

Source: Parks and Recreation *MS*

Agenda Item No: REP 162-13

To: City Council
From: City Manager and Staff *MM*

Council Meeting Date: Nov 18, 2013

Re: Administrative Public Improvement Process - Otho Smith Memorial Project

EXECUTIVE SUMMARY:

The Otho Smith Memorial improvement project is eligible for the administrative public improvement process. Unless the Council wishes to follow the standard public improvement process, staff will proceed with preparing plans and specifications and bidding the project. The improvements will include a concrete viewing platform overlooking right field on the gold field, a large retaining wall used for additional seating, six trees along the top of the retaining wall and a small memorial area for Otho Smith. Total cost of the project is \$10,000 with all funding coming from donations raised by the Diamond Council. Park staff anticipates a site dedication in late spring during the 2014 softball/baseball season at Antimi Sports Complex.

DISCUSSION:

Under Section 22-72(c) of the City Code, the City Manager is required to report to the City Council any public improvement project that the Manager has determined meets the eligibility requirements of the Code and should follow the administrative public improvement process. Unless the Council determines that the project should follow the standard public improvement process, the Manager may proceed with the administrative process.

The Otho Smith Memorial improvement project meets the eligibility requirements.

The proposed Otho Smith Memorial site improvements will take place in the southwest corner of the Antimi Sports Complex located at Columbia Cosmopolitan Recreation Area. The Antimi Sports Complex is comprised of 6 baseball/softball fields and 2 tee-ball fields. The facility hosts the youth baseball and softball programs co-sponsored by the Columbia Parks and Recreation Department and Diamond Council. The facility also hosts multiple private tournaments, Columbia College softball team, Hickman High School softball team and the Show-Me State Games. Antimi Sports Complex has undergone a variety of capital improvements over the past 10 years, including the addition of the Gold and Black Fields located at the south end of the complex. The proposed improvements will take place outside of the right field fencing of the Gold Field. After initial discussions between Park staff and board members of Diamond Council, the decision was made to raise money to create a space at Antimi Sports Complex that would serve as a memorial for Otho's contributions to Diamond Council youth baseball and softball programs. Otho Smith spent over 20 years of his life coaching youth softball at Antimi Sports Complex and was the head coach of the Snappers, a competitive youth softball team. Otho was an instrumental factor toward the success of the Diamond Council and served on the Diamond Council Board for 15 years. A group of friends, family and fellow coaches raised \$10,000 for the proposed improvements.

The proposed improvements to the site will focus on the creation of "Snapper's Landing," located outside of the right field fencing on the gold field (attachment A). The current hillside will be transformed into a large seating area that will add additional space for players, coaches and families to view games on the Gold Field. The improvements will include the addition of a 10' X 100' concrete pad that will serve as the main viewing platform for spectators. The viewing area will be connected to the main Antimi parking lots by a 6' ADA accessible walkway. A 5' stone retaining wall will be constructed behind the concrete pad to stabilize the hillside and provide additional seating at the site. Staff is proposing the addition of 6 new trees on the top of the hill to provide shade for the area and to also reduce the glare from the setting sun on the west facing field. A small memorial area will be constructed at the entrance to the viewing area in honor of Otho Smith and will consist of a bronze plaque mounted on a large boulder and an additional stone seating area.

The project is scheduled to begin construction this winter with site grading and concrete and boulder wall installation. Park staff will then complete the project by planting the additional trees and landscaping

improvements. The project will be completed using a combination of contract and force account labor. Grading and stone work will be completed by a contractor with remaining aspects of the project completed by park staff.

FISCAL IMPACT:

The total project budget is \$10,000 and is funded by a private donation from friends and family of Otho Smith. Park staff anticipates minimal additional maintenance costs with the improvements, as park staff already maintains the Antimi Sports Complex.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

