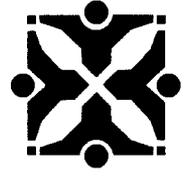


# City of Columbia

701 East Broadway, Columbia, Missouri 65201



**Agenda Item Number:** B 311-15

**Department Source:** Public Health & Human Services

**To:** City Council

**From:** City Manager & Staff

**Council Meeting Date:** 10/19/2015

**Re:** Missouri Department of Health and Senior Services  
HIV Prevention Contract AOC15380158 Amendment #01

## Documents Included With This Agenda Item

Council memo, Resolution/Ordinance, Exhibit to the Resolution/Ordinance

**Supporting documentation includes:** None

## Executive Summary

An ordinance authorizing the City Manager to sign Amendment #01 to the HIV Prevention Contract between the City of Columbia and the Missouri Department of Health and Senior Services increasing the contract amount from \$124,903 to \$127,805. The contract period remains January 1, 2015 through December 31, 2015.

## Discussion

HIV Prevention program funding enables the Department of Public Health and Human Services to provide HIV testing and counseling, outreach education and technical assistance to 33 north-central Missouri counties. The additional funding provided by this amendment is to purchase promotional materials for HIV testing and education.

## Fiscal Impact

Short-Term Impact: None

Long-Term Impact: None

## Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Health, Social Services and Affordable Housing

Strategic Plan Impact: Not Applicable

Comprehensive Plan Impact: Not Applicable

## Suggested Council Action

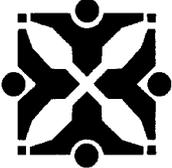
Should the Council agree with staff recommendations, an affirmative vote is in order.

## Legislative History

This contract is renewed annually and has been in place for over twenty years.

# City of Columbia

701 East Broadway, Columbia, Missouri 65201



*Stephanie Brenning*  
Department Approved

*[Signature]*  
City Manager Approved

Introduced by \_\_\_\_\_

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

Ordinance No. \_\_\_\_\_

Council Bill No. B 311-15

**AN ORDINANCE**

authorizing Amendment No. 1 to the program services contract with the Missouri Department of Health and Senior Services for HIV prevention; appropriating funds; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute Amendment No. 1 to the program services contract with the Missouri Department of Health and Senior Services for HIV prevention for the period of January 1, 2015 through December 31, 2015. The form and content of the amendment to the program services contract shall be substantially as set forth in "Exhibit A" attached hereto and made a part hereof. Any actions taken by or on behalf of the City in connection with such program services contract prior to the date of this ordinance are hereby approved and ratified.

SECTION 2. The sum of \$2,902.00 is hereby appropriated from Account No. 110-3030-462.01-01 GHIVCT to Account No. 110-3030-531.13-95 H41320.

SECTION 3. This ordinance shall be in full force and effect from and after its passage.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor and Presiding Officer

APPROVED AS TO FORM:

---

City Counselor

CERTIFICATION: I certify there are sufficient funds available in Account No. 110-3030-462.01-01 GHIVCT to cover the above appropriation.

---

Director of Finance

MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES  
**PROGRAM SERVICES CONTRACT**

This contract is entered into by and between the State of Missouri, Department of Health and Senior Services (Department/state agency) and the below named entity/individual (Contractor). The contract consists of the contract signature page, the scope of work; any attachments referenced and incorporated herein; the terms and conditions; and any written amendments made in accordance with the provisions contained herein. This contract expresses the complete agreement of the parties. By signing below, the Contractor and Department agree to all the terms and conditions set forth in this contract.

To the extent that this contract involves the use, in whole or in part, federal funds, the signature of the Contractor's authorized representative on the contract signature page indicates compliance with the Certifications contained in Attachment A which is attached hereto and is incorporated by reference as if fully set forth herein.

<b>Tracking #</b> 41061	<b>Contract Title:</b> HIV PREVENTION	
<b>Contract Start:</b> 1/1/2015	<b>Contract End:</b> 12/31/2015	<b>Questions/Please Contact:</b> PROCUREMENT UNIT @ (573)751-6471
<b>Contract #:</b> AOC15380158		<b>Amend #:</b> 01

**PLEASE VERIFY/COMPLETE - TYPE OR PRINT - SIGNATURE REQUIRED**

NAME OF ENTITY/INDIVIDUAL (Contractor) COLUMBIA/BOONE COUNTY HEALTH DEPARTMENT	
DOING BUSINESS AS (DBA) NAME	
MAILING ADDRESS 1005 WEST WORLEY P O BOX 6015	
CITY, STATE, and ZIP CODE COLUMBIA MO 65205-6015	
REMIT TO (PAYMENT) ADDRESS (if different from above)	
CITY, STATE, and ZIP CODE	
CONTACT PERSON	EMAIL ADDRESS
PHONE NUMBER	FAX NUMBER
TAXPAYER ID NUMBER (TIN) *****0810	DUNS NUMBER 071989024
CONTRACTOR'S AUTHORIZED SIGNATURE	DATE
PRINTED NAME	TITLE
DEPARTMENT OF HEALTH AND SENIOR SERVICES DIRECTOR OF DIVISION OF ADMINISTRATION OR DESIGNEE SIGNATURE	DATE

