

# City of Columbia

701 East Broadway, Columbia, Missouri 65201



**Agenda Item Number:** REP 86-15

**Department Source:** Finance

**To:** City Council

**From:** City Manager & Staff

**Council Meeting Date:** August 17th, 2015

**Re:** Intra-Departmental Transfer of Funds Request

## Documents Included With This Agenda Item

Council memo

**Supporting documentation includes:** Transfer Reports

## Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending August 7th, 2015. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

## Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

## Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.

## Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Not Applicable

Strategic Plan Impact: Not Applicable

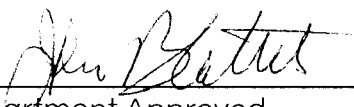
Comprehensive Plan Impact:


## Suggested Council Action

Acceptance of the report.

## Legislative History

N/A

  
Department Approved

  
City Manager Approved

# TRANSFER OF FUNDS REQUEST FOR FY15 - PERIOD ENDING 8/07/2015

## TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<b><u>PARKS &amp; RECREATION</u></b>				
1	440-8800-548.49-90 Downtown Optimist  C00593	440-8800-548.49-90 Shepard Park Playground Replacement  C00596	\$ 1,470.00	A transfer of funds is requested to facilitate closing the project and will be used for finishing work for the Shepard Park Playground Replacement project.
<b><u>PUBLIC WORKS</u></b>				
2	557-6571-633.11-00 Recycling Drop-Off, Construction	557-6588-881.49-90 Nifong Connector Drop Off  C48056	\$ 839.00	A transfer of funds is requested from the Recycling Drop-off construction materials account to the Nifong Connector Drop-off project to cover the cost of the remaining pre-cast concrete wall blocks.
3	553-6188-881.49-90 Annual Transit Projects C47050	553-6188-881.49-90 CDBG Bus Shelters C47057	\$ 20,000.00	A transfer of funds is requested from Annual Transit Projects to CDBG Bus Shelters. The funds will be used for design staff's time.
4	440-8800-528.49-90 Annual Streets  C40158	440-8800-528.49-90 Worley/Clinkscales Intersection Improvement Project  C00636	\$ 10,000.00	A transfer of funds is requested from Annual Streets to the Worley/Clinkscales Intersection Improvement Project. The funds will be used for intersection improvements such as adding pedestrian signals, adding ADA compliant push buttons and upgrading the signal cabinet.
5	440-6088-528.49-90 Annual Sidewalks C40162	440-6088-528.49-90 N Garth (Worley to Sexton) C00602	\$ 10,000.00	A transfer of funds is requested from Annual Sidewalks to Garth (Worley to Sexton). The funds will be used for in-house design of the project.
6	440-8800-528.49-90 Annual Streets C40158	440-8800-528.49-90 Scott-Vawter to KK Phase III C00274	\$ 282,535.68	A transfer of funds is requested from Annual Streets to Scott-Vawter to KK Phase III for extension of Scott Blvd. from Vawter to Route KK.

## TRANSFER OF FUNDS REQUESTS FOR FY15 - PERIOD ENDING 8/07/2015

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<b><u>CONVENTION &amp; VISITORS BUREAU</u></b>				
1	229-4810-509.59-20	229-4810-509.20-40	\$ 3,750.00	A transfer of funds is requested for the DMAI Executive Conference & Visitor Service Summit.
2	229-4810-509.59-20	229-4810-509.20-10	\$ 2,185.00	A transfer of funds is requested for other related travel expenses (staff education) related to these conferences.
<b><u>HUMAN RESOURCES</u></b>				
3	110-1210-503.49-90	110-1210-503.43-10	\$ 15,000.00	A transfer of funds is requested to cover an increase in expenses for recruitment advertising.
<b><u>INFORMATION TECHNOLOGY</u></b>				
4	674-1850-601.48-20	674-1850-601.20-10	\$ 3,000.00	A transfer of funds is requested for paying for travel expenses.
<b><u>PARKS &amp; RECREATION</u></b>				
5	110-5450-541.01-01 Park Ranger - Permanent Positions	110-5450-541.49-90  Park Ranger - Misc. Contractual	\$ 2,500.00	A transfer of funds is requested to transfer excess funds in personnel due to a vacant position. Funds will be used to contract for additional park security patrols.
6	110-5450-541.01-01 Park Ranger - Permanent Positions	110-5230-541.49-90  Construction - Misc. Contractual	\$ 32,800.00	A transfer of funds is requested to transfer excess funds in personnel due to a position vacancy. Funds will be used to contract for small park improvements at various facilities.

## TRANSFER OF FUNDS REQUESTS FOR FY15 - PERIOD ENDING 8/07/2015

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<b><u>PUBLIC HEALTH AND HUMAN SERVICES</u></b>				
7	110-3030-531.20-10	110-3030-531.13-95	\$ 1,600.00	(Items 5-7): A transfer of funds is requested to move funding to appropriate accounts to better reflect expenditures needed to carry out program activities.
8	110-3030-531.20-10 GSHTOP	110-3030-531.13-95 GSHTOP	\$ 1,200.00	
9	110-3030-531.20-10 G-CTCC	110-3030-531.13-95 G-CTCC	\$ 1,600.00	
<b><u>PUBLIC WORKS</u></b>				
10	557-6511-630.12-10	557-6511-630.40.01	\$ 300.00	A transfer of funds is requested from MMSWMD Office Supplies to MMSWMD Legal Fees. The funds will be used to offset expenses incurred above the budget.
<b><u>RECREATION SERVICES</u></b>				
11	552-5670-602.49-90	552-5675-880.66-41	\$ 4,136.00	A transfer of funds is requested for Meeting Room Wall Replacement. Capital expenditure budget was \$28,000, bid accepted was over budget by \$4,136.00.