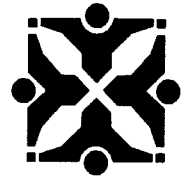


City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: Supplemental Information B 394-14

Department Source: Public Health & Human Services

To: City Council

From: City Manager & Staff

Council Meeting Date: 1/5/2015

Re: B394-14 Amendment

Documents Included With This Agenda Item

Supplemental Council Memo, Amendment Sheet

Supporting documentation includes: None

Executive Summary

An amendment sheet has been prepared to remove language relating to the appropriation of funds associated with the grant. The grant had been anticipated when the FY 15 budget was developed and the funds were appropriated at that time, so no appropriation is necessary at this time.

Discussion

This grant supports continuing conformance with the FDA Voluntary Retail Food Program Standards. Public Health and Human Services has been enrolled in the FDA Voluntary Retail Food Program Standards since 2009. The Department will work with the Missouri Department of Health and Senior Services to conduct a verification audit of the City of Columbia food safety program in comparison to the set of 9 standards of the FDA Voluntary Retail Food Program Standards. Additionally, the Department will print color food safety posters to distribute to retail food establishments and send a staff member to the FDA SW Region seminar for continuing education in September 2015.

Fiscal Impact

Short-Term Impact: None

Long-Term Impact: None

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Health, Social Services and Affordable Housing

Strategic Plan Impact: Health, Safety and Wellbeing

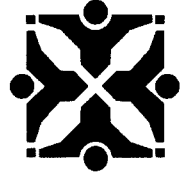
Comprehensive Plan Impact: Not Applicable

Suggested Council Action

Should the Council agree with staff recommendations, an affirmative vote is in order.

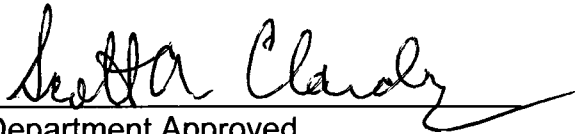
City of Columbia

701 East Broadway, Columbia, Missouri 65201



Legislative History

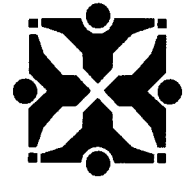
PHHS has received this funding since 2009; however, funding from previous years was in the form of a Purchase Order. Funding is now distributed as a grant.


Department Approved


City Manager Approved

City of Columbia

701 East Broadway, Columbia, Missouri 65201



Agenda Item Number: B 394-14

Department Source: Public Health & Human Services

To: City Council

From: City Manager & Staff

Council Meeting Date: December 15, 2014

Re: United States Food and Drug Administration Retail Standards Grant / Association of Food and Drug Officials (AFDO) Sub-award

Documents Included With This Agenda Item

Council memo, Resolution/Ordinance

Supporting documentation includes: Grant Award Letter

Executive Summary

An ordinance authorizing the City Manager to accept a Retail Standards Grant funded by the United States Food and Drug Administration in the amount of \$2,000 for FY15; appropriating funds.

Discussion

This grant supports continuing conformance with the FDA Voluntary Retail Food Program Standards. Public Health and Human Services has been enrolled in the FDA Voluntary Retail Food Program Standards since 2009. The Department will work with the Missouri Department of Health and Senior Services to conduct a verification audit of the City of Columbia food safety program in comparison to the set of 9 standards of the FDA Voluntary Retail Food Program Standards. Additionally, the Department will print color food safety posters to distribute to retail food establishments and send a staff member to the FDA SW Region seminar for continuing education in September 2015.

Fiscal Impact

Short-Term Impact: None

Long-Term Impact: None

Vision, Strategic & Comprehensive Plan Impact

Vision Impact: Health, Social Services and Affordable Housing

Strategic Plan Impact: Health, Safety and Wellbeing

Comprehensive Plan Impact: Not Applicable

Suggested Council Action

Should the Council agree with staff recommendations, an affirmative vote is in order.

City of Columbia

701 East Broadway, Columbia, Missouri 65201



Legislative History

PHHS has received this funding since 2009; however, funding from previous years was in the form of a Purchase Order. Funding is now distributed as a grant.

Stephen Browning

Department Approved

Molly Watt

City Manager Approved

Council Bill: B 394-14

MOTION TO AMEND:

MADE BY: _____

SECONDED BY: _____

MOTION: I move that Council Bill B 394-14 be amended as set forth on this amendment sheet.

=====

Material deleted from the original bill is shown in ~~strikeout~~;
material added to original bill shown underlined.

The title is amended as follows:

accepting a grant from the United States Food and Drug
Administration for the Boone County voluntary national retail
food regulatory program standards project; ~~appropriating funds~~;
and fixing the time when this ordinance shall become effective.

Section 2 is deleted in its entirety and Section 3 is renumbered as Section 2.

The certification by the Director of Finance is deleted in its entirety.

Introduced by _____

First Reading _____

Second Reading _____

Ordinance No. _____

Council Bill No. B 394-14

AN ORDINANCE

accepting a grant from the United States Food and Drug Administration for the Boone County voluntary national retail food regulatory program standards project; appropriating funds; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to accept a grant in the amount of \$2,000.00 from the United States Food and Drug Administration for the Boone County voluntary national retail food regulatory program standards project.