**AMENDMENT #01 TO CONTRACT AOC15380158**

**CONTRACT TITLE:** HIV Prevention

**CONTRACT PERIOD:** January 1, 2015 through December 31, 2015

The Missouri Department of Health and Senior Services desires to amend the above referenced contract as follows:

1. The amount of funding available for the contract period is increased to \$127,805. Therefore, Paragraph 1.1 of the Scope of Work is revised as follows:
  - 1.1 The contract amount shall not exceed \$127,805 for the period of January 1, 2015 through December 31, 2015.
2. The Contractor is required to purchase supplies to attract at risk individuals who may benefit from HIV prevention interventions. Therefore, paragraph 3.12 is added to Section 3, Deliverables and Outcomes, of the Scope of Work as follows:
  - 3.12 The contractor shall purchase outreach enhancement supplies to be used for the purpose of attracting at risk individuals who may benefit from HIV prevention interventions. These supplies may include items such as booth displays, banners, branded tablecloths, small folding tables and small participant incentive items such as condom bowls, lip balm/mint duo, toiletry bags, and mirrored condom carriers.
3. The allowable costs and the budget categories stated in Attachment D have been revised for the contract period. Therefore, Attachment D is hereby deleted in its entirety and replaced with the revised Attachment D, which is attached hereto and is incorporated by reference as if fully set forth herein.

All other terms, conditions and provisions of the contract, shall remain the same and apply hereto.

# YOUR LETTERHEAD HERE

HIV PREVENTION

INVOICE #:           HIVP          

**BILL TO:** Missouri Department of Health and Senior Services  
 Bureau of HIV, STD, and Hepatitis  
 Attention: Joyce Hooker  
 930 Wildwood Dr., PO Box 570  
 Jefferson City, MO 65102-0570

CONTRACT #: \_\_\_\_\_ FOR THE MONTH OF: \_\_\_\_\_

	PERSONNEL	TRAVEL/ MEETINGS	SUBCONTRACT (if applicable)	OPERATING EXPENSE	ADMINISTRATION costs billed to the Department shall not exceed 8% of total direct costs <u>billed.</u>	TOTAL
<b>Category A Budget</b>	\$73,277	\$5,350	\$0	\$39,711	\$9,467	\$127,805
<b>Expenditure</b>						
<b>Remaining Balance</b>						\$127,805

The attached report is a true and correct statement of expenditure under the above stated contract for the invoice period. Further, all expenditures claimed were made in accordance with the provisions set forth in the contract.

\_\_\_\_\_  
 FISCAL OFFICER'S SIGNATURE



### CONTRACT FUNDING SOURCE(S)

The Contract Funding Source(s) is supplemental information the Department is required to provide the Contractor when issuing a contract or amendment that will be funded by federal sources. The document identifies the total amount of funding and the federal funding source(s) expected to be used over the life of this contract. For the specific amount for a contract period, refer to the contract and/or applicable amendments. If the funding information is not available at the time the contract is issued or the information below changes, the Contractor will be notified in writing by the Department. Please retain this information with your official contract files for future reference.

**Tracking #** 41061 **State:** 0% \$0.00 **Federal:** 100% \$127,805.00  
**Contract Title:** HIV PREVENTION  
**Contract Start:** 1/1/2015 **Contract End:** 12/31/2015 **Amend#:** 01 **Contract #:** AOC15380158  
**Vendor Name:** COLUMBIA/BOONE COUNTY HEALTH DEPARTMENT

**CFDA:** 93.940 **Research and Development:** N  
**CFDA Name:** HIV PREVENTION ACTIVITIES\_HEALTH DEPARTMENT BASED  
**Federal Agency:** DEPARTMENT OF HEALTH AND HUMAN SERVICES / CENTERS FOR DISEASE CONTROL AND PREVENTION  
**Federal Award:** 5U62PS003676-04  
**Federal Award Name:** PS12-1201 COMPREHENSIVE HIV PREVENTION PROJECT FOR HEALTH DEPTS  
**Federal Award Year:** 2015 **DHSS #:** PS003676-04A **Federal Obligation:** \$127,805.00

\* The Department will provide this information when it becomes available.

**Project Description:**

Comprehensive Human Immunodeficiency Virus (HIV) Prevention-HIV Planning, Health Education/Risk Reduction (HE/RR), HIV Testing Services, Partner Services, Evaluation, HIV Positives and Condom Distribution.