



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: City Clerk

To: City Council

From: City Manager & Staff

Council Meeting Date: January 4, 2016

Re: Correspondence from the Parks and Recreation Commission regarding liaison to the Bicycle/Pedestrian Commission

Executive Summary

The Bicycle/Pedestrian Commission (BPC) is comprised of ten (10) members, and one of those members is a member of the Parks and Recreation Commission (PRC) chosen by the PRC. The PRC would like a change to the BPC membership so they are no longer required to provide a representative to the BPC, and would suggest a Parks and Recreation Department staff person be required to be a member instead.

Discussion

The BPC is comprised of ten (10) members, and one of those members is a member of the PRC. As indicated in the correspondence provided by the Chair of the PRC, they are having trouble finding a volunteer to participate on the BPC as required, and would like that requirement changed in the Code. They are suggesting a non-voting member of the Parks and Recreation Department staff member be required instead.

Janet Godon, the current GetAbout and Community Outreach Coordinator for the Parks and Recreation Department has participated in the BPC meetings for the last two years, and this change would allow her to continue to provide input and feedback on park and trail-related projects and communicate BPC related interests to the PRC and the Parks and Recreation Department staff.

The BPC would continue to be comprised of ten (10) members, but only nine (9) would be voting members. Most boards and commissions have an odd number of voting members so there are fewer ties, so this change should not create any problems in that respect.

Note, the BPC was previously comprised of eleven (11) members and required a member of the Planning and Zoning Commission (PZC) to serve on the BPC. That requirement was removed in November, 2012, per the request of the PZC so this type of request is not unusual.

Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.



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Vision & Strategic Plan Impact

Vision Impacts:

Primary Impact: Parks, Recreation & Greenways, Secondary Impact: Transportation, Tertiary Impact: Community Facilities and Services

Strategic Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Public Safety, Tertiary Impact: Economy

Comprehensive Plan Impacts:

Primary Impact: Mobility, Connectivity, and Accessibility, Secondary Impact: Infrastructure, Tertiary Impact: Livable & Sustainable Communities

Legislative History

Date	Action
01/07/2013	Ordinance No. 021571 – Recodification of the Bicycle/Pedestrian Commission and other boards/commissions
11/05/2012	Ordinance No. 021495 – Removal of the requirement of a Planning and Zoning Commission member to be a member of the Bicycle/Pedestrian Commission

Suggested Council Action

Council authorization for staff to draft legislation to remove the requirement of a Parks and Recreation Commission member to be a member of the Bicycle/Pedestrian Commission, and to add a requirement for a Parks and Recreation Department staff member, designated by the Parks and Recreation Department Director, to be a non-voting member of the Bicycle/Pedestrian Commission.

December 21, 2015

Sheela Amin
City Clerk, City of Columbia
P.O. Box 6015
Columbia, MO 65205

RECEIVED DEC 24 2015

Dear Ms. Amin,

As a follow-up to my letter earlier this fall, I am writing to request that the Parks and Recreation Commission no longer be responsible for providing a voting liaison on the Bike and Pedestrian Commission.

At this time, we'd like to recommend that the GetAbout and Community Outreach Coordinator for the Parks and Recreation Department serve as the official representative and non-voting member at Bike and Pedestrian meetings. For the past two years, Janet Godon, the current Outreach Coordinator, has been regularly attending these meetings. Ms. Godon would continue to provide input and feedback on park and trail-related projects. We have discussed this with P&R Director Mike Griggs and he is supportive of officially assigning this responsibility to this position. This would insure that Bike and Pedestrian related interests are communicated with both P&R Commissioners and staff.

At our last several meetings, we have discussed options for finding a representative to fill the vacant seat on the Bike and Pedestrian Commission that would represent the parks and trails interest. Due to time constraints, there are no Parks and Recreation Commissioners who are able to fill the role at this time.

Sincerely,

A handwritten signature in black ink, appearing to read "Marin Blevins". The signature is fluid and cursive, with the first name "Marin" and last name "Blevins" clearly distinguishable.

Marin Blevins, Chair
Columbia Parks & Recreation Commission

DIVISION 3. - BICYCLE/PEDESTRIAN COMMISSION

Sec. 2-241. - Establishment; members; qualifications; appointment; terms.

