



# City of Columbia, Missouri

## Meeting Minutes

### Historic Preservation Commission

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Tuesday, June 6, 2017

7:00 PM

Regular Meeting

Conference Room 1B

Columbia City Hall

701 E. Broadway

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#### I. CALL TO ORDER - 7:00 PM

Present - Patricia Fowler, Chair; Mark Wahrenbrock, Vice-Chair; Mary Kaye Doyle, Secretary; DeAnna Walkenbach, Amanda Staley-Harrison, and John Gagliardi

Guest - Mizzou student interested in an interview for a school project.

#### II. APPROVAL OF MINUTES

A. May 11, 2017 Meeting Minutes

Attachments: [HPC MINUTES 05112017](#)

Commissioner Doyle moved that the May 11, 2017 meeting minutes be approved conditionally, pursuant to a correction to section IV(A), where an incomplete sentence was identified. Commissioner Wahrenbrock seconded. Motion passed unanimously by voice vote.

#### III. COMMENTS OF THE PUBLIC

Commissioner Fowler noted a number of changes to the agenda headings. Some headings were relocated to facilitate more public input, and others were added to generate more discussion of HPC goals and objectives.

#### IV. SHOW AND TELL, IDEA CARDS, OUTSIDE EDUCATIONAL RESOURCES

Commissioner Fowler distributed notecards for members to submit information of interest. Commissioner Staley-Harrison does outreach in her position at University of Missouri, Columbia Museum of Art and Archaeology and learned about the New York City Trust Volunteers who open homes that have been rehabilitated for tours, to raise funds for the project. The Commission discussed opportunities for Columbia to do something similar with historic homes; perhaps Most Notable Properties. No decision was made. Commission took the topic and information presented by Commissioner Staley-Harrison under advisement.

#### V. STAFF REPORT

#### A. Demolition Permit Applications

Staff Liaison, Rusty Palmer, presented the Commission with demolition permit applications for four properties: 209 Ridgeway Avenue, 912 Old Highway 63 South, 3105 Blackberry Lane, and 1106 W. Nifong Boulevard.

The Commission discussed potential reuse of the properties. The owner of 209 Ridgeway has expressed that he intends to rebuild a single-family home. 912 Old Hwy 63 is assumed to be replaced with another gas station-like use. The Blackberry property is known to be owned by the Riback family. Commissioner Fowler volunteered to contact the owners to inquire about architectural salvage in the home. It was unclear from the application which structure at 1106 Nifong would be demolished, if not both. A single-family home and a greenhouse both currently exist on the lot.

Commissioners Fowler and Gagliardi identified June 17, 2017 as a possible work date for salvaging the Blackberry property.

The Commission also discussed the demolition of 1409 West Broadway, however the property is not over 50 years of age, and therefore does not meet the definition of a historic structure.

**Commissioner Walkenbach moved that the Commission close their review of the subject properties with no objections. Commissioner Staley-Harrison seconded. Motion passed unanimously by voice vote.**

#### B. North-Central Columbia Historic Survey Updates

Mr. Palmer updated the Commission on the North-Central Columbia Historic Survey and the associated grant. Milestones are complete with the exception of the final copy of the survey being sent to the SHPO, the payments to be made to the consultant and the subsequent reimbursement from the State. First installment is paid, awaiting cancelled check to apply for the first reimbursement.

#### C. FY2017 Budget Report

Commissioner Fowler asked that Liaison attach FY2017 budget to the next meeting agenda for review, so the Commission can begin discussion on the FY2018 budget request.

### VI. NEW BUSINESS

#### A. Responding to Council Trackers and Requests

Commissioner Fowler requested that a file be created to hold all communications between the Commission and all other boards and commissions, as well as City Council. Mr. Palmer will send the existing items to Commissioner Doyle for creation of the file. It was noted that Council Tracker #4030 was already placed in the HPC Manual (pg 12.54). Commissioner Doyle will be responsible for keeping the file up-to-date.

**B. Assessing Feasibility of Projects and Initiatives**

Commissioner Staley-Harrison has volunteered to maintain a living history installation and craft ideas to involve the community, particularly artists.

