### City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: B 30-15

Department Source: Community Development - Planning

To: City Council

From: City Manager & Staff Council Meeting Date: 2/2/2015

Re: River Region Credit Union - final plat (Case 15-16)

#### **Documents Included With This Agenda Item**

Council memo, Resolution/Ordinance, Exhibits to Resolution/Ordinance **Supporting documentation includes:** Revised final plat (dated 1/9/15) Summary of Board/Commission Reports (including locator maps, original reduced copy of plat, and O-P development plan), and excerpts from minutes

#### **Executive Summary**

Approval of the request will result in the creation of a 1.80 acre 1-lot final plat that will confer "legal lot" status to the acreage and permit the issuance of a building permit for a new River Region Credit Union bank building.

#### **Discussion**

River Region Credit Union is requesting approval of 1.80 acre one-lot final plat for the purposes of establishing a "legal lot" so they may proceed forward with the construction of a new banking facility. The proposed lot was shown as part of an O-P rezoning and development plan action which were approved on December 15, 2014 (Ord. 22307).

The proposed 1.80 acre lot consists of 1.63 acres of "unplatted" property and Lot 1B of Providence South Plaza Plat 1. The proposed plat will dedicate easements for drainage that were previously shown on the plat for the Meadows Phase 1, but not formally conveyed to the City as well as dedicate a small triangular portion of property in the southwest corner of the site for right of way purposes. Additionally, public sidewalk will be installed along Carter Lane and Huntridge Drive as part of the overall site improvements.

At its December 4, 2014 meeting, the Planning and Zoning Commission unanimously (6-0) recommended approval of the plat subject to approval of an administrative plat to create Lot 1B of Providence South Plaza and minor corrections to the plat. The Commission's approval conditions have been addressed. The project engineer was present to answer questions and no one from the public spoke in favor or opposition to the platting action.

A copy of the staff report (including locator maps and reduced copy of the plat) and meeting excerpts are attached.

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#### **Fiscal Impact**

Short-Term Impact: None. All public infrastructure investments (sidewalks and utility installation) will be borne by the developer.

Long-Term Impact: Limited. Impacts will include maintenance of public streets and sidewalks and increased public safety and trash collection services. These increased costs will be offset by increased property taxes and user fees.

#### Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Development, Transportation

<u>Strategic Plan Impact:</u> Economic Development, Growth Management, Infrastructure <u>Comprehensive Plan Impact:</u> Land Use & Growth Management, Infrastructure, Mobility, Connectivity, and Accessibility, Livable & Sustainable Communities

#### **Suggested Council Action**

Approve the 1-lot final plat as recommended by the Planning and Zoning Commission.

**Legislative History** 

Ord. 22307 (12-15-14) - O-P rezoning and development plan

Department Approved

City Manager Approved

Introduced by	у	-
First Reading	Second Reading	
Ordinance No.	Council Bill No	<u>B 30-15</u>
	AN ORDINANCE	
Credit Union, a Rep minor subdivision; a and easements; auth	Subdivision and Replat of River plat of Lot 1, Providence South laccepting the dedication of rights porizing a performance contract; a rdinance shall become effective.	Plaza, a s-of-way
BE IT ORDAINED BY THE COULFOLLOWS:	NCIL OF THE CITY OF COLUM	MBIA, MISSOURI, AS
SECTION 1. The City Coun River Region Credit Union, a Rep signed by the surveyor on January corner of Huntridge Drive and Carte of Columbia, Boone County, Misso City Clerk to sign the plat evidencing	y 9, 2015, a minor subdivision loc er Lane, containing approximately ouri, and hereby authorizes and y	Plaza, as certified and ated on the southeast y 1.80 acres in the City
SECTION 2. The City Coun easements as dedicated upon the	cil hereby accepts the dedication plat.	of all rights-of-way and
SECTION 3. The City Man contract with River Region Credit Subdivision and Replat of River Re shall be substantially as set forth in	gion Credit Union. The form and	approval of the Minor
SECTION 4. This ordinance passage.	e shall be in full force and effe	ect from and after its
PASSED this day	of, 201	5.
ATTEST:		
City Clerk	Mayor and Presiding	Officer
APPROVED AS TO FORM:		
City Counselor	-	

#### PERFORMANCE CONTRACT

City and Subdivider agree as follows:

