

City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: REP 36-15

Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: March 2nd, 2015

Re: Intra-Departmental Transfer of Funds Request

Documents Included With This Agenda Item

Council memo

Supporting documentation includes: Transfer Reports

Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending February 20th, 2015. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Not Applicable

Strategic Plan Impact: Not Applicable

Comprehensive Plan Impact:

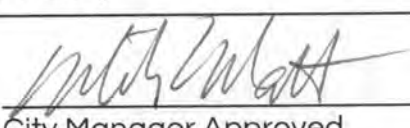
Suggested Council Action

Acceptance of the report.

Legislative History

N/A


Department Approved


City Manager Approved

TRANSFER OF FUNDS REQUESTS FOR FY15 - PERIOD ENDING 02/20/2015

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>CITY COUNCIL</u>				
1	110-8500-590.56-86	110-8520-590.49-90 ECIDBL	\$ 15,000.00	A transfer of funds is requested to cover up to \$15,000 from the council reserve fund for the cost of reviewing the Business Loop CID petition with the expectation to be reimbursed at a future date. This will allow payments for the review to be made.
<u>COMMUNITY DEVELOPMENT</u>				
2	110-4020-532.20-10	110-4010-532.20-10	\$ 2,000.00	(Items 2-3) A transfer of funds is requested due to the separation of 4020 from 4010 in FY15. Travel funds meant for 4010 were moved to 4020. This request moves the funds back to 4010 for travel planned in FY15.
3	110-4020-532.20-30	110-4010-532.20-10	\$ 2,000.00	
<u>FINANCE DEPARTMENT</u>				
4	504-7410-607.49-60	504-7410-880.65-25	\$ 7,000.00	A transfer of funds is requested due to the purchase of a box truck meeting capitalization criteria. The budget and related expenses need to be moved to a capital outlay account.
<u>INFORMATION TECHNOLOGIES</u>				
5	674-1810-601.59-87 Contingency	674-1850-601.49-90 Misc. Contractual	\$ 44,000.00	(Items 5-6) A transfer of funds is requested to purchase Ddos Protection services and internet routers.
6	674-1810-601.59-87 Contingency	674-1850-601.18-20 Computer Electronics	\$ 6,000.00	

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<u>PUBLIC HEALTH & HUMAN SERVICES</u>				
7	110-3410-531.13-95	110-3410-531.49-90	\$ 4,000.00	(Items 7-9) A transfer of funds is requested to replace flooring in the WIC unit that has become badly stained and in disrepair. Some items originally budgeted in the miscellaneous, medical supplies, and registration and tuition accounts will not be purchased to allow for this.
8	110-3410-531.13-91	110-3410-531.49-90	\$ 1,000.00	
9	110-3410-531.20-40	110-3410-531.49-90	\$ 1,000.00	
<u>WATER & LIGHT</u>				
10	551-7020-600.59-87	551-7220-880.61-01	\$ 100,000.00	A transfer of funds is requested to move funds from Contingency to replace the HVAC system in the Casteel building before the summer cooling season. An evaluation of the building determined that the HVAC system was inadequate and not functioning well.

TRANSFER OF FUNDS REQUEST FOR FY15 - PERIOD ENDING 02/20/2015
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PUBLIC WORKS</u>				
1	558-6688-881.49-90 Sixth & Elm Storm Drain Rpl. C49109	558-6688-881.49-90 Annual Stormwater Project C49017	\$ 27,500.00	A transfer of funds is requested due to the Sixth & Elm Storm Drain Replacement Project being moved back to 2024. These funds will be transferred to the Annual Stormwater Project.
2	555-6388-881.58-60 Douglas High School Sewer C43243	555-6388-881.49-90 PCCE #3 - Stewart & Medavista C43198	\$ 75,030.00	A transfer of funds is requested to close the Douglas High School Sewer Project.
3	555-6388-881.49-90 Annual Sewer Improvements C43183	555-6388-881.49-90 SD #171 - Crites Lane C43263	\$ 10,950.00	A transfer of funds is requested to begin design work for Sewer District #171 - Crites Lane.
4	558-6688-881.49-90 West Worley Storm System Rpl. C49119	558-6688-881.49-90 9th & Elm Storm Drain Rpl. C49121	\$ 173,000.00	A transfer of funds is requested to cover the cost of the 9th & Elm Storm Drain Project.
5	558-6688-881.49-90 West Worley Storm System Rpl. C49119	558-6688-881.49-90 East Point Lining C49122	\$ 100,000.00	A transfer of funds is requested to cover the cost of the East Point Lining Project.

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TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
6	558-6688-881.49-90 Royal Lytham - Fallwood C49090	558-6688-881.49-90 Annual Stormwater Projects C49017	\$ 10,963.00	(Items 6 - 9) A transfer of funds is requested to move the balances in these projects to Annual Stormwater Projects. Royal Lytham Fallwood, Garth @ Oak Tower, Kelly Detention Retrofit, and Mill Creek Phase 3 have been pushed out to be constructed in future years.
7	558-6688-881.49-90 Garth @ Oak Tower C49110	558-6688-881.49-90 Annual Stormwater Projects C49017	\$ 20,000.00	
8	558-6688-881.49-90 Kelly Detention Retrofit C49108	558-6688-881.49-90 Annual Stormwater Projects C49017	\$ 39,806.00	
9	558-6688-881.49-90 Mill Creek Phase 3 C49111	558-6688-881.49-90 Annual Stormwater Projects C49017	\$ 10,000.00	
10	558-6688-881.49-90 West Worley Storm System Rpl. C49119	558-6688-881.49-90 Aldeah & Ash Storm Pipe Rehab C49123	\$ 150,000.00	A transfer of funds is requested to cover the cost of the Aldeah & Ash Storm Pipe Rehab Project.
11	558-6688-881.49-90 West Worley Storm System Rpl. C49119	558-6688-881.49-90 E. Nifong Culvert Rehab C49124	\$ 150,000.00	A transfer of funds is requested to cover the cost of the E. Nifong Culvert Rehab Project.

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DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>WATER & LIGHT</u>				
12	503-7388-881.49-90 Treat Timber Bridges ER0067	503-7388-881.49-90 Capital Maintenance ER0045	\$ 5,408.00	A transfer of funds is requested due to the completion of Project ER0067. The remaining funds will be moved to the Annual Capital Maintenance Project.
13	550-7220-881.49-90 CIP Ent. Rev. Contingency WT0003	550-7220-881.68-60 Lakeland Subdivision Upgrade WT0269	\$ 300,000.00	A transfer of funds is requested due to Engineering determining that this project needs to be moved forward in the current budget year to provide adequate fire protection to this area of the community.
14	550-7220-881.49-90 Bond Contingency WT0009	550-7220-881.49-90 Hwy. 63 W Crossing - Stadium WT0229	\$ 383,000.00	A transfer of funds is requested due to a need for additional funds due to an increase in length of main.
15	550-7220-881.49-90 Bond Contingency WT0009	550-7220-881.49-90 Manor Drive Replacement - 3,700 feet WT0248	\$ 581,000.00	A transfer of funds is requested to cover work being done with Public Work's Sidewalk Project.