parks and recreation department director to attend meetings of the commission and serve as a liaison to the parks and recreation commission. ~~The member from the parks and recreation commission shall be a voting member but shall not be eligible to serve as an officer of the bicycle/pedestrian commission.~~

Sec. 2-242. Meetings; quorum; attendance.

The commission shall meet at the call of the chair. A quorum for the transaction of business shall consist of not less than five (5) ~~six (6)~~ members. The commission shall elect from its members a chair, vice-chair and a secretary. The chair shall preside at all meetings, and in the absence of the chair or the inability of the chair to preside at any meeting, the vice-chair shall preside. The secretary shall keep a permanent record of the proceedings of the commission and forward a report of such proceedings to the city council. The commission shall establish its own rules and procedures. The members appointed shall serve for the terms of their appointments, and until their successors are appointed and qualified, and each shall serve without compensation. The chair of the commission is authorized to excuse any member from attendance at a commission

meeting; provided, that the member requested to be excused before the meeting. Any member who is absent, without being excused, from twenty-five (25) per cent of the regular commission meetings held in a calendar year shall automatically forfeit the office. Any member who is absent, without being excused, from three (3) consecutive regular meetings shall automatically forfeit the office. It shall be the duty of the chair of the commission to promptly notify the appointing authority of the vacancy.

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor and Presiding Officer

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor