



Source: Finance

JMB

Agenda Item No: REP 151-13

To: City Council

From: City Manager and Staff

MM

Council Meeting Date: Oct 7, 2013

Re: Intra-Departmental Transfer of Funds Request

EXECUTIVE SUMMARY:

Attached is a report of the intra-departmental Transfer of Funds request for the period ending September 27, 2013. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

DISCUSSION:

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

FISCAL IMPACT:

None.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

None.

SUGGESTED COUNCIL ACTIONS:

Acceptance of the report.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$0.00	Duplicates/Epands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	No
One Time	\$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	n/a
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	n/a
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	n/a

TRANSFER OF FUNDS REQUEST FOR FY13 - PERIOD ENDING 9/27/2013
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PARKS AND RECREATION</u>				
1	440-8800-508.49-90 Disabilities Comm Project C00544	440-8800-548.49-90 Cosmo Playground Renov. C00514	\$ 18,000.00	Disabilities Commision has elected to use \$18,000 of the \$100,000 appropriated to the Disabilities Commision Project for the Cosmo Playground Renovation Project. This will fund an ADA poured-in-place surface area for a portion of the playground. This request will move the funds to the appropriate project for expenditure.
<u>PUBLIC WORKS</u>				
2	440-8800-528.49-90 GNM SW Walnut - WM/Old 63 C00339	440-8800-528.49-90 Non-Motorized Grant C00271	\$ 4,639.54	A transfer of funds is requested to close the GNM Sidewalk on Walnut, part of the William to Old 63 Project. Return funds to the Non-motorized Grant Project.
3	440-8800-528.49-90 GNM Providence Bikeway C00372	440-8800-528.49-90 Non-Motorized Grant C00271	\$ 17,441.37	A transfer of funds is requested to close the GNM Providence Bikeway Project. Return funds to the Non-Motorized Grant Project.
4	440-8800-528.49-90 GNM Garth Extension C00376	440-8800-528.49-90 Non-Motorized Grant C00271	\$453.93	A transfer of funds is requested to close the GNM Garth Extension Project. Return funds to the Non-motorized Grant Project.
5	440-8800-528.49-90 GNM SW Stadium Prov/College C00335	440-8800-528.49-90 Non-motorized Grant C00271	\$ 3,286.00	A transfer of funds is requested to close the GNM Sidewalk on Stadium, part of the Providence to College Project. Return funds to the Non-motorized Grant Project.
6	440-8800-528.49-90 Fairview Worley Roundabout C00392	440-8800-528.49-90 Stadium TDD Projects C00317	\$ 55,000.00	A transfer of funds is requested to close the Fairview Worley Roundabout Project. Return funds to Stadium TDD Project.

TRANSFER OF FUNDS REQUEST FOR FY13 - PERIOD ENDING 9/27/2013
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
7	440-8800-528.49-90 Annual Street Project C40158	440-8800-528.49-90 Ridgemont Bridge Repair C00568	\$ 13,400.00	A transfer of funds is requested to pay for the assessment of the Ridgemont Bridge, part of the Ridgemont Bridge Repair Project.

