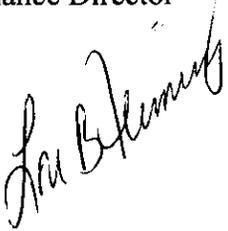


Source:

Lori B. Fleming
Finance Director



TO: City Council
FROM: City Manager and Staff 
DATE: February 12, 2008
RE: Intra-Departmental Transfer of Funds Requests

EXECUTIVE SUMMARY:

Attached is a report of the intra-departmental Transfer of Funds requests for the period ending February 8, 2008. These intra-departmental transfers are made only within departments and do not include any inter-departmental transfers between departments.

DISCUSSION:

According to Section 44 of the City Charter, intra-departmental transfers may be made by the City Manager upon recommendation of a department head, and such transfer shall be reported to the City Council at the next meeting.

This report also includes capital project transfers. While these transfers technically are not required to be reported to the City Council in this manner, staff believes this to be the best method to communicate this activity to the City Council.

SUGGESTED COUNCIL ACTION:

Acceptance of the report.

Fiscal Impact

YES

NO

Other Info.

TRANSFER OF FUNDS REQUESTS FOR PERIOD ENDING FEBRUARY 8, 2008

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PUBLIC WORKS DEPARTMENT</u>				
1	110-6016-505.49-90 GNMEDU	110-6016-505.49-90 GNMOSB	\$ 53,500.00	Transfer from Non-Motorized-Promo/Education (GNMEDU) to Non-Motorized-On-Street Bikeways (GNMOSB) to purchase and install bike racks in the downtown area.

**TRANSFER OF FUNDS REQUESTS FOR PERIOD ENDING FEBRUARY 8, 2008
TRANSFERS BETWEEN CAPITAL PROJECTS**

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PARKS AND RECREATION DEPARTMENT</u>				
1	440-8800-548.49-90 C00264	440-8800-548.49-90 C00056	\$ 55.00	Transfer from Park Services-ARC/West Jr. Fence (C00264), Bear Creek Shelter (C00266), Cliff Drive Park (C00265), Bethel New Shelter (C00218), Bethel Playground (C00187), Nifong Animal Pen (C00225), Highpointe Park (C00163) and Hickman Pool Sign (C00297) to Annual Park Maintenance (C00056) to close the projects and move balances to Annual Park Maintenance.
	440-8800-548.49-90 C00266	440-8800-548.49-90 C00056	213.00	
	440-8800-548.49-90 C00265	440-8800-548.49-90 C00056	189.00	
	440-8800-548.49-90 C00218	440-8800-548.49-90 C00056	102.00	
	440-8800-548.49-90 C00187	440-8800-548.49-90 C00056	61.00	
	440-8800-548.49-90 C00225	440-8800-548.49-90 C00056	17.00	
	440-8800-548.49-90 C00163	440-8800-548.49-90 C00056	161.00	
	440-8800-548.49-90 C00297	440-8800-548.49-90 C00056	2,500.00	
			<u>\$ 3,298.00</u>	
<u>PUBLIC WORKS DEPARTMENT</u>				
2	555-6388-881.49-90 C43183	555-6388-881.49-90 C43185	\$ 71,000.00	Transfer from Sewer-Annual Sewer Improvements (C43183) to Sewer-Bear Creek Bank Stabilization (C43185) in order to proceed with the construction of the project.
<u>WATER AND LIGHT DEPARTMENT</u>				
3	503-7388-881.68-57 ER0046	503-7388-881.68-57 ER0012	\$ 69,511.00	Transfer from CIP-Rail Terminal (ER0046) to CIP-Tie Program (ER0012) to replace railroad ties.
4	551-7220-881.49-90 EL0115	551-7140-881.49-90 EL0111	\$ 50,000.00	Transfer from CIP-Substation Feeders (EL0115) to CIP-Landfill Gas Generation (EL0111) to pay outstanding invoices on this project.