- 1. Subdivider shall construct, erect and install all improvements and utilities required in connection with the final plat of **River Region Credit Union**, including sidewalks and all improvements and utilities shown on the plat and related construction plans, within 36 months after the City Council approves the plat.
- 2. If street, utility or other construction of public improvements should occur on or adjacent to land in the subdivision at the initiative of the City Council, as benefit assessment projects, Subdivider agrees to bear Subdivider's equitable and proportionate share of construction costs, as determined by such assessments.
- 3. No utility service connections or occupancy permits shall be issued to the Subdivider or to any other person for any structure on land in the subdivision unless and until and improvements have been constructed, erected and installed in the structure and upon the lot or lots on which the structure is situated in accordance with all applicable ordinances, rules and regulations of the City.
- 4. No occupancy permit shall be issued to the Subdivider or any other person for any structure constructed on land in the subdivision unless the street and sidewalk adjacent to the structure have been completed in compliance with the City's Standard Street Specifications.
- 5. City may construct, erect or install any improvement or utility not constructed, erected or installed by Subdivider as required by this contract. City may perform such work using City employees or City may contract for performance of the work. Subdivider shall reimburse City for all costs and expenses incurred by City in connection with the construction, erection, or installation of improvements in utilities under this paragraph. Subdivider agrees to pay City all expenses and costs, including reasonable attorneys' fees, incurred by the City in collecting amounts owed by Subdivider under this paragraph.
- 6. City shall not require a bond or other surety to secure the construction of the improvements and utilities required in connection with the final plat.

- 7. The obligations of Subdivider under this contract shall not be assigned without the express consent of the City Council.
- 8. The remedies set forth in this contract are not exclusive. City does not waive any other remedies available to enforce Subdivider's obligation s under this contract or to recover damages resulting from Subdivider's failure to perform its obligations under this contract.
- 9. This contract is not intended to confer any rights or remedies on any person other than the parties.

IN WITNESS WHERE OF, the parties have executed this contract on the day and year first above written.

	CITY OF COLUMBIA, MISSOURI	
	BY:	Mike Matthes, City Manager
ATTEST:		
Sheela Amin, City Clerk		
APPROVED AS TO FORM:		
Nancy Thompson, City Counselor		

River Region Credit Union

BY

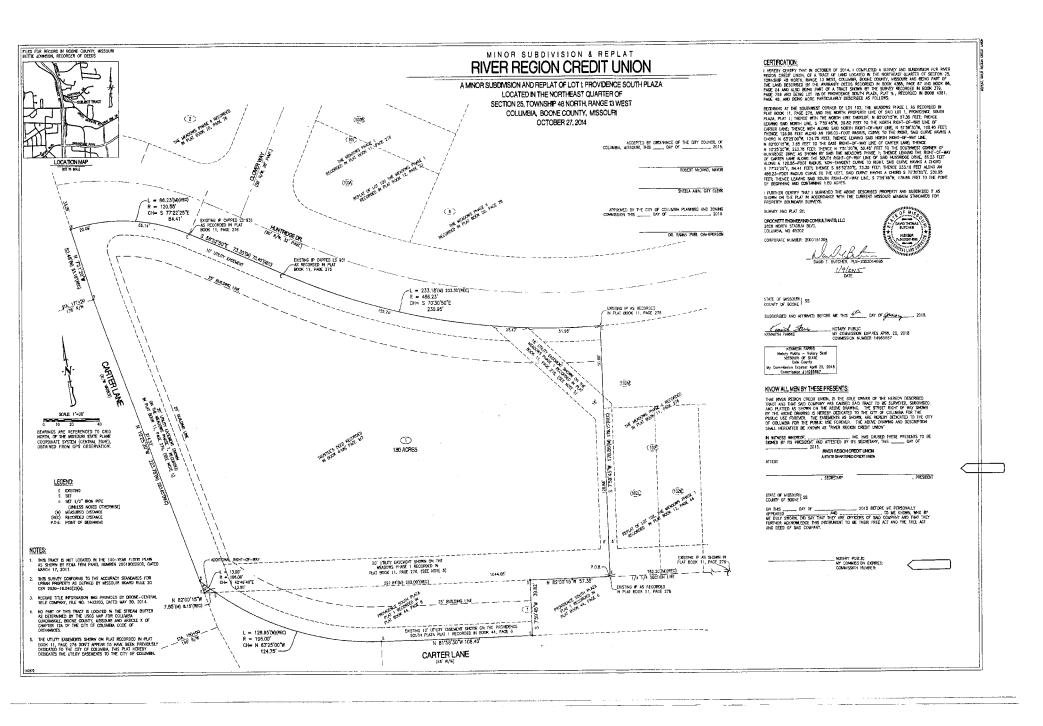
## City of Columbia

701 East Broadway, Columbia, Missouri 65201



## SUPPORTING DOCUMENTS INCLUDED WITH THIS AGENDA ITEM ARE AS FOLLOWS:

Revised final plat (dated 1/9/15), Summary of Board/Commission Reports (including locator maps, original reduced copy of plat, and O-P development plan), and excerpts from minutes



