Source: Finance

Agenda Item No: REP 15-14

To: City Council
From: City Manager and Staff

Council Meeting Date: 02/03/2014

Re: Intra-Departmental Transfer of Funds Request

EXECUTIVE SUMMARY:
Attached is a report of the intra-departmental Transfer of Funds request for the period ending January 24, 2014. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

DISCUSSION:
According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

FISCAL IMPACT:

None.

VISION IMPACT:
http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php

None.

SUGGESTED COUNCIL ACTIONS:

Acceptance of the report.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		**Program Impact**		**Mandates**	
City's current net FY cost	$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	$0.00	Duplicates/Epands an existing program?	No	**Vision Implementation impact**	
Amount of budget amendment needed	$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		**Resources Required**		Vision Impact?	No
One Time	$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	n/a
Operating/ Ongoing	$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	n/a
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	n/a

TRANSFER OF FUNDS REQUESTS FOR FY14 - PERIOD ENDING 1/24/2014

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
I.T.				
1	674-1810-601.01-01 Payroll	674-1840-601.01-01 Payroll	$ 43,100.00	A transfer of funds is requested for biweekly salary of Sam Shelby who is moving from the Administration Division to the Applications Division in January. The amount indicated is $2155.20 X 20 pay periods.
2	674-1850-880.66-53 IT-Supplementals	674-1850-601.48-20 IT-Equipment Maintenance	$ 16,220.00	(Items 2-3) A transfer of funds is requested to cover the purchase of a three year block of maintenance for security equipment and software. Purchasing the three year block as opposed to one year at a time leads to a savings of 30%.
3	674-1850-880.66-42 IT-Supplementals	674-1850-601.48-20 IT-Equipment Maintenance	$ 24,000.00	
POLICE				
4	110-2131-510.13-95 ESURPD	110-2120-511.66-41 EK9DOG	$ 2,000.00	(Items 4-5) A transfer of funds is requested to cover the remaining cost of an additional K9 for the department. The total cost of the K9 is $11,500, including training. The Columbia Police Foundation donated $5,000 towards the purchase, this transfer covers the remaining cost.
5	110-2131-510.13-95 ESURPD	110-2120-511.49-60 EK9DOG	$ 4,500.00	
PUBLIC WORKS				
6	558-661-601.11-00 Stormwater Edu, Const. Mat	558-6611-601.35-38 Stormwater Edu, Wireless Com	$ 1,500.00	A transfer of funds is requested to cover the cost of wireless service and advertising for the remainder of the fiscal year.

TRANSFER OF FUNDS REQUEST FOR FY14 - PERIOD ENDING 1/24/2014
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
PUBLIC WORKS				
1	440-8800-528.49-90 Wilson-Forum-Katy Connection C00374	440-8800-528.49-90 Forum Ped Bridge Hinkson C00527	$ 112,499.00	A transfer of funds is requested to close the Wilson-Forum-Katy Connection and move the expense and budget to the Forum Ped Bridge Hinkson Project. These two projects are the same and should be combined.
2	555-6388-881.49-90 Private Common Collector C43112	555-6388-881.49-90 PCCE #20 Ridgemont C43248	$ 20,000.00	A transfer of funds to PCCE #20 Ridgemont is requested in order to begin design work.
3	440-8800-528.49-90 Scott Phase 1 C00149	440-8800-528.49-90 Scott Phase 2 C00319	$ 300,000.00	A transfer of funds is requested to cover the cost, plus 10% contingency, of the contract that will soon be awarded.
4	558-6688-881.49-90 Annual Stormwater Projects C49017	558-6688-881.49-90 Hitt & Elm C49099	$ 25,000.00	(Items 4-5) A transfer of funds is requested for the design and construction for the Hitt & Elm and the Forum Nature Area Projects.
5	558-6688-881.49-90 Annual Stormwater Projects C49017	558-6688-881.49-90 Forum Nature Area C49113	$ 50,000.00	