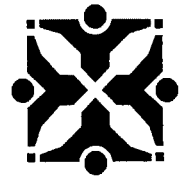


City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: REP 93-15

Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: September 8, 2015

Re: Intra-Departmental Transfer of Funds Request

Documents Included With This Agenda Item

Council memo

Supporting documentation includes: Transfer Reports

Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending August 28th, 2015. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Not Applicable

Strategic Plan Impact: Not Applicable


Comprehensive Plan Impact:

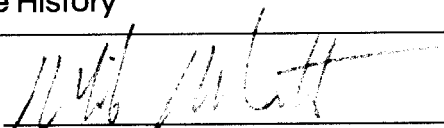
Suggested Council Action

Acceptance of the report.

Legislative History

N/A


Department Approved


City Manager Approved

TRANSFER OF FUNDS REQUESTS FOR FY15 - PERIOD ENDING 8/28/2015

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>FINANCE DEPARTMENT</u>				
1	551-7220-880.66-41	551-7220-621.14-70	\$ 12,452.00	A transfer of funds is requested to move the purchase of three (3) Linkrunner service kits from a capital outlay account to the materials and supplies category.
2	110-8500-590.02-38	110-8500-590.49-85	\$ 3,500.00	A transfer of funds is requested for employee picnic expenses.
<u>INFORMATION TECHNOLOGIES</u>				
3	674-1850-601.48-20	674-1830-601.14-20	\$ 1,000.00	A transfer of funds is requested to purchase mouse pads with the Information Technologies logo.
4	674-1850-601.48-20	674-1810-601.01-01	\$ 430.00	(Items 4-8): A transfer of funds is requested to pay out Floating Holidays.
5	674-1850-601.48.20	674-1820-601.01-01	\$ 2,008.00	
6	674-1850-601.48-20	674-1830-601.01-01	\$ 327.00	
7	674-1850-601.48-20	674-1840-601.01-01	\$ 5,512.00	
8	674-1850-601.48-20	674-1850-601.01.01	\$ 1,188.00	A transfer of funds is requested to purchase Information Technologies t-shirts.
9	674-1850-601.48-20	674-1810-601.17-01	\$ 3,000.00	

TRANSFER OF FUNDS REQUESTS FOR FY15 - PERIOD ENDING 8/28/2015

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PARKS & RECREATION</u>				
10	110-5222-541.01-05	110-5420-541.49-90	\$ 5,500.00	(Items 10-12): A transfer of funds is requested to move excess funds in temporary personnel to contract for small park improvements at various facilities.
11	110-5450-541.01-01	110-5420-541.49-90	\$ 8,500.00	
12	110-5410-541.01-05	110-5420-541.49-90	\$ 2,500.00	
13	110-5440-541.02-15	110-5420-541.49-90	\$ 7,000.00	A transfer of funds is requested to move excess funds in unemployment to contract for small park improvements at various facilities.
14	110-5440-541.02-20	110-5420-541.49-90	\$ 5,000.00	(Items 14-15): A transfer of funds is requested to move excess funds in personnel due to a position vacancy to contract for small park improvements at various facilities.
15	110-5450-541.02-20	110-5420-541.49-90	\$ 10,000.00	
<u>POLICE</u>				
16	110-2131-511.66-53	110-2131-511.49-90	\$ 36,000.00	A transfer of funds is requested to fix the sinking concrete issues with the Police Training Center parking lot.
17	110-2110-511.65-20	110-2120-511.65-25	\$ 8,200.00	(Items 17-18): A transfer of funds is requested to make up the \$9,450 needed to purchase an additional patrol vehicle to go with the 2 new officer positions due to fleet costs.
18	110-2120-511.66-41	110-2120-511.65-25	\$ 1,250.00	
<u>WATER & LIGHT</u>				
19	551-7020-600.59-87	551-7220-621.49-90	\$ 400,000.00	A transfer of funds is requested from the O&M contingency account for the electric account to the miscellaneous contractual account of the electric distribution division. This will cover the expenses of continuing a full schedule of tree trimming for the remainder of the year due to the wet year already experienced and still leave some funds in contingency should other needs arise.

TRANSFER OF FUNDS REQUEST FOR FY15 - PERIOD ENDING 8/28/2015
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PARKS & RECREATION</u>				
1	440-8800-548.49-90 Nifong Park Maplewood Home C00594	440-8800-548.49-90 Jay Dix Park Improvements C00516	\$ 12,000.00	A transfer of funds is requested to purchase a caboose that will support the theme of Jay Dix Park.
<u>PUBLIC WORKS</u>				
2	555-6388-881.49-90 Annual Private Common Collection C43112	555-6388-881.49-90 Westwood Ave. Relocation C43246	\$ 126,715.00	A transfer of funds is requested to cover the costs of the Westwood Ave. Relocation Project.
3	440-8800-528.49-90 Annual Streets C40158	440-8800-528.49-90 Downtown On-St. Access Parking C00607	\$ 15,000.00	A transfer of funds is requested to covert parking spaces to ADA accessible parking spaces.
4	440-8800-528.49-90 Annual Streets C40158	440-8800-528.49-90 Fairview/Chapel Hill Intersection C00618	\$ 30,000.00	A transfer of funds is requested for the design and survey of the Fairview/Chapel Hill Intersection Project.
5	440-8800-528.49-90 Annual Streets C40158	440-8800-528.49-90 9th & Elm Pedestrian Scramble C00637	\$ 150,000.00	A transfer of funds is requested to modify the current pedestrian crosswalk to accommodate a pedestrian scramble crosswalk.
6	440-8800-528.49-90 Annual Sidewalks C40162	440-8800-528.49-90 Providence Rd. Sidewalk C00639	\$ 55,000.00	A transfer of funds is requested to repair the Providence Rd. sidewalk with a retaining wall and concrete sidewalk.

TRANSFER OF FUNDS REQUEST FOR FY15 - PERIOD ENDING 8/28/2015
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
WATER & LIGHT				
7	550-7220-881.68-60 Heller Rd. E-16" Main WT0178	550-7220-881.68-60 Westridge Drive - W Broadway to Rollins Rd. WT0268	\$ 400,000.00	(Items 7-14): A transfer of funds is requested to transfer funds into projects identified as receiving Prior Year Appropriation for Fiscal Year 2016 because water engineering has identified new projects that may need additional funding during Fiscal Year 2016. This transfer will allow better assessment of what funding can be pulled from existing projects versus appropriated at a future date.
8	550-7220-881.49-90 Heller Rd. E-16" Main WT0178	550-7220-881.49-90 Meter Replacement Program WT0231	\$ 300,000.00	
9	550-7220-881.49-90 Heller Rd. E-16" Main WT0178	550-7220-881.49-90 Gregory Heights District Replacement WT0255	\$ 325,000.00	
10	550-7220-881.49-90 Bond Contingency WT0009	550-7220-881.68-60 Westridge Dr. - W Broadway to Rollins Rd. WT0268	\$ 90,000.00	
12	550-7220-881.49-90 Heller Rd. E-16" Main WT0178	550-7220-881.49-90 Crown Point - Loop to Spring Valley WT0267	\$ 420,000.00	
13	550-7220-881.49-90 CIP Enterprise Revenue Contingency WT0003	550-7220-881.68-60 Gibbs Road/Dawn Drive WT0272	\$ 100,000.00	
14	550-7220-881.68-60 CIP Enterprise Revenue Contingency WT0003	550-7220-881.68-60 Gibbs Road/Dawn Drive WT0272	\$ 612,000.00	