## AGENDA REPORT PLANNING AND ZONING COMMISSION MEETING December 4, 2014

#### **SUMMARY**

A request by Crockett Engineering (agent) on behalf of River Region Credit Union (owner) for approval of a onelot final plat to be known as "River Region Credit Union". The subject 1.80 site is located at the southeast corner of Huntridge Drive and Carter Lane. (Case #15-16)

#### DISCUSSION

The applicant is requesting approval of one-lot final plat for the purposes of establishing a "legal lot" so they may proceed forward with the construction of the financial institution that was shown on the O-P development plan reviewed by the Planning Commission at its November 20 meeting. The development plan is pending final Council action on December 15.

The proposed 1.80 acre lot consists of one "unplatted" property containing 1.63 acres and a 7,510 sq. ft. portion of Lot 1 of Providence South Plaza Plat 1. An administrative subdivision involving Lot 1 of Providence South Plaza is pending approval. Once approved, the 7,510 sq.ft. may be conveyed to the applicant while leaving the remainder of Lot 1 as a "legal lot" so future building permits may be issued in accordance with the approved O-P/C-P development plan for Providence South Plaza.

The proposed plat will dedicate easements for drainage that were previously shown on the plat for the Meadows Phase 1, but not formally conveyed to the City. Additionally, the proposed plat will dedicate a small triangular portion of property for right of way purposes in the southwest corner of the site to improve sight distance around the curve of Carter Lane. Furthermore, public sidewalk will be installed along Carter Lane and Huntridge Drive as part of the overall site improvements.

Given the fact that the administrative plat to divide existing Lot 1 of Providence South Plaza Plat 1 has not been formally approved, Council action on this request will need to be delayed. Action by the Planning Commission is permissible since all other technical requirements of the Subdivision Regulations have been addressed and the plat is consistent with the approved O-P development plan/preliminary plat for the site. Applicable internal and external review agencies support the approval of the final plat.

#### RECOMMENDATION

Approval subject to the following conditions:

- 1. The administrative plat subdividing Lot 1 of Providence South Plaza, Plat 1 is approved; and
- 2. Minor technical corrections are made to provide necessary recording information that will be generated following the recording of the administrative plat

#### **ATTACHMENTS**

- Locator and utility maps
- Reduced copy of final plat
- O-P Development Plan

#### SITE HISTORY

Annexation date	1964
Zoning District	O-P (pending Council approval December 15, 2014)
Land Use Plan designation	Residential District
Previous Subdivision/Legal Lot	Land in limits. This plat will create a "legal" lot
Status	

#### SITE CHARACTERISTICS

Area (acres)	+\- 1.80 acres
Topography	Generally flat – sloping from southwest to northeast
Vegetation/Landscaping	Primarily cleared with minor tree cover in along southern and eastern property boundaries
Watershed/Drainage	Hinkson Creek
Existing structures	Vacant

#### **UTILITIES & SERVICES**

Sanitary Sewer	
Water	All City condess provided to site
Fire Protection	All City services provided to site
Electric	

#### **ACCESS**

Carter Lane	
Location	West & southwest sides of site
Major Roadway Plan	Local non-residential (improved & City-maintained). 60-66 feet ROW required – approx. 81 feet existing. Sidewalk installation required with development. Additional right of way to be dedicated at SW corner of site.
CIP projects	1-2 year sidewalk construction - east side Carter Ln from Foxfire Dr. to Green Meadows (\$430,000 weather and funding permitting)

Huntridge Drive		
Location	North side of site	
Major Roadway Plan	Residential (improved & City-maintained). 50-foot ROW existing. Sidewalk installation required with development.	
CIP projects	None	

#### **PARKS & RECREATION**

Neighborhood Parks	Highpointe Park – Appox. 560 feet east.
Trails Plan	No trails planned adjacent to site.
Bicycle/Pedestrian Plan	N/A