SECTION 2. The sum of \$2,000.00 is hereby appropriated from Account No. 110-3210-480.10-00 EAFD01 in the following amounts to the following accounts:

\$800.00	Permanent Positions	Account No. 110-3210-531.01-01 EAFD01
\$1,000.00	Registration & Tuition	Account No. 110-3210-531.20-40 EAFD01
\$200.00	Printing	Account No. 110-3210-531.12-20 EAFD01

SECTION 3. This ordinance shall be in full force and effect from and after its passage.

PASSED this _____ day of _____, 2015.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor

CERTIFICATION: I certify there are sufficient funds available in Account No. 110-3210-480.10-00 EAFD01 to cover the above appropriation.

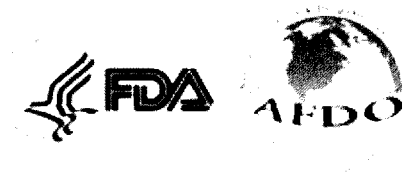
Director of Finance



SUPPORTING DOCUMENTS INCLUDED WITH THIS AGENDA ITEM ARE AS FOLLOWS:

Grant Award Letter

VOLUNTARY NATIONAL RETAIL FOOD
REGULATORY PROGRAM STANDARDS
(RETAIL STANDARDS) GRANT PROGRAM



November 21, 2014

Grant Number: G-SP-1410-01856

Project Title: Columbia/Boone County Public Health and Human Services Standard 1 Verification Audit

Award Value: \$2,000.00

Project Period: December 1, 2014 to June 1, 2015

Kala Wekenborg
Environmental Public Health Supervisor
Columbia/Boone County Department of Public Health and Human Services
PO Box 6015
Columbia, Missouri 65205

Dear Kala Wekenborg:

We have approved your application for Columbia/Boone County Public Health and Human Services Standard 1 Verification Audit as part of the Retail Standards Grant Program, funded by the United States Food and Drug Administration (FDA). Approval is based on review of the application submitted by you on behalf of Columbia/Boone County Department of Public Health and Human Services to the Association of Food and Drug Officials (AFDO).

As part of your application your agency has made an assurance that it will comply with all applicable Federal statutes and regulations in effect during the grant period, including applicable parts of 45 CFR Parts 74 and 92. Acceptance of this award and/or any funds provided by the Retail Standards Grant Program acknowledges agreement with all of the terms and conditions in this award letter.

Your award is based on the above-title project application, submitted to and approved by AFDO, and is subject to the following terms and conditions:

- **The grantee must complete the full scope of work and all tasks outlined in the approved grant application by June 1, 2015 unless a written exception is granted by the AFDO Programmatic Point of Contact for this grant award.**
- **Any changes to the scope, tasks, deliverables, or expenses of this project must be approved in advance and in writing by the AFDO Programmatic Point of Contact prior to work being modified or completed.**
- The grantee must abide by the grant guidance for the program, available as a PDF file on the Retail Standards Grant Program portal at <http://afdo.org/retailstandards>. This portal is also the site where you can find additional information/updates regarding this grant program, and where you can log in for project status and submission of required reports.
- Per United States Department of Health and Human Services Grants Policy, expenses for food or beverage are generally not allowed unless it is part of a per diem allowance provided in conjunction with allowable travel.
- A Final Project Report must be submitted through the online grants portal no more than 45 days after June 1, 2015. As part of the final report, the grantee must provide a full accounting of all expenditures made with funds from this grant award, accompanied by the documentation specified in the reporting section of the grant guidance.
- As a reminder, recipients of funding through this program are required to assure that project activities achieve greater conformance with the FDA Voluntary National Retail Food Retail

Program Standards, available at: http://afdo.org/fda_vnrfrps.

The amount of \$2,000.00 represents the full amount of funds to which you are entitled. Grant awards are made with the understanding that Retail Standards Grant Program staff may require clarification of information within your application, as necessary, during the application, project, or reporting periods. These inquiries may be necessary to allow us to appropriately carry out our administrative responsibilities.

Please note, the Catalog of Federal Domestic Assistance (CFDA) number for this United States Food and Drug Administration grant, awarded to the Association of Food and Drug Officials (AFDO) on 9/11/2013, is 93.103. Your grant is considered a subaward under this AFDO grant.

If you have questions about this award, please contact your AFDO Programmatic Point of Contact. Additionally, the Retail Food Safety Specialist from your FDA Region is an integral part of your jurisdiction's successful completion of Retail Standards activities, and is available to assist with your funded project. Contact information for both individuals is listed below.

We appreciate your ongoing commitment to achieving greater conformance with the Voluntary National Retail Food Regulatory Program Standards.

Sincerely,



Joe Corby
Executive Director
Association of Food and Drug Officials
2550 Kingston Road
Suite 311
York, PA 17402

AFDO Programmatic Point of Contact:

Michael Turner
retailstandards@afdo.org
(850) 583-4593

Follow the link below to obtain contact information for the FDA Regional Food Specialist assigned to assist your jurisdiction:

<http://afdo.org/retailstandards/fdaregionalcontacts>

cc: Daniel Lukash (daniel.lukash@fda.hhs.gov)
Catherine Hosman (catherine.hosman@fda.hhs.gov)