

Introduced by _____

First Reading _____

Second Reading _____

Ordinance No. _____

Council Bill No. B 264-13

AN ORDINANCE

amending Chapter 2 of the City Code as it relates to appointment of a temporary city clerk; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. Chapter 2 of the Code of Ordinances of the City of Columbia, Missouri, is hereby amended as follows:

Material to be deleted in ~~strikeout~~; material to be added underlined.

Sec. 2-159. Appointment of temporary clerk.

Whenever for any reason the city clerk is absent or otherwise unable to perform the duties of his-such office, the deputy city clerk shall serve in such capacity and city council shall, ~~by resolution, appoint a temporary clerk, who shall possess all qualifications required by the charter or ordinances of the city clerk, and who shall have all the powers and perform all the duties of the regular clerk.~~

SECTION 2. All prior appointments as Acting City Clerk are revoked.

SECTION 3. This ordinance shall be in full force and effect from and after its passage.

PASSED this _____ day of _____, 2013.

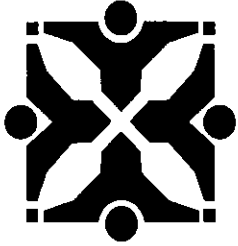
ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor



Source: City Clerk 

Agenda Item No:

To: **City Council**
From: **City Manager and Staff** 

Council Meeting Date: September 3, 2013

Re: Amending Chapter 2 - Appointment of Temporary Clerk

EXECUTIVE SUMMARY:

Amending Chapter 2 to allow the temporary clerk to automatically be the deputy city clerk.

DISCUSSION:

The FY 2014 budget includes changes to the classification plan with regard to job titles, descriptions, etc., and included in those is a new deputy city clerk position. This replaces an administrative assistant position, which is currently vacant so it is not an additional position, and the number of positions in the city clerk's office will remain the same.

The amendment of Chapter 2 would automatically allow the deputy city clerk to perform the duties of the city clerk when the city clerk is absent or otherwise unable to perform those duties.

FISCAL IMPACT:

None, by this action.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

None.

SUGGESTED COUNCIL ACTIONS:

Passage of this ordinance assuming the FY 2014 budget and classification plan is approved with the deputy city clerk position intact.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$0.00	New Program/ Agency?		Federal or State mandated?	
Amount of funds already appropriated	\$0.00	Duplicates/Expands an existing program?		Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?		Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	No
One Time	\$0.00	Requires add'l FTE Personnel?		Primary Vision, Strategy and/or Goal Item #	
Operating/ Ongoing	\$0.00	Requires add'l facilities?		Secondary Vision, Strategy and/or Goal Item #	
		Requires add'l capital equipment?		Fiscal year implementation Task #	