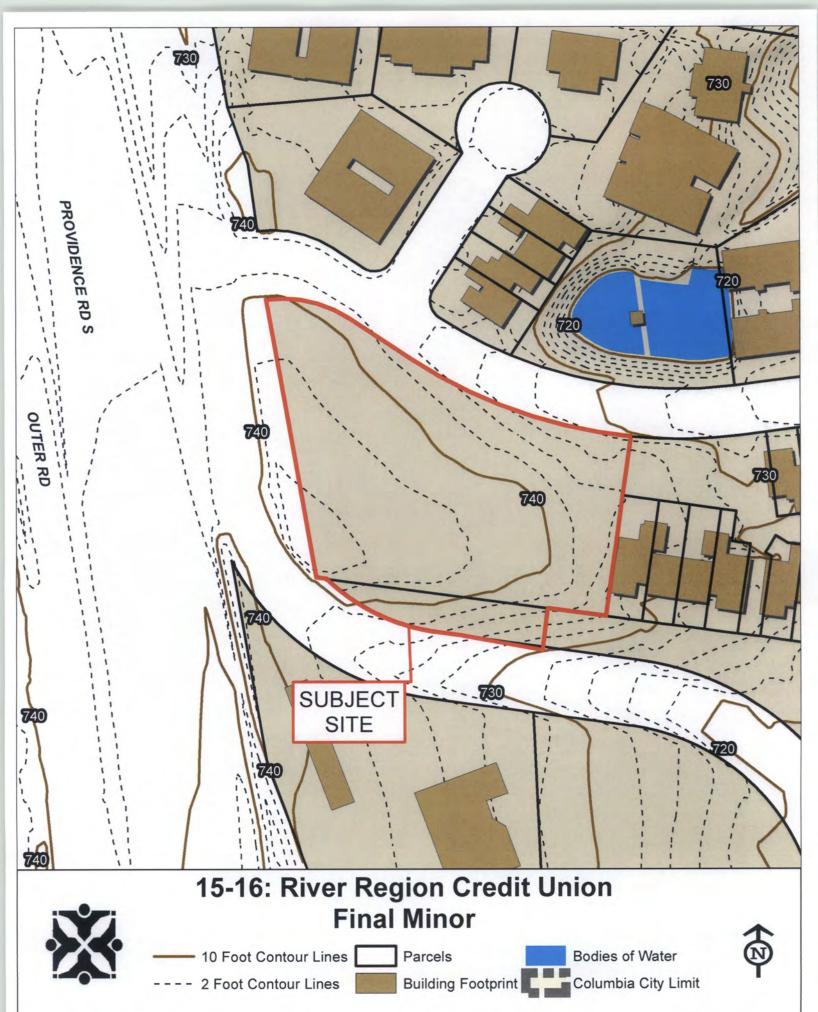
# 15-16: River Region Credit Union Final Minor





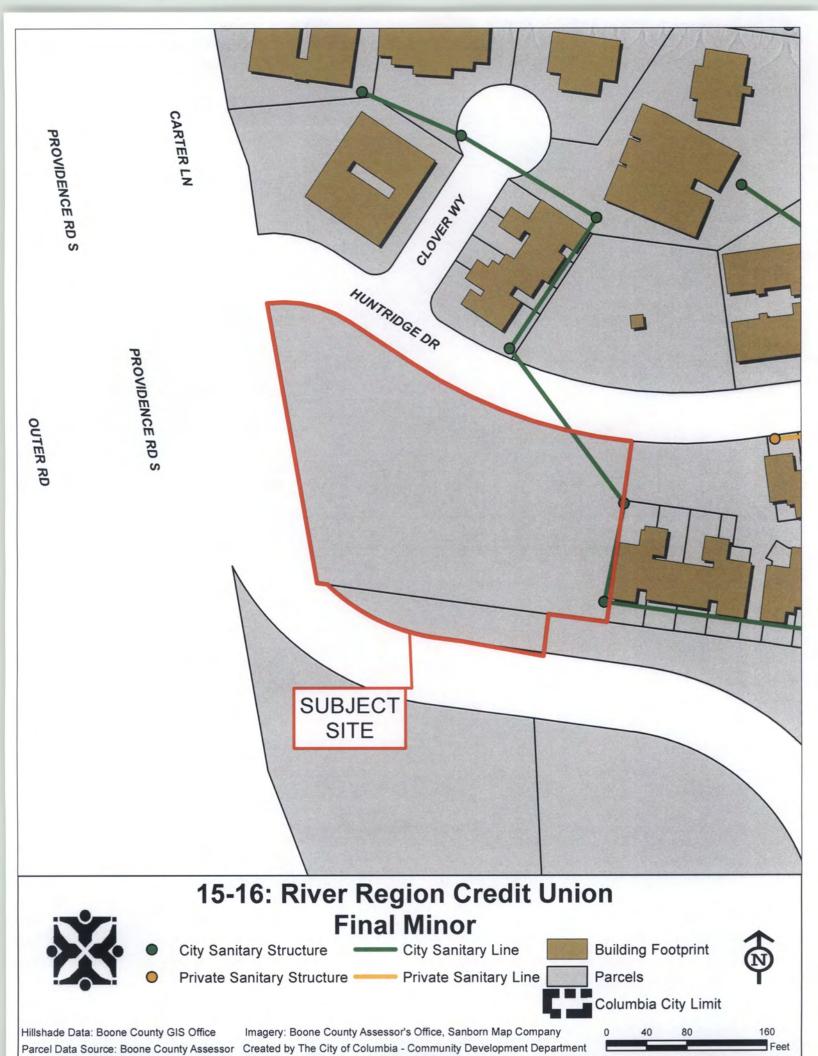
Hillshade Data: Boone County GIS Office Parcel Data Source: Boone County Assessor

