

City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: R 57-15

Department Source: Public Health & Human Services

To: City Council

From: City Manager & Staff

Council Meeting Date: April 6, 2015

Re: Memorandum of Understanding
Columbia Center for Urban Agriculture
Healthy Eating and Active Living (HEAL) program

Documents Included With This Agenda Item

Council memo, Resolution/Ordinance, MOU

Supporting documentation includes: None

Executive Summary

A resolution authorizing the City Manager to sign a Memorandum of Understanding between the City of Columbia and the Columbia Center for Urban Agriculture related to Healthy Eating and Active Living program (HEAL) activities for the period of March 15, 2015 through September 30, 2015. Funding provided by this MOU shall not exceed \$13,000.

Discussion

The Columbia Center for Urban Agriculture (CCUA) will conduct a feasibility study on the expansion of urban agriculture on public lands in Columbia, MO. CCUA will engage potential stakeholders, review current urban agriculture management models, identify promising sites for urban agriculture, and make recommendations on how to collaborate with individuals and groups willing to manage an urban agriculture site on public land. This aligns with the goals of the Healthy Eating and Active Living grant and the mission of Public Health and Human Services.

Fiscal Impact

Short-Term Impact: None

Long-Term Impact: None

Vision, Strategic & Comprehensive Plan Impact

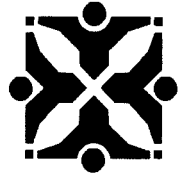
Vision Impact: Health, Social Services and Affordable Housing

Strategic Plan Impact: Health, Safety and Wellbeing

Comprehensive Plan Impact: Not Applicable

City of Columbia

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Suggested Council Action

Should the Council agree with staff recommendations, an affirmative vote is in order.

Legislative History

This is the first time PHHS has received the Healthy Eating and Active Living Grant; therefore, this is the first time an MOU with CCUA has been developed for these activities.

Stephanie Browning
Department Approved

W. J. Matt
City Manager Approved

Introduced by _____ Council Bill No. R 57-15

A RESOLUTION

authorizing a memorandum of understanding with the
Columbia Center for Urban Agriculture relating to the Healthy
Eating and Active Living (HEAL) program.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS
FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute a memorandum of understanding with the Columbia Center for Urban Agriculture relating to Healthy Eating and Active Living (HEAL) program for the period of March 15, 2015 through September 30, 2015. The form and content of the memorandum of understanding shall be substantially as set forth in "Exhibit A" attached hereto and made a part hereof. Any actions taken by or on behalf of the City in connection with such memorandum of understanding prior to the date of this resolution are hereby approved and ratified.

ADOPTED this _____ day of _____, 2015.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor

Memorandum of Understanding

**between Columbia Center for Urban Agriculture
and the City of Columbia, Missouri, on behalf of its Columbia/Boone County
Department of Public Health & Human Services (PHHS)
Healthy Eating and Active Living (HEAL)
March 15, 2015 – September 30, 2015**

This MOU outlines the roles and responsibilities between Columbia Center for Urban Agriculture and PHHS in conducting a feasibility study on the expansion of urban agriculture on public lands in Columbia, MO; a look at the potential sites and potential production models.

By signing this MOU, both partners commit to working together through September 30, 2015. Both partners agree to the following roles and responsibilities:

Columbia Center for Urban Agriculture will:

- Engage potential gardening stakeholders in discussions to learn more about their interest in urban agriculture. Determine the general interest in participating in an urban agriculture project and the conditions that would likely improve willingness to participate.
- Review the current urban agriculture management models in Columbia, MO and research other promising urban agriculture management. Compile finding into final report and submit to PHHS by September 30, 2015.
- Determine the suitability of utilizing specific public lands for various agricultural uses. Identify 5-15 promising sites that should be considered for urban agriculture use in the future, giving public demand. Compile finding into final report with a profile of each site and submit to PHHS by September 30, 2015.
- Make policy recommendations for how the city should proceed procedurally in establishing collaborations with individuals and groups willing to manage an urban agriculture site on public land.
- Provide invoices and billings to PHHS. The final invoice is due September 30, 2015. The total cost of the project shall not exceed \$13,000. In addition, no more than half of the total cost of the project can be billed upfront.

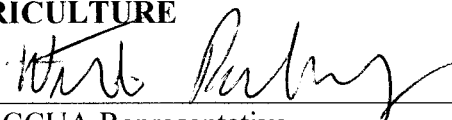
PHHS will:

- Serve as contract facilitator and ensure contract deliverables are met
- Identify and create at least one community garden or edible landscaping on public land with the help of stakeholders.

- Provide payment for all invoices.

[SIGNATURES ON FOLLOWING PAGE]

**COLUMBIA CENTER FOR URBAN
AGRICULTURE**

By: 
CCUA Representative

Date: 3/15/15

CITY OF COLUMBIA, MISSOURI

By: _____
Mike Matthes, City Manager

Date: _____

ATTEST:

APPROVED AS TO FORM:

By: _____
Sheela Amin, City Clerk

By: _____
Nancy Thompson, City Counselor

CLERIFICATION: I hereby certify that this contract is within the purpose of the appropriation to which it is to be charged, Account No. _____, and that there is an unencumbered balance to the credit of such appropriation sufficient to pay therefor.

John Blattel, Director of Finance