Commissioner Walkenbach will be responsible for contacting Most Notable Property owners and Greek houses to determine if they would be interested and agreeable to allowing public tours of their properties, or parts of their properties, for a fee to be collected by the Commission to be used for further outreach.

Commissioner Wahrenbrock will be responsible for updating the HPC blog and Facebook page.

**C. Daniel Boone Tavern Building Centennial**

Commissioner Walkenbach has been acting as the HPC representative on the DBT Centennial committee. She and Commissioner Fowler will continue to help plan the celebration, collaborating with other community groups active in the event.

**D. Salvage Work Day and Call for Volunteers**

Commissioner Gagliardi volunteered to help Most Notable honorees with mounting their plaques, and will begin by contacting the recipients to setup appointments. He will work to identify properties who have plaques or do not, and those that may not display the plaques. Commissioner Gagliardi, because of his background as a contractor, will formulate guidelines for acceptable materials for salvage. He will also be responsible for leading future window rehabilitation workshops.

**E. Alternate Dates for Salvage Sale**

Commissioners discussed the upcoming salvage sale. Commissioners helped to identify community events scheduled in the months of August, September, and October in order to determine a date for the salvage sale. One suggestion was August 12, 2017.

Commissioner Fowler will contact Parks & Rec Department to confirm the date and book the park for the HPC's use.

**F. Cornerstones of Columbia Celebration and Planning**

Commissioner Fowler noted that plans for the event are well-underway. The recipient businesses are cooperating with plans to bolster the event and help make it a success. The ceremony will begin at the Ragtag Cinema building and end at the Blue Note. Organizers expressed a need for costumes for the presenters at multiple venues along the 'parade route'. There will be a raffle with door prizes and a chance to win a backstage tour of the Blue Note.

**Commissioner Staley-Harrison moved that the Commission re-appropriate the \$350 in funding, originally earmarked for food for the event, to be used to procure costumes for presenters. Commissioner Wahrenbrock seconded. Motion passed unanimously by voice vote.**

**G. Cooperation with BCHS, Booneslick Road Committee on Upcoming Events**

Commissioner Fowler noted a number of ways that the Commission might partner with groups such as the Boone County Historical Society, The Booneslick Road Committee, etc... on the upcoming events such as the Daniel Boone Tavern Centennial and the Cornerstone events.

**H. Cooperation with Environment & Energy Commission on Landfill Diversion**

Commissioner Fowler noted a possible benefit to the Commission also working with the Environment & Energy Commission in our landfill diversion efforts. Commissioners Fowler and Doyle volunteered to attend their next meeting; Commissioner Doyle volunteered to continued attendance.

**VII. OLD BUSINESS****A. Columbia Daily Tribune Non-Digital Archives**

Commissioner Fowler has contacted Andy Waters, who owns the collection, and will have more information at a future meeting.

**B. Business Plan for Salvage Endeavor**

**Commissioner Fowler made a motion to table this item until the next meeting, on July 18, 2017. Commissioner Walkenbach seconded. Motion passed unanimously by voice vote.**

**C. Open Stacks Partnership with DBRL**

Commissioner Wahrenbrock volunteered to contact the Daniel Boone Regional Library to inquire about a partnership regarding the open stacks collection.

**VIII. OTHER BUSINESS**

Liaison Palmer noted that the Commission must undergo Sunshine Law training with the City Law Department at their August meeting. He also noted that the July meeting will include a public information meeting regarding the North-Central Columbia Historic Survey.

Commissioners discussed searching for potential candidates for the open commission position. Commissioner Fowler as Staff to inquire with the City Clerk's Office about Commissioner Walkenbach taking over the Real Estate Investor role on the Commission.

**IX. NEXT MEETING DATE - Wednesday July 5, 2017 (Tentatively Scheduled)**

July 18th was chosen as the date for the July meeting, to be held in conjunction with the North-Central Neighborhood Association meeting. A location will be selected once availability is determined.

**X. ADJOURNMENT**

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-7214. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.