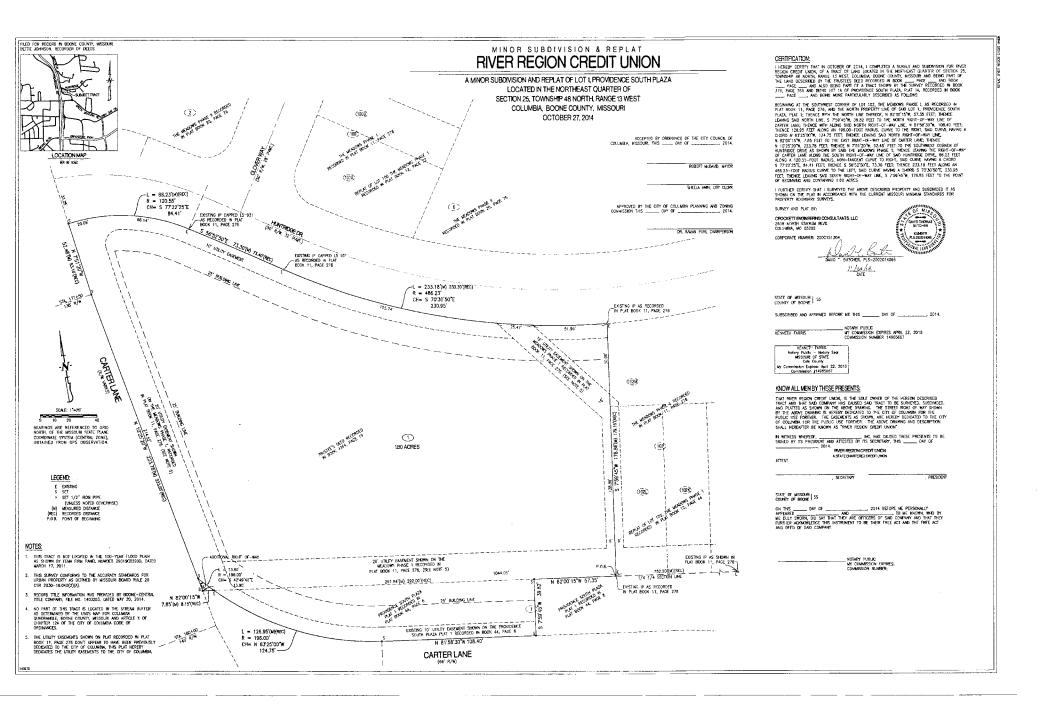
Imagery: Boone County Assessor's Office, Sanborn Map Company Created by The City of Columbia - Community Development Department