The bicycle/pedestrian commission is hereby established. The commission shall be composed of ten (10) members. One (1) member shall be a member of the parks and recreation commission chosen by that commission; one (1) member shall have knowledge of street construction and maintenance; four (4) members shall have knowledge of bicycling, bicycle safety, or bikeways; and four (4) members shall have an interest in pedestrian safety and infrastructure. All members shall be qualified voters of the city. The members succeeding the original members shall be appointed by the city council for three-year terms. The member from the parks and recreation commission shall be a voting member but shall not be eligible to serve as an officer of the bicycle/pedestrian commission.

(Ord. No. 21571, § 1, 1-7-13)

Sec. 2-242. - Meetings; quorum; attendance.

The commission shall meet at the call of the chair. A quorum for the transaction of business shall consist of not less than six (6) members. The commission shall elect from its members a chair, vice-chair and a secretary. The chair shall preside at all meetings, and in the absence of the chair or the inability of the chair to preside at any meeting, the vice-chair shall preside. The secretary shall keep a permanent record of the proceedings of the commission and forward a report of such proceedings to the city council. The commission shall establish its own rules and procedures. The members appointed shall serve for the terms of their appointments, and until their successors are appointed and qualified, and each shall serve without compensation. The chair of the commission is authorized to excuse any member from attendance at a commission meeting; provided, that the member requested to be excused before the meeting. Any member who is absent, without being excused, from twenty-five (25) per cent of the regular commission meetings held in a calendar year shall automatically forfeit the office. Any member who is absent, without being excused, from three (3) consecutive regular meetings shall automatically forfeit the office. It shall be the duty of the chair of the commission to promptly notify the appointing authority of the vacancy.

(Ord. No. 21571, § 1, 1-7-13)

Sec. 2-243. - Powers and duties.

The powers and duties of the commission shall be to:

- (1) Develop a master bike plan for the city, such master plan being subject to periodic review and revision by the commission based on changes in traffic patterns and other changes associated with the growth of Columbia.
- (2) Work in concert with the administration in preparation and submission of yearly grant requests.

- (3) Implement the plan as money becomes available according to priorities based on need and cost of bike routes.

- (4) Develop programs and methodology for teaching proper bike use and registration.

- (5) Advise the city council on issues relating to city sidewalks, walkways and trails.

(Ord. No. 21571, § 1, 1-7-13)

Introduced by McDavidFirst Reading 10-15-12Second Reading 11-5-12Ordinance No. 021495Council Bill No. B 294-12**AN ORDINANCE**

amending Chapter 2 of the City Code to remove the planning and zoning liaison requirement from the Bicycle/Pedestrian Commission and the Environment and Energy Commission; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. Chapter 2 of the Code of Ordinances of the City of Columbia, Missouri, is hereby amended as follows:

Material to be deleted in ~~strikeout~~; material to be added underlined.

Sec. 2-251. Establishment; members; qualifications; appointment; terms.

The bicycle/pedestrian commission is hereby established. The commission shall be composed of ~~eleven (11)~~ ten (10) members. ~~One (1) member shall be a member of the planning and zoning commission chosen by that commission; one (1) member shall be a member of the parks and recreation commission chosen by that commission; one (1) member shall have knowledge of street construction and maintenance; four (4) members shall have knowledge of bicycling, bicycle safety, or bikeways; and four (4) members shall have an interest in pedestrian safety and infrastructure. All members shall be qualified voters of the city. The members succeeding the original members shall be appointed by the city council for three-year terms. The members from the planning and zoning commission and the parks and recreation commission shall be a voting members but shall not be eligible to serve as an officers of the bicycle/pedestrian commission.~~

...

Sec. 2-347. Members; qualifications; compensation; terms.

The environment and energy commission shall be composed of ~~eleven (11)~~ ten (10) members. Four (4) members shall be appointed by the Boone County Commission. Six (6) members shall be appointed by the city council. ~~One (1) member shall be a member of the planning and zoning commission chosen by that commission.~~ The six (6) members appointed by the city council shall be qualified voters of the city. Members shall serve


without compensation and shall not be paid officers or employees of the city. The terms of office shall be three (3) years. Appointments shall be made on or about the first day of June of each year. ~~The member from the planning and zoning commission shall be a voting member but shall not be eligible to serve as an officer of the environment and energy commission.~~

...

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED this 5th day of November, 2012.

ATTEST:

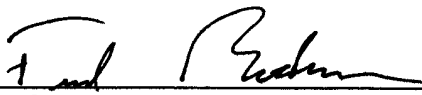


City Clerk



Mayor and Presiding Officer

APPROVED AS TO FORM:



City Counselor