

# City of Columbia

701 East Broadway, Columbia, Missouri 65201



**Agenda Item Number:** REP 75-15

**Department Source:** Finance

**To:** City Council

**From:** City Manager & Staff

**Council Meeting Date:** July 20th, 2015

**Re:** Intra-Departmental Transfer of Funds Request

## Documents Included With This Agenda Item

Council memo

**Supporting documentation includes:** Transfer Reports

## Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending July 10th, 2015. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

## Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

## Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.

## Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Not Applicable

Strategic Plan Impact: Not Applicable

Comprehensive Plan Impact:

## Suggested Council Action

Acceptance of the report.

## Legislative History

N/A

  
Department Approved

  
City Manager Approved

**TRANSFER OF FUNDS REQUEST FOR FY15 - PERIOD ENDING 7/10/2015**  
**TRANSFERS BETWEEN CAPITAL PROJECTS**

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<b><u>PARKS &amp; RECREATION</u></b>				
1	440-8800-548.49-90 Nifong Park: Maplewood Home Roof C00594	440-8800-548.49-90 Waters-Moss Park: Phase I C00519	\$ 3,314.00	A transfer of funds is requested to cover the cost of seeding and straw by Cook Concrete.
2	440-8800-548.49-90 Annual Neighborhood Park Acq. C40145	440-8800-548.49-90 2010 PST Neighborhood Park Acq. C00510	\$ 2,229.00	A transfer of funds is requested to cover the cost of another land parcel.
3	440-8800-548.49-90 Cosmo Playground Reno. C00514	440-8800-548.49-90 Albert-Oakland Pickleball C00554	\$ 1.00	A transfer of funds is requested to cover a final invoice and close the project.
4	440-8800-548.49-90 Garth Bear Creek Trail Restroom C00562	440-8800-548.49-90 Shepard Park Playground Repl. C00593	\$ 728.00	A transfer of funds is requested to pour a concrete border around the playground.
5	440-8800-548.49-90 Cosmo Playground Renovation C00514	440-8800-548.49-90 Shepard Park Playground Repl. C00593	\$ 749.00	A transfer of funds is requested to pour a concrete border around the playground.
6	440-8800-548.49-90 Fairview Park Improvements C00557	440-8800-548.49-90 Strawn Park Development C00560	\$ 101.00	A transfer of funds is requested to enhance the development of the park.
7	440-8800-548.49-90 Hinkson Creek-Grindstone Restroom C00563	440-8800-548.49-90 Cosmo-Bethel Park Improvement C00592	\$ 17,037.00	A transfer of funds is requested for trail improvements which will reduce future maintenance.

# TRANSFER OF FUNDS REQUEST FOR FY15 - PERIOD ENDING 7/10/2015

## TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<b>PUBLIC WORKS</b>				
8	557-6588-881.49-90 Leachate Handling & Storage C48051	557-6588-881.49-90 Landfill/compost facility STM C C48058	\$ 245,000.00	A transfer of funds is requested from the Leachate Handling & Storage Project to the Landfill & Compost Facility Storm Water Compliance Project.
9	555-6388-881.49-90 Annual Private Common Collec. C43112	555-6388-881.49-90 PCCE #20 Ridgemont C43248	\$ 225,000.00	A transfer of funds is requested to cover the costs for the PCCE #20 Ridgemont Project.
10	555-6388-881.49-90 Annual Inflow/Infil. Program C43251	555-6388-881.49-90 FY2015 Sewer Main & Manhole C43501	\$ 2,000,000.00	(Items 10-11) A transfer of funds is requested to cover the costs for the FY2015 Sewer Main & Manhole Rehab Project.
11	555-6388-881.49-90 Annual Sewer Improvements C43183	555-6388-881.49-90 FY2015 Sewer Main & Manhole C43501	\$ 700,000.00	
12	440-8800-528.49-90 Ridgemont Bridge Repair C00568	440-8800-528.40-23 Blue Ridge Rd Bridge Repair C00620	\$ 32,500.00	A transfer of funds is requested due to one project being set up for both bridge repairs, no bids were submitted for this project. The repairs will be completed separately and will be two separate projects for accounting purposes.
13	558-6688-881.49-90 Annual Stormwater Project C49017	558-6688-881.49-90 Hinkson Bacteria Assessment C49126	\$ 15,167.00	A transfer of funds is requested to cover the cost for the Hinkson Bacteria Assessment Project.
14	440-8800-528.49-90 Annual Streets C40158	440-8800-528.49-90 Green Meadows Cir Sidewalk C00611	\$ 5,000.00	
<b>WATER &amp; LIGHT</b>				
15	551-7220-881.68-70 69KV Bolstad to Switzler EL0163	551-7110-881.68-70 EMS Upgrade EL0187	\$ 300,000.00	A transfer of funds is requested to cover the cost of Project EL0187.

## TRANSFER OF FUNDS REQUESTS FOR FY15 - PERIOD ENDING 7/10/2015

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<b><u>INFORMATION TECHNOLOGIES</u></b>				
1	674-1810-601.01-01	674-1810-601.49-90	\$ 20,000.00	(Items 1-2) A transfer of funds is requested to cover the expected head hunter expenses (\$30,000).
2	674-1830-601.01-01	674-1810-601.49-90	\$ 10,000.00	
3	674-1830-601.01-01	674-1850-880.66-42	\$ 25,000.00	(Items 3-4) A transfer of funds is requested to cover the networking phase III expenses (\$46,779).
4	674-1850-601.01-01	674-1850-880.66-42	\$ 21,779.00	
5	674-1810-601.59-87	674-1840-880.66-53	\$ 1,176.00	(Items 5 and 6) A transfer of funds is requested to cover two capital outlay accounts that were over budget.
6	674-1810-601.59-87	674-1850-880.66-53	\$ 6,677.00	
<b><u>PUBLIC WORKS</u></b>				
7	556-6410-601.49-90	556-6410-810.50-40	\$ 13,110.00	A transfer of funds is requested from Parking Facilities Maintenance Agreement to Parking Facilities Bank & Paying Agent Fees. The funds will be used to cover the costs of credit card fees.
8	553-6110-660.13-40	553-6130-661.01-05	\$ 74,316.00	(Items 8-10) A transfer of funds is requested to cover the Personnel costs in the Transit Division.
9	553-6120-662.13-40	553-6130-661.01-05	\$ 24,772.00	
10	553-6130-661.13-40	553-6130-661.01-05	\$ 24,772.00	

## TRANSFER OF FUNDS REQUESTS FOR FY15 - PERIOD ENDING 7/10/2015

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
11	110-6420-523.01-01	110-6420-523.35-33	\$ 326.00	(Items 11-13) A transfer of funds is requested to transfer funds from the Parking Enforcement Permanent Positions to Parking Enforcement Telephone, Miscellaneous Contractual and Vehicle Maintenance. These funds will be used to cover additional expenses that have incurred.
12	110-6420-523.01-01	110-6420-523.49-90	\$ 145.00	
13	110-6420-523.01-01	110-6420-523.48-10	\$ 1,029.00	