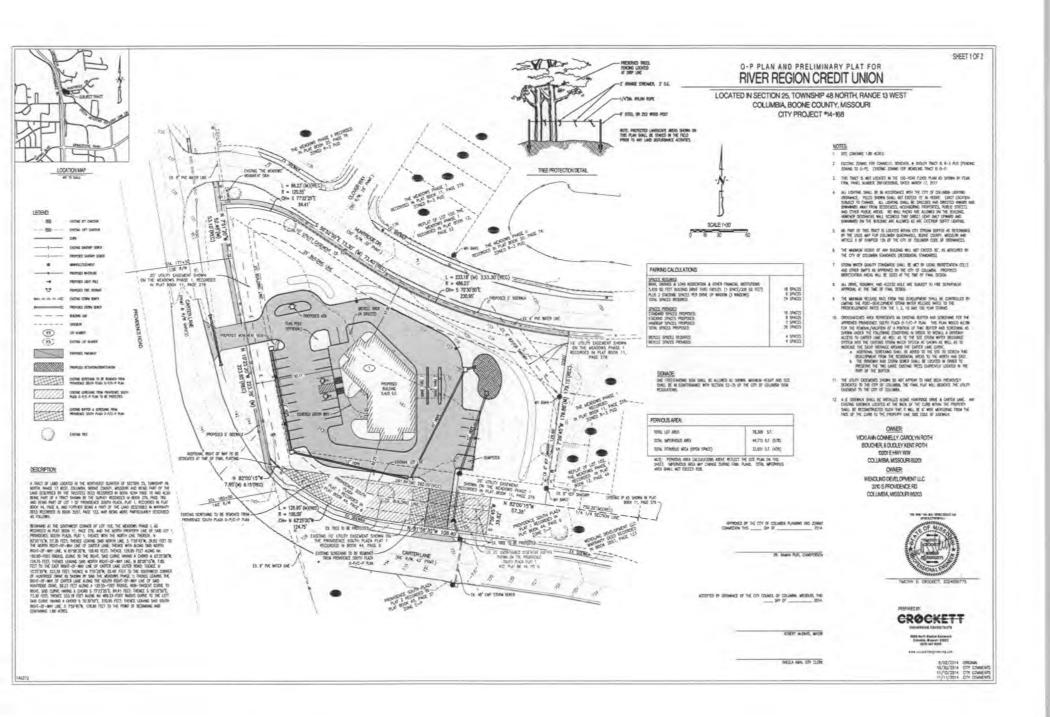


Hillshade Data: Boone County GIS Office

Imagery: Boone County Assessor's Office, Sanborn Map Company Parcel Data Source: Boone County Assessor Created by The City of Columbia - Community Development Department 160







#### **EXCERPTS**

#### PLANNING AND ZONING COMMISSION MEETING

#### **DECEMBER 4, 2014**

#### IV) SUBDIVISION

Case No. 15-16

A request by Crockett Engineering Consultants (agent) on behalf of River Region Credit Union (contract purchaser) for approval of a one-lot final plat to be known as "River Region Credit Union". The 1.80 acre site is located at the southeast corner of Huntridge Drive and Carter Lane.

MR. REICHLIN: May we have the staff report, please.

Staff report was given by Mr. Pat Zenner of the Planning and Development Department. Staff recommends approval subject to:

- 1. The administrative plat subdividing Lot 1 of Providence South Plaza, Plat 1 is approved; and
- 2. Minor technical corrections are made to provide necessary recording information that will be generated following the recording of the administrative plat.

MR. REICHLIN: Are there any questions of the staff? Seeing none. As is our practice, we'll usually take comments with regard to matters like this. Although it is not a public hearing, if anybody has anything they think will help add to the conversation, now is a good time to come forward. Seeing no one. I'll take comments of Commissioners.

MR. TILLOTSON: I think it is pretty straightforward. I don't think any of us have any comments. Unless somebody has a comment, I'll just go ahead and request -- make a motion to approve the request of River Region Credit Union for Case No. 15-16 for approval of a one-lot final plat to be known as "River Region Credit Union. The subject 1.8-acre site is located on the southeast corner of Huntridge Drive. Also add to that the recommendations of the staff for the administrative plat approval and minor technical correction resulting from an administrative plat being made.

MR. LEE: I'll second.

MR. REICHLIN: Mr. Lee seconds. May we have roll call, please.

MR. STRODTMAN: Yes, sir.

Roll Call Vote (Voting "yes" is to recommend approval.) Voting Yes: Mr. Strodtman, Mr. Tillotson, Ms. Burns, Mr. Lee, Ms. Loe, Mr. Reichlin. Motion carries 6-0.

MR. STRODTMAN: Planning and Zoning's recommendation will be forwarded to City Council.

MR. REICHLIN: Thank you, Mr. Secretary.