



City of Columbia, Missouri

Meeting Minutes

Columbia Area Transportation Study Organization (CATSO)

Wednesday, August 2, 2017

1:30 PM

Technical Committee Meeting

City Hall
701 E. Broadway
Conference Room 1B

I. APPROVAL OF AGENDA

Members Present:

Tim Teddy, City of Columbia- Community Development
Thad Yonke, Boone County-Planning
Jeff McCann, Boone County-- Chief Engineer
Mitch Skov, City of Columbia- CATSO Staff
Dion Knipp, MoDOT Multi-modal
Mike Henderson, MoDOT-Central Office
Kim Tipton, MoDOT-Central District

Members Absent:

Blake Tekotte (ex-officio), Columbia Public Schools
Steve Engelbrecht, MoDOT-Central District
Brad McMahon (ex-officio), Federal Highway Administration
Richard Stone, City of Columbia-Public Works
Mike Sokoff (ex-officio), University of Missouri
Jeremiah Shuler (ex-officio), Federal Transit Administration
Drew Brooks, City of Columbia- GoCOMO
Mike Schupp, MoDOT -Central District

Others Present:

Leah Christian, City of Columbia - CATSO Staff
Lawrence Simonson, PedNet Coalition

Call to Order

Chair Tim Teddy called the meeting to order at 1:30 pm.

Review and Approval of Agenda

Thad Yonke made a motion to approve the agenda as presented, with a second by Mike Henderson. The motion passed unanimously.

II. APPROVAL OF MINUTES

CATSO Tech Draft Minutes 5-3-17

Attachments: [CATSO Tech Draft Minutes 5-3-17](#)

Review and Approval of the May 3, 2017 Meeting Minutes

Thad Yonke made a motion to approve the minutes, with a second by Dion Knipp. The motion passed unanimously.

III. DRAFT UPWP

Proposed 2018 Unified Planning Work Program

Attachments: [CATSO 2018 Unified Planning Work Program, Initial Draft](#)

Draft Unified Planning Work Program (UPWP)

Leah Christian discussed the 2018 UPWP's main priorities as follows: continue work on the 2045 Long-Range Transportation Plan (LRTP), including finalization of the 2045 Long-Range Financial Plan, updating long-range planning documents and identifying and establishing revised transportation goals and objectives; transportation & related land-use components of *Columbia Imagined*, the comprehensive land use plan for the MPA; continued emphasis on walking/bicycling modes of transportation and establishment of a bike-ped count program; collaboration with local & regional partnerships focused on traffic safety (Vision Zero); and the integration of traffic safety and non-motorized transportation goals, as well as other performance measures into the 2045 LRTP.

Christian stated that total FY18 UPWP Consolidated Planning Grant (CPG) program funds total \$553,874 (\$443,099 Federal/\$110,775 local match), with \$325,799 going towards salaries (2 full-time positions and 2.9 FTE in other positions). Non-salary CPG Federal share expenditures are included for the following activities:

- #130 (Long-range transportation planning): \$13,440 is programmed to pilot new bike-ped count technologies;
- #140 (Transit planning): \$12,000 is programmed to pay for a transit planning software license;
- #240 (Information Systems): \$11,860 is programmed for software/related services, transcription services & travel/mtg. expenses, with \$80,000 programmed for Natural Resources Inventory data processing.

Mike Henderson expressed satisfaction with the FY18 work program and discussed the need to complete the Appendix A contract so that the contract agreement process could be started. This was followed by discussion of the need to get the DocuSign process between the City of Columbia and MoDOT up and running. Ms. Christian said that her understanding was that currently the City could not use DocuSign because original contracts/documents were required for all transactions,

most likely due to a City ordinance. She will look into the issue to see what process needs to be changed in order to establish the use of DocuSign between the City and MoDOT.

IV. DRAFT 2018-2021 Transportation Improvement Program (TIP)

Proposed TIP, FY2018- 2021

Attachments: [CATSO TIP FY 2018-2021 Revised Draft 7-27-2017](#)

Draft FY 2018-2021 Transportation Improvement Program (TIP)

Mitch Skov discussed the TIP projects and budget as follows:

- New MoDOT Construction including pavement and shoulder improvements for Route PP and various other routes, I-70 pavement repair, MO 163 ADA improvements, US 63 pavement and bridge improvements, Route HH bridge improvements and safety projects, ADA Transition Plan improvements, guardrail and guard cable repair and work zone enforcement for various routes (total MoDOT construction costs \$41,362,200/total new project costs \$24,263,000/total federal funds \$13,974,500);
- New MoDOT scoping for the Outer Route I-70 Little Cedar Creek bridge improvements, Interstate 70 Drainage improvements and various surveying for excess right of way (total MoDOT scoping costs \$221,000/total new project costs \$205,000/total federal funds \$52,700);
- New Columbia street projects including the Forum & Green Meadows intersection improvements project, and the Sinclair-Old Mill Creek-Nifong intersection improvement project (total Columbia street project costs \$11,335,000/total new project costs \$3,245,000/total federal funds \$0);
- Two new Columbia sidewalk projects: the Chapel Hill Road at Scott Boulevard sidewalk, and the Carter Lane sidewalk (total Columbia sidewalk project costs \$792,095/total new project costs \$506,388/total federal funds \$279,896);
- \$4,185,000 in Get about Columbia carry-over projects from the current FY 2017-2020 TIP;
- New transit projects including CDBG Bus Shelters expenditures and the purchase of two lift-equipped vehicles for OATS (total transit project costs \$41,849,732/total new project costs \$248,900/total federal funds \$17,138,357).

Thad Yonke made a motion to approve forwarding the draft FY18 UPWP and TIP to the CATSO Coordinating Committee for review at the August 24, 2017 meeting, with a second by Mike Henderson. The motion passed unanimously.

V. OTHER BUSINESS

Other Business

Mitch Skov discussed potential administrative revisions to proposed roadways in Southwest Columbia. As a result of a proposed development near Arrowhead Lake, and additional lots platted on the east side of Arrowhead Lake drive, as well as the need to avoid a hazardous waste site in the area, a proposed north-south collector between Arrowhead Lake drive and Old Mill Creek Road has been changed to an east-west collector that meets another proposed east-west collector between Old Mill Creek Road and Stanley Pitts Lane, in order to maintain area connections. The committee concurred that this was a good idea since it avoided the hazardous waste site while preserving connectivity. Since it is only an administrative revision, no further action is needed.

VI. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Tim Teddy commented that the brand name of Columbia's Transit System has been changed from COMO Connect to GoCOMO. Mike Henderson mentioned that MoDOT is in the process of updating its Long-Range Transportation Plan. Mitch Skov stated that the City of Columbia City Council has officially adopted the CATSO MRP and that the functional re-classification of a portion of Clark Lane from a local nonresidential road to a minor arterial is being processed. He also reminded the committee of the upcoming Transportation Simulation to be held from 2:00 - 5:00 pm on Wednesday, August 15. Kim Tipton mentioned that TEAP funding is currently available and funding applications are due by September 14.

VII. ADJOURNMENT

Adjournment

Thad Yonke made a motion to adjourn the meeting, with a second by Mitch Skov. Meeting adjourned at 2:07 pm.

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-7214. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.