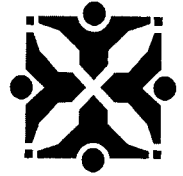


City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: REP 72-15

Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: July 6th, 2015

Re: Intra-Departmental Transfer of Funds Request

Documents Included With This Agenda Item

Council memo

Supporting documentation includes: Transfer Reports

Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending June 26th, 2015. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Not Applicable

Strategic Plan Impact: Not Applicable


Comprehensive Plan Impact:

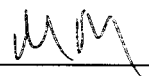
Suggested Council Action

Acceptance of the report.

Legislative History

N/A


Department Approved


City Manager Approved

TRANSFER OF FUNDS REQUESTS FOR FY15 - PERIOD ENDING 6/26/2015

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>FINANCE</u>				
1	550-7120-610.49-90	550-7120-880.66-40	\$ 10,621.00	A transfer of funds is requested due to the purchase of a heat pump meeting capitalization criteria. The expense and related budget need to be moved to a capital account.
<u>INFORMATION TECHNOLOGIES</u>				
2	674-1850-880.66-42	674-1850-601.18-20	\$ 2,058.86	The SQL Server and vCenter server replacement projects require several items that are less than \$5,000. A transfer is needed to complete these projects.
3	674-1850-601.48-20	674-1850-601.20-10	\$ 20,000.00	A transfer of funds is requested for travel and training purposes.
<u>MUNICIPAL COURT</u>				
4	110-1610-515.12-30	110-1610-515.20-10	\$ 2,600.00	A transfer of funds is requested for an employee to attend the Journal Technologies Conference. Journal Technologies is the court software provider. The total cost is \$2,550 for training, airfare, hotel, and car rental.
<u>POLICE</u>				
5	Various - See Attached	Various - See Attached	\$ 533,730.00	Transfers of funds are requested to purchase fleet vehicles and other equipment. This will allow the department to get caught up on fleet replacements, bringing the fleet back into good standing for operations.
<u>PUBLIC COMMUNICATIONS</u>				
6	675-0910-601.01-01	675-0940-601.18-20	\$ 1,250.00	A transfer of funds is requested due to a Windows XP computer that must be removed from the City's core network. The computer has not been on the replacement schedule.
7	675-0941-601.49-60	675-0941-601.30-86	\$ 375.00	A transfer of funds is requested for non-contractual services billed by Building Maintenance. Work consisted of electrical access added to broadcast control room wall for new wall-mounted displays.
<u>PUBLIC WORKS</u>				
8	557-6530-631.13-40	557-6530-880.65-25	\$ 30,067.00	A transfer of funds is requested for a CNG Frontloader, that is on order, to replace totaled truck #1942.

TRANSFER OF FUNDS REQUESTS FOR FY15 - PERIOD ENDING 6/26/2015

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
9	110-6021-521.11-00	110-6021-521.30-86	\$ 60.00	(Items 9-11) A transfer of funds is requested from the Supplies and Materials Category to the Intergovernmental Category to cover the cost of some maintenance projects that were done for various divisions in the Street Department.
10	110-6024-523.11-00	110-6024-523.30-86	\$ 23.00	
11	110-6025-521.11-00	110-6025-521.30-86	\$ 50.00	
12	110-6022-521.11-00	110-6022-521.45-92	\$ 1,400.00	A transfer of funds is requested from Street Maintenance Materials to Street Maintenance Equipment Rentals to provide funds for equipment rentals.
13	110-6022-521.66-41 ESURSS	110-6010-505.20-10	\$ 3,000.00	(Items 13 and 14) A transfer of funds is requested to cover travel expenses and ICMA membership dues for the Public Works Director to attend the ICMA Annual Conference in Seattle, WA.
14	110-6022-521.66-41 ESURSS	110-6010-505.41-00	\$ 350.00	
15	558-6620-604.02-20	558-6610-601.49-90	\$ 2,747.00	A tranfer of funds is requested to cover the cost of the April election for Storm Water rate increases. Total cost is \$14,561.00. The remainder is covered by funds already included in the overall category for Utilities, Services, and Misc.
16	558-6620-604.02-34	558-6610-601.49-90	\$ 5,000.00	

TRANSFER OF FUNDS REQUEST FOR FY15 - PERIOD ENDING 6/26/2015
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PARKS & RECREATION</u>				
1	440-8800-548.49-90 Nifong Park: Maplewood Home Roof C00594	440-8800-548.49-90 Waters-Moss Park: Phase I C00519	\$ 232.00	A transfer of funds is requested to complete the Waters-Moss Project in order for it to close.
<u>PUBLIC WORKS</u>				
2	555-6388-881.49-90 SRF WWTP Improvement C43194	555-6388-881.49-90 PCCE #39 Hubbell Dr. C43500	\$ 171,000.00	A transfer of funds is requested to cover the costs for the PCCE #39 Hubbell Drive Project.
3	558-6688-881.49-90 West Worley Storm Sys Rpl. C49119	558-6688-881.49-90 West Blvd. & Stadium Storm Pipe C49125	\$ 75,000.00	A transfer of funds is requested to cover the costs for the West Blvd. & Stadium Storm Pipe Rehab Project.
4	440-8800-528.49-90 Annual Streets C40158	440-8800-528.49-90 College & Broadway Ped Signal C00581	\$ 20,000.00	A transfer of funds is requested to install ADA curb ramps, audible push buttons, countdown pedestrian signals, and crosswalk markings.
<u>WATER & LIGHT</u>				
5	551-7220-881.68-70 69 KV Boldstad to Switzler EL0163	551-7220-881.68-70 Mill Creek Substation EL0148	\$ 60,000.00	A transfer of funds is requested for preliminary work that needs to be done before bond sale that will fund EL0148. The remaining funds in EL0163 will be moved to Contingency.
6	551-7220-881.68-70 69KV Boldstad to Switzler EL0163	551-7110-881.68-70 CIP Enterprise Revenue Contingency EL0003	\$ 22,966.00	A transfer of funds is requested due to the completion of Project EL0163. The remaining funds will be transferred to CIP Enterprise Revenue Contingency.
7	551-7220-881.68-70 69KV Bolstad to Switzler EL0163	551-7110-881.68-70 EMS Upgrade EL0187	\$ 300,000.00	A transfer of funds is requested to fund the estimated remaining amount for Project EL0187.