TRANSFER OF FUNDS REQUESTS FOR FY13 - PERIOD ENDING 9/27/2013

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>HUMAN RESOURCES</u>				
1	659-1350-601.13-95 E-WELL	659-1350-601.20-10 E-WELL	\$ 1,873.68	A transfer of funds is requested for the Benefits Conference cost. This is reimbursed through the Wellness Credit from UHC.
2	659-1350-601.13-95 E-WELL	659-1350-601.13-91 E-WELL	\$ 241.23	A transfer of funds is requested for medical supplies. This is reimbursed through the Wellness Credit from UHC.
<u>PUBLIC HEALTH & HUMAN SERVICES</u>				
3	110-3030-531.20-10	110-3010-531.49.90	\$ 2,075.00	A transfer of funds is requested to in-house training for staff, department wide. This will require contractual services through a professional services agreement that is already in place with New Chapter Coaching.
4	110-4440-542.49-90	110-4440-542.13-90	\$ 4,000.00	A transfer of funds is requested to meet the high demand for medication assistance rather than dental pain assistance.
<u>FINANCE</u>				
5	110-8500-509.01-51 City General - Premium Vacation	110-0210-501.01-51 City Clerk - Premium Vacation	\$ 5,346.00	(Items 5 -27) A transfer of funds is requested to allocate funds set aside to pay vacation and floating holidays for employees who were terminated in FY 2013 and for smaller departments who had to pay leave to active employees. Funds are coming from a pool set aside in the City General Department for this purpose.
6	110-8500-509.01-51 City General - Premium	110-1020-502.01-51 Finance - Premium Vacation	\$ 14,212.00	
7	110-8500-509.01-51 City General - Premium Vacation	110-1040-502.01-51 Finance - Premium Vacation	\$ 1,501.00	

TRANSFER OF FUNDS REQUESTS FOR FY13 - PERIOD ENDING 9/27/2013

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
8	110-8500-509.01-51 City General - Premium	110-1510-504.01-51 Law - Premium Vacation	\$ 45,354.00	
9	110-8500-509.01-51 City General - Premium Vacation	110-1620-515.01-51 Municipal Crt - Premium Vacation	\$ 2,450.00	
10	110-8500-509.01-51 City General - Premium	110-2120-511.01-51 Police - Premium Vacation	\$ 20,261.00	
11	110-8500-509.01-51 City General - Premium	110-2131-511.01-51 Police - Premium Vacation	\$ 3,821.00	
12	110-8500-509.01-51 City General - Premium	110-2151-511.01-51 Police - Premium Vacation	\$ 6,143.00	
13	110-8500-509.01-51 City General - Premium	110-2163-511.01-51 Police - Premium Vacation	\$ 1,576.00	
14	110-8500-509.01-51 City General - Premium Vacation	110-2165-511.01-51 Police - Premium Vacation	\$ 4,645.00	

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DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
15	110-8500-509.01-51 City General - Premium	110-2310-513.01-51 Fire - Premium Vacation	\$ 4,677.00	
16	110-8500-509.01-51 City General - Premium	110-2320-513.01-51 Fire - Premium Vacation	\$ 21,462.00	
17	110-8500-509.01-51 City General - Premium	110-3311-531.01-51 Health - Premium Vacation	\$ 3,940.00	
18	110-8500-509.01-51 City General - Premium	110-3312-531.01-51 Health - Premium Vacation	\$ 4,482.00	
19	110-8500-509.01-51 City General - Premium	110-3313-531.01-51 Health - Premium Vacation	\$ 7,986.00	
20	110-8500-509.01-51 City General - Premium	110-3510-517.01-51 PSJC - Premium Vacation	\$ 1,455.00	
21	11-8500-509.01-51 City General - Premium	110-4010-532.01-51 Planning - Premium Vacation	\$ 2,412.00	
22	110-8500-509.01-51 City General - Premium Vacation	110-4035-532.01-51 Planning - Premium Vacation	\$ 4,081.00	

TRANSFER OF FUNDS REQUESTS FOR FY13 - PERIOD ENDING 9/27/2013

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
23	110-8500-509.01-51 City General - Premium	110-5010-541.01-51 P&R - Premium Vacation	\$ 29,610.00	
24	110-8500-509.01-51 City General - Premium	110-5230-541.01-51 P&R - Premium Vacation	\$ 11,229.00	
25	110-8500-509.01-51 City General - Premium	110-6010-505.01-51 Public Works - Premium	\$ 2,818.00	
26	110-8500-509.01-51 City General - Premium	110-6015-505.01-51 Public Works - Premium	\$ 7,643.00	
27	110-8500-509.01-51 City General - Premium	110-6022-521.01-51 Public Works - Premium	\$ 1,449.00	