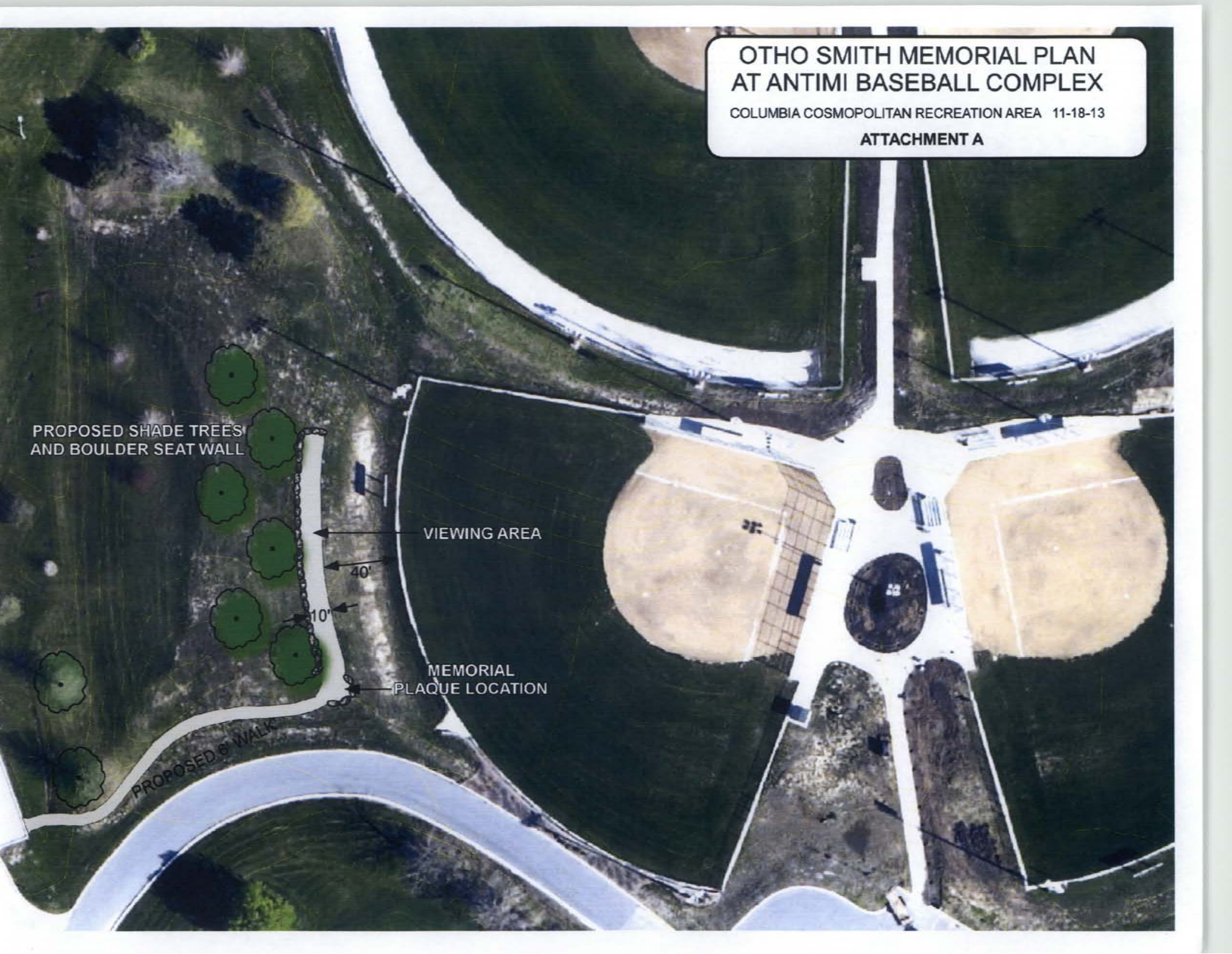
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SUGGESTED COUNCIL ACTIONS:

No action required unless the Council wishes to direct the City Manager to follow the standard public improvement process.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$10,000.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$0.00	Duplicates/Expands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	Yes
One Time	\$10,000.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	12.1
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	12.2
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	40

**OTHO SMITH MEMORIAL PLAN
AT ANTIMI BASEBALL COMPLEX**
COLUMBIA COSMOPOLITAN RECREATION AREA 11-18-13
ATTACHMENT A



PROPOSED SHADE TREES
AND BOULDER SEAT WALL

VIEWING AREA

40'

10'

MEMORIAL
PLAQUE LOCATION

PROPOSED 6' WALK

ADMINISTRATIVE PUBLIC IMPROVEMENT PROJECT

Project name and brief description: Otho Smith Memorial Project

Department: Parks & Recreation Department

Estimated cost: \$10,000

Funding source: Donations

Project meets the following criterion (check one):

- ☐ Construction, upgrade or relocation of electric distribution lines less than sixty-nine (69) KV that is estimated to cost less than one million dollars (\$1,000,000.00).
- ☐ Water and electric production facility expansion projects estimated to cost less than five hundred thousand dollars (\$500,000.00).
- ☐ Sanitary sewer projects estimated to cost less than one hundred fifty thousand dollars (\$150,000.00).
- ☐ Storm water utility public improvement projects estimated to cost less than one hundred fifty thousand dollars (\$150,000.00).
- ☒ Any project estimated to cost less than fifty thousand dollars (\$50,000.00).

No tax bills will be issued for the project.

Project does not require exercise of power of eminent domain.

IP meeting held on Multiple Dates.

Attendance: 30 total

Result: Met with Diamond Council Board, friends and family of Otho Smith to develop plans and budget.

Other contacts: Noted above.

Note: IP meetings are not required for ordinary maintenance of public improvements or for projects where there are no obvious interested parties.

Submitted by: Mike Long
Department Head

Approved: Michelle Mats
City Manager