



Source: Finance *JAB*

Agenda Item No: REP 35-14

To: City Council

From: City Manager and Staff *MM*

Council Meeting Date: 4/7/2014

Re: Intra-Departmental Transfer of Funds Request

EXECUTIVE SUMMARY:

Attached is a report of the intra-departmental Transfer of Funds request for the period ending March 28th, 2014. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

DISCUSSION:

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

FISCAL IMPACT:

None.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

None.

SUGGESTED COUNCIL ACTIONS:

Acceptance of the report.

| FISCAL and VISION NOTES: | | | | | |
|--|--------|---|----|---|-----|
| City Fiscal Impact Enter all that apply | | Program Impact | | Mandates | |
| City's current net FY cost | \$0.00 | New Program/ Agency? | No | Federal or State mandated? | No |
| Amount of funds already appropriated | \$0.00 | Duplicates/Epands an existing program? | No | Vision Implementation impact | |
| Amount of budget amendment needed | \$0.00 | Fiscal Impact on any local political subdivision? | No | Enter all that apply: Refer to Web site | |
| Estimated 2 year net costs: | | Resources Required | | Vision Impact? | No |
| One Time | \$0.00 | Requires add'l FTE Personnel? | No | Primary Vision, Strategy and/or Goal Item # | n/a |
| Operating/ Ongoing | \$0.00 | Requires add'l facilities? | No | Secondary Vision, Strategy and/or Goal Item # | n/a |
| | | Requires add'l capital equipment? | No | Fiscal year implementation Task # | n/a |

TRANSFER OF FUNDS REQUESTS FOR FY14 - PERIOD ENDING 3/28/2014

| DEPARTMENT/ ITEM # | TRANSFER FROM ACCOUNT | TRANSFER TO ACCOUNT | AMOUNT | DESCRIPTION |
|----------------------------|--|--|--------------|---|
| <u>PUBLIC WORKS</u> | | | | |
| 1 | 110-6022-521.66-41 Street maint, Capital Instr & App | 110-6022-521.14-70 Street Maint, Instrument & App | \$ 7,000.00 | A transfer of funds is requested for the purchase of GPS AVL equipment. The equipment was approved as part of the FY14 budgeting process. The individual per unit price came in less than \$5,000/ea. This does not meet the qualification of a Capital outlay purchase and should be transferred to operations. |
| 2 | 557-6521-631.59-87 Solid Waste Contingency | 557-6530-880.66-46 Solid Waste Refuse Containers | \$ 35,140.00 | A transfer of funds is requested for the purchase of two residential compactors for the Den complex. The purchase meets the requirements of a capital purchase because the cost is over \$5,000/each. |
| 3 | 555-6322-641.11-00 WWTP Operations, Construc. | 555-6323-880.66-41 WWTP Maint, Cap Inst. & Appar | \$ 15,430.00 | A transfer of funds is requested due to the existing heat exchangers being incapable of use with the existing non-potable water system. The high content of solids in the non-potable water can result in the engines overheating. The new exchangers are designed for use with water containing high contents of solids. The available funds in the Operating budget were originally for chemicals that have not yet been required to be used. |
| <u>CVB</u> | | | | |
| 4 | 229-4810-509.59-20 | 229-4810-509.20-10 | \$ 2,000.00 | A transfer of funds is requested due to an educational trip for an employee being accidentally budgeted in the promotional account. |

TRANSFER OF FUNDS REQUEST FOR FY14 - PERIOD ENDING 3/28/2014
TRANSFERS BETWEEN CAPITAL PROJECTS

| DEPARTMENT/ ITEM # | TRANSFER FROM ACCOUNT | TRANSFER TO ACCOUNT | AMOUNT | DESCRIPTION |
|---------------------------------|--|---|---------------|---|
| <u>WATER & LIGHT</u> | | | | |
| 1 | 550-7220-881.49-90 Rangeline Smith-Bus Loop WT0227 | 550-7220-881.49-90 Water Bond Contingency WT0009 | \$ 399.00 | A transfer of funds is requested due to the completion of the water main project on Rangeline between Smith and Business Loop. It was completed \$112,000 under appropriation, the funds are being transferred to the contingency project that holds prior bond appropriations. The project will be closed when transfer is complete. |
| 2 | 551-7220-881.68-70 Eastpoint Subdivision Feeder EL0169 | 551-7220-881.68-70 CIP Ent Rev Contingency EL0003 | \$ 23,804.00 | A transfer of funds is requested due to the completion of the Eastpoint Subdivision Project. The remaining funds are being transferred to the Contingency Project and the project will then be closed. |
| <u>PUBLIC WORKS</u> | | | | |
| 3 | 557-6588-881.49-90 Parkside Mulch Drop-off C48045 | 557-6588-881.49-90 Leachate Handling & Storage C48051 | \$ 736.00 | (Items 3-4) A transfer of funds is requested to the Leachate Handling & Storage Project. This will pay for a portion of the project. |
| 4 | 557-6588-881.49-90 Collection & Admin Reloc C48048 | 557-6588-881.49-90 Leachate Handling & Storage C48051 | \$ 365,680.00 | |
| 5 | 440-8800-528.49-90 Downtown Sidewalk Improvement C00171 | 440-8800-528.49-90 Avenue of the Columns Ph2 C00580 | \$ 365,000.00 | A transfer of funds is requested to cover the cost plus 10% contingency for the Avenue of the Columns Phase 2 Project. |
| 6 | 555-6388-881.49-90 Annual Sewer Improvements C43183 | 555-6388-881.49-90 Flat Branch to Turner Relief SWR C43250 | \$ 50,000.00 | A transfer of funds is requested for the design of the Flat Branch to Turner Relief Sewer. |
| 7 | 440-8800-528.49-90 Scott Phase 2 C00319 | 440-8800-528.49-90 Scott Phase 1 C00149 | \$ 15,000.00 | A transfer of funds is requested to cover the cost, plus contingency, for the mitigation work